



Kimberly M. MacKay  
Commandant

**New Hampshire Veterans Home**  
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**BOARD OF MANAGERS MEETING MINUTES**  
**February 13, 2023**

**PRESENT:** Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert Guldner (Disabled American Veterans); Robert Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); William Gaudreau (Dept. of Military Affairs & Veteran Services); Raymond Goulet, Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars, Female Veteran); Elaine Baker (Female Resident); Kimberly MacKay (Commandant); Richard Borrazas (Disabled American Veterans, Commander); Leon Rideout (Veterans of Foreign Wars State Commander).

**EXCUSED:** Allan Bailey (Male Resident); Charles Arkwell (American Legion Department Commander).

**GUESTS:** Michelene Robichaud, (Assistant to the Commandant); Sarah Stanley (NHVH Public Information Officer); Stephanie Kelley, (NHVH Business Administrator); Maureen Campbell, (NHVH Recreation Therapy Supervisor); Brian Baker, (NHVH Security & Safety Supervisor).

**\*CALL TO ORDER BY CHAIRMAN:**

The February 13, 2023, Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in prayer by Robert Blais, Chaplain for the Board of Managers, and the Pledge of Allegiance by Chairman Paul Lloyd.

**\*APPROVAL OF MINUTES – January 23, 2022:**

The Minutes of the Board of Managers Meeting