



Kimberly M. MacKay
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BOARD OF MANAGERS MEETING MINUTES

JANUARY 22, 2024

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); William Gaudreau (Dept. of Military Affairs & Veteran Services); Raymond Goulet Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Allan Bailey (Male Resident); Kimberly MacKay (Commandant); Denis Querrard (Veterans of Foreign Wars State Commander); Leo Paquin (American Legion Department Commander).

EXCUSED: Robert Blais (American Legion); Elaine Baker (Female Resident); Richard Borrazas (Disabled American Veterans, Commander).

GUESTS: Michelene Robichaud (Assistant to the Commandant); Brian Baker (NHVH COO); Jen Doig (NHVH CFO); Sarah Stanley (NHVH Public Information Officer); Theresa Lloyd (Public); Jorg Dreusicke (Public).

***CALL TO ORDER BY CHAIRMAN:**

The January 22, 2024, Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees presents were led in prayer by Leo Paquin, and the Pledge of Allegiance by Chairman Paul Lloyd.

***APPROVAL OF MINUTES – December 18, 2023:**

The Minutes of the Board of Managers Meeting from December 18, 2023 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Guldner, to accept the minutes. Minutes were accepted by the Board. There were no changes. Motion carried unanimously. The minutes will be placed on file.

***COMMUNICATIONS:**

NHVH New Addition – Commandant MacKay and Brian Baker shared the most recent probable photo designs with the Board.

Commandant MacKay reported that we have 1 resident with Covid and 7 staff that tested positive this week. We continue to enact best practices to keep veterans and staff healthy.

Due to the very high community transmission rates of respiratory viruses, we will be meeting this week to discuss the possible implementation of masks for employees and visitors.

***CENSUS UPDATE:**

Census/Admissions – As of January 19, 2024, we have 124 veterans in the Home: 113 men and 11 women.

Our current wait list is as follows:

- 40 – Application Pool in Process
- 13 – Wait List
- 4 – Pending Admission from Wait List

***BUDGET UPDATE:**

Jen Doig reviewed the FY24 Financial Summaries of the New Hampshire Veterans Home as of December 31, 2023 (Appendix C) with the Board.

***NHVH P-CARD ACCOUNT TO TRANSFER FUNDS TO TREASURY / ADMIN SERVICES:**

Motion made by Raymond Goulet Jr., seconded by Denis Querrard, to approve P-Card fund transfer to Treasury / Admin Services to accounting unit 7024 for up to \$60,000.00 for expenditures for six months.

 X P. Lloyd; X R. Guldner; X M. Dreusicke; X W. Gaudreau; X R. Goulet
 X S. Cuddy; X A. Bailey; X D. Querrard; X L. Paquin

***NHVH ADMISSIONS STATISTICS REPORT:** – (October 1, 2023 – December 31, 2023)

The report was reviewed by the Board.

***NHVH QUARTERLY FINANCE REPORT:**

NHVH QUARTERLY FINANCIAL REPORT – (October 1, 2023 – December 31, 2023)

Motion made by Denis Querrard, seconded by Raymond Goulet Jr., to approve the financial budget report.

 X P. Lloyd; X R. Guldner; X M. Dreusicke; X W. Gaudreau; X R. Goulet
 X S. Cuddy; X A. Bailey; X D. Querrard; X L. Paquin

NHVH QUARTERLY PROJECTED BUDGET – (October 1, 2023 – December 31, 2023)

Motion made by Raymond Goulet Jr., seconded by Denis Querrard, to approve the projected budget request.

 X P. Lloyd; X R. Guldner; X M. Dreusicke; X W. Gaudreau; X R. Goulet
 X S. Cuddy; X A. Bailey; X D. Querrard; X L. Paquin

***CAPITAL PROJECTS REPORT:**

Commandant MacKay and Brian Baker provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operations highlights:

- **Paving Project** – Went out to bid last week. An initial contractor walk through was held on Wednesday, January 17, 2024, with two companies. We have another walk through with additional contractors on Wednesday, January 24, 2024. The project is anticipated to start in the spring of 2024.
- **Overhead Page System** – We have changed vendors. They have been going room by room to see what speakers are working and what are not. They have found some wiring that will need to be replaced to hopefully fix the problem.
- **NHVH New Addition Project** – The estimate review is this week. The 30% drawing design is anticipated to be completed by February 2, 2024. Advertisement to bid will go out on February 6, 2024. It is anticipated to go out to bid in February 2024.

***RESIDENT / STAFF MATTERS:**

No changes to report currently.

***BOARD MEMBERSHIP:**

No changes to report currently.

***OTHER BUSINESS:**

Commandant MacKay informed the Board she will be attending the National Association of State Veterans Home Winter Conference from February 5 – 9, 2024 in Washington DC.

Sarah Stanley invited all present to a ribbon-cutting ceremony to celebrate the LEDU diversion doors immediately following the Board meeting. Appreciation was extended to Madeline Dreusicke and Theresa Lloyd for raising the funds to complete this project, enhancing the quality of life of our veterans.

***MONTHLY EVENTS:**

Monday January 1 – New Year's Party w/ Music w/ Gardner Berry – TH
Friday January 5 – Music w/ Phil Breton (TDR)
Saturday January 6 – Pizza Party sponsored by Franklin VFW - TDR
Saturday January 6 – Post Holiday Party Sponsored by ALA – TH
Saturday January 6 – Music w/ Jackie Lee – TH
Sunday January 7 – Coffee Social w/ the Cooties – TDR
Monday January 8 – Coffee Social w/ Belmont High School Students - TDR
Wednesday January 10 – Music w/ Stan Jr. – TH
Wednesday January 10 – Funspot Bowling Trip
Thursday January 11 – Night Bingo Sponsored by Franklin Elks Lodge - TH
Saturday January 13 – Music w/ The Dave Only Band – TH
Tuesday January 16 – Music w/ Marlene Phillips – TH
Wednesday January 17 – Tilton Prep Ice Hockey Game Trip
Thursday January 18 – Music w/ Dave Jenne – LEDU
Friday January 19 – Music w/ Phil Breton – TDR
Tuesday January 23 – Music w/ Tim Kierstead – TH
Wednesday January 24 – Music w/ Bill Parker – AS
Thursday January 25 – Wal-Mart Trip
Friday January 26 – Music w/ Bob McCarthy – TH
Monday January 29 – Music w/ Carroll Brown – TH
Tuesday January 30 – Laughing Yoga w/ Ellin Adlen – TH
Wednesday January 31 – Tilton School Basketball Game Trip

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, February 26, 2024, at 9:00 a.m. in the NHVH Town Hall.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Susan Cuddy, to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 9:40 a.m.