



Kimberly M. MacKay
Commandant

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BOARD OF MANAGERS MEETING MINUTES
June 19, 2023

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Robert Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); William Gaudreau (Dept. of Military Affairs & Veteran Services); Raymond Goulet, Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Elaine Baker (Female Resident); Kimberly MacKay (Commandant); Richard Borrazas (Disabled American Veterans, Commander); Leon Rideout (Veterans of Foreign Wars State Commander); Mark Vatcher (American Legion Department Commander).

EXCUSED: Allan Bailey (Male Resident).

GUESTS: Michelene Robichaud, (Assistant to the Commandant); Sarah Stanley (NHVH Public Information Officer); Brian Baker, (NHVH Security & Safety Supervisor); Stephanie Kelley, (NHVH Business Administrator); Leo Paquin (American Legion Department Commander); Denis Querrard (Veterans of Foreign Wars State Commander).

***CALL TO ORDER BY CHAIRMAN:**

The June 19, 2023, Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees presents were led in prayer by Robert Blais, Chaplain for the Board of Managers, and the Pledge of Allegiance by Chairman Paul Lloyd.

***APPROVAL OF MINUTES – May 15, 2023:**

The Minutes of the Board of Managers Meeting form May 15, 2023, were reviewed, and discussed. Motion was made by Raymond Goulet, Jr., seconded by, Robert Blais to accept the minutes. Minutes accepted by the Board. As there were no changes and the minutes will be placed on file. Motion carried unanimously.

***COMMUNICATIONS:**

Corrective Action plan for the annual VA Survey has been submitted on Friday June 16, 2023.

NHVH Admissions Wait List – WMUR news clip and media papers, spoke about our admissions wait list. With our 48% nursing vacancy we are only able to care for 131 veterans currently, in order to give the best quality of life here at the Veterans Home. The veterans are our priority, we are not lowering our standards to fill the beds. We thank the Governor and all the veteran’s service organizations for their support on this matter.

3rd Floor Addition – NHVH has received the approval from the VA. It was put on the capital budget in 2016-17. The plan is to ask to meet with the Governor to discuss this project before moving forward. If we do move forward, the suggestion from the Commandant would be to build a new wing, to allow the expansion of rooms, so residents have single rooms and update one unit to renovate double rooms into singles rooms. We would not be expanding our licensed bed count but instead using the space differently.

***CENSUS UPDATE:**

Census/Admissions – As of June 14, 2023, we have 128 veterans in the home.

Our current wait list is as follows:

33 – Application Pool

22 – Wait List

1 – Pending Admissions from Wait List

***BUDGET UPDATE:**

Commandant MacKay reviewed the FY23 Financial Summaries of the New Hampshire Veterans Home as of May 31, 2023 (Appendix C) with the Board.

***CAPITAL PROJECTS REPORT:**

Commandant MacKay and Brian Baker provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operations highlights:

- **Parking Lots Paving Project** – Due to staff shortages within the NH Public Works Department the Paving Project has been put on hold until spring 2024. We have been told it will be a priority in the spring.
- **GMS Paving Quote** – We had a past resident RK, who left a sizable donation to the NHVH. He used to love to fish, loved his Boston Red Sox, and dogs. We would like to do a sidewalk with sitting areas around the pond. The Home Improvement committee has asked for a quote on the project. We received two quotes from GSM Paving and Chambers Paving and would like to go with GSM Paving with both sections of the quote.

Motion was made by Raymond Goulet, Jr., seconded by, Robert Blais to approve the paving project at the pond. Motion accepted by the Board. Motion carried unanimously.

<u> X </u> P. Lloyd;	<u> X </u> R. Guldner;	<u> X </u> R. Blais;	<u> X </u> M. Dreusicke;	<u> X </u> W. Gaudreau;
<u> X </u> R. Goulet;	<u> X </u> S. Cuddy;	<u> X </u> E. Baker;	<u> X </u> R. Borrazas;	<u> X </u> L. Rideout;
<u> X </u> M. Vatcher				

Motion was made by Richard Borrazas, seconded by Raymond Goulet, Jr to accept the quote from GSM Paving to do both sections of the paving project at the pond for a total of \$39,716.00. Motion accepted by the Board. Motion carried unanimously.

<u> X </u> P. Lloyd;	<u> X </u> R. Guldner;	<u> X </u> R. Blais;	<u> X </u> M. Dreusicke;	<u> X </u> W. Gaudreau;
<u> X </u> R. Goulet;	<u> X </u> S. Cuddy;	<u> X </u> E. Baker;	<u> X </u> R. Borrazas;	<u> X </u> L. Rideout;
<u> X </u> M. Vatcher				

The next step will be to go to Governor & Council for the approval of the expenditure of the funds. We will also have a memorial plaque at the pond, so everyone knows about RK’s wonderful donation.

