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BOARD OF MANAGERS MEETING MINUTES

March 20, 2023

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Robert Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); Raymond Goulet, Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Elaine Baker (Female Resident); Allan Bailey (Male Resident); Kimberly MacKay (Commandant); Richard Borrazas (Disabled American Veterans, Commander).

EXCUSED: William Gaudreau (Dept. of Military Affairs & Veteran Services); Leon Rideout (Veterans of Foreign Wars State Commander).

GUESTS: Michelene Robichaud, (Assistant to the Commandant); Sarah Stanley (NHVH Public Information Officer); Brian Baker, (NHVH Security & Safety Supervisor); Jorg Dreusicke; Theresa Lloyd.

***CALL TO ORDER BY CHAIRMAN:**

The March 20, 2023, Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in prayer by Robert Blais, Chaplain for the Board of Managers, and the Pledge of Allegiance by Chairman Paul Lloyd.

A moment of silence was held for current Board of Managers member Charles Arkwell, State Commander for the American Legion, and past board member Paul Chevalier.

***APPROVAL OF MINUTES – February 13, 2022:**

The Minutes of the Board of Managers Meeting of February 13, 2023, were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the minutes. Minutes accepted by the Board. As there were no changes and the minutes will be placed on file. Motion carried unanimously.

***COMMUNICATIONS:**

Commandant MacKay will be attending the NASVH summer conference in Austin Texas during the week of July 24th through July 28th.

***CENSUS UPDATE:**

As of March 17, 2023, the Home has 129 admitted veterans.

15 veterans have been approved and are awaiting an appropriate opening.

2 Pending admissions.

4 veterans have been approved but declined admission at this time and will remain on the wait list.

41 veterans have applied for admission and are in the application process.

***BUDGET UPDATE:**

Commandant MacKay reviewed the FY23 Financial Summaries of the New Hampshire Veterans Home as of February 28, 2023 (Appendix C) with the board.

Commandant MacKay presented the operational budget to the Governor and the House. The next phase is to present the budget to Senate.

Commandant MacKay has submitted requests to the Governor & Council to transfer funds within our budget for the heating/electricity increase as well as overtime due to our vacancy rates.

Commandant MacKay has submitted the NHVH Capital Budget Projects to the Public Works and Highway committee for phase II of bariatric ceiling lifts, evaluation and improvements for the ongoing drainage issues, and canopies at four doorways. The current capital budget projects were also reviewed at that committee hearing.

***CAPITAL PROJECTS REPORT:**

Commandant MacKay and Brian Baker provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operations highlights:

Ceiling Lifts – Phase I is scheduled to begin on April 17, 2023. They will be installing eleven new lifts and expect it to be completed in two weeks. On April 19, 2023 the State workers compensation company will do an onsite AI risk assessment to determine if we should install additional lifts and remove the mobile lifts to determine risk for both residents and staff members.

The Closet Sprinkler Project – Brian received clarification on the areas that will be required to have the sprinklers installed, they are only needed in the Tarr South and LEDU units, due to the fact the other units have removeable wardrobes and not closets. The final designs are in the works now and estimated to go out to bid in May 2023. Once approved, they hope to have the project completed by November 2023.

Parking Lots Paving Project – After discussion with the Board last month Brian brought suggestions to reclaim the pavement as a cost savings forward to public works and they approved this idea. The company who wins the bid will be incorporating that into the project. The reclaimed pavement will be used in parking Lot E area and will allow money to go towards the frontend beautification part of the project. The retaining wall that is going in for the new parking area will match the big wall out front. They will be adding new light poles in the main parking lot as well.

Nurse Call Stations – Project Completed

Lighting Upgrade – We are working with the Department of Public Works on the lighting upgrade. This is a no cost upgrade and we have been approved for that. Eversource has been approved as the contractor.

Infrastructure Project – Status has not changed.

LEDU 3rd Floor Project – Status has not changed.

***QUALITY ASSURANCE REPORT: – Quarterly Report**

Commandant MacKay reviewed the report with the board members.

***RESIDENT / STAFF MATTERS:**

NHVH is still on full outbreak status.

There are zero residents and zero staff with Covid. We will conduct COVID testing twice per week until further notice. We will continue to follow PPE procedures for goggles.

The new room and board rate increase will become effective on April 1, 2023.

Elaine Baker said the heat in the dining room is not consistent, people are still cold. This issue will be addressed by the maintenance department and have the heat adjusted again.

We are happy to announce that on September 16, 2023, Elaine Baker and Charles (Joe) Liscomb will be getting married in the NHVH Chapel. We are all very happy for both of them.

***BOARD MEMBERSHIP:**

Robert Guldner's (Disabled American Veterans) term is up on March 1, 2023. He is proceeding with re-appointment.

***OTHER BUSINESS:**

COVID-19 as of March 17, 2023:

Residents: Active – 0

Staff: Active – 0

Sarah Stanley was nominated by Stephanie Kelley and Barbara McCann for the Governors Extraordinary Award, for always going above and beyond the call of duty in her roll, anything asked Sarah is always there. G&C will review on 3/22/23 if supported, Sarah will attend G&C on 4/12/23 and have the award presented to her by the Governor and his Council.

VA Survey will be happening in month of April.

National Nursing Home Week is May 14 – 20, 2023.

***UPCOMING EVENTS:**

Wednesday March 1 – 70's Show – TH
Tuesday March 7 – Funspot Bingo Trip
Wednesday March 8 – Music w/ Clandestine Jazz Band – TH
Thursday March 9 – Red Hot Chili Pipers Concert Trip
Friday March 10 – Music w/ Stan Jr. – TH
Saturday March 11 – Little Women Play Trip
Tuesday March 14 – Conversations w/ The Commandant - TH
Wednesday March 15 – Music w/ Bill Parker – LEDU
Wednesday March 15 – Music w/ Marlena Phillips – TH
Friday March 17 – Music w/ Denice & Randy Filliger – TH
Sunday March 19 – Music w/ Bedford Big Band – TH
Monday March 20 – Ray's Garage Trip
Tuesday March 21 – Music w/ Eastern Sound Band – TH
Tuesday March 21 – Smitty's Movie Trip
Wednesday March 22 – Just Maple Presentation – TH
Friday March 24 – Music w/ Carroll Brown – TH
Saturday March 25 – Longhorn Steak House Trip
Friday March 28 – Music w/ Gardner Berry – TH
Wednesday March 29 – Commandants Update – TH
Wednesday March 29 – Vietnam Veterans Day Ceremony – TH
Thursday March 30 – Olive Garden Lunch Trip

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, April 17, 2023, at 9:00 a.m. in the NHVH Town Hall.

***ADJOURNMENT:**

Motion was made by Robert Blais, seconded by Raymond Goulet, Jr. to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 9:57 a.m.