- **Pharmacy RFP** – Our current company Global won the bid and it was approved by G&C on May 31, 2023.
- **Temporary Staffing RFP** –We chose three companies that scored 100% with our requirements. We will proceed to G&C once we have all necessary paperwork.

***RESIDENT / STAFF MATTERS:**

Our very own Norman Sanborn Sr. left high school at the age of 16 to serve his country in the Merchant Marines. At this young age, he had the important task of bringing our WWII troops home. After being a Merchant Marine from 1945 to 1946, Norm enlisted in the US Navy Reserves in 1947 where he served until 1955, including during the Korean War Era.

Months ago, Norm accompanied our Public Information Officer, Sarah Stanley, to present the NHVH to the Laconia Rotary Club. A few weeks after the presentation, John Moriarity of the Club and his wife, former Asst Superintendent of the Spaulding High School district, reached out to Sarah with the idea of rewarding Norm with his high school diploma. Sarah worked with the Superintendent and high school principal to bring this idea to fruition. Our amazing veteran finally received his diploma – an honorary diploma – to thank him for his own sacrifice of formal education to serve his nation.

Since his time serving his country, Norm has also made significant contributions to numerous veteran service organizations over many decades – and to this day. We are very proud of Norm.

Resident Council – New members will be voted in on June 15, 2023.

Residents are looking forward to seeing a new water fountain in the pond. This item has been placed on our NHVH wish list for \$3,900.00.

***BOARD MEMBERSHIP:**

Richard Borrazas, Disabled American Veterans Commander, will continue as Commander for another year and his position on the Board until June 2024.

Denis Querrard is the new, Veterans of Foreign Wars State Commander, and new Board Member until June 2024.

Leo Paquin is the new, American Legion Department Commander and new Board Member until June 2024.

We thanked Mark Vatcher and Leon Rideout for their tenure with the Board of Managers being replaced by the new Commanders.

***OTHER BUSINESS:**

Commandant MacKay will be attending the National Association of State Veterans Homes Summer Conference in Texas, in July.

Saturday June 24, 2023 The Smart Memorial Home will be having a Cruise Night and all the proceeds will be donated to the NH Veterans Home.

Saturday June 24, 2023 Residents will be in the Tilton Northfield Old Home Day Parade.

Saturday July 29, 2023 the Laconia Harley Davidson is doing a ride to support the NH Veterans Home. The ride will end at NHVH, with entertainment, food trucks and meet and greets with our nation's heroes for all the participants.

Thursday August 3, 2023 NHVH will be hosting its Annual Cruise Night from 6:00pm – 8:00pm.

Saturday September 30, 2023 NHVH will be hosting its 6th Annual Craft Fair from 9:30am – 3:30pm.

***MONTHLY EVENTS:**

Thursday June 1 – Taylor Community Group – TH
Friday June 2 – Walmart Trip
Saturday June 3 – Slippery Frog Entertainment – TH
Saturday June 3 – Rolling Thunder Cook Out – TH
Sunday June 4 – Laconia Airport Trip
Monday June 5 – Music w/ Bob McCarthy – TH
Tuesday June 6 – D-Day Ceremony – TH
Tuesday June 6 – Music w/ Mark Shelton – TH
Wednesday June 7 – Elks Treasure Hunt – Court Yards
Saturday June 10 – Music w/ Ben Harris – TH
Monday June 12 – Music w/ Gardner Berry – TH
Wednesday June 14 – Flag Day Ceremony – TH
Wednesday June 14 – Birthday Cake at the Governors Chambers Trip
Friday June 16 – Music w/ Carroll Brown – TH
Sunday June 18 – Father’s Day
Sunday June 18 – Music w/ Marlina Phillips – TH
Monday June 19 – Music w/ Phil Breton – TDR
Monday June 19 – Tarr North Weirs Beach Trip
Wednesday June 20 – Conversations w/ the Commandant – TH
Tuesday June 20 – Tarr South Weirs Beach Trip
Wednesday June 21 – LEDU Weirs Beach Trip
Thursday June 22 – LEDU Weirs Beach Trip
Friday June 23 – Welch Weirs Beach Trip
Saturday June 24 – Tilton Northfield Old Home Day Parade Trip
Monday June 26 – Ice Cream Truck for all Staff & Residents – Donation by New & Again Thrift Shop for Charity
Tuesday June 27 – Music w/ John Gilmore – TH
Wednesday June 28 – Ice Cream Social, Sponsored by Pinardville Lions Club – TH
Wednesday June 28 – Clarks Training Bears Trip
Friday June 30 – Music w/ Denice & Randy Filliger – TH

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, July 17, 2023, at 9:00 a.m. in the NHVH Town Hall.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Blais to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 9:45 a.m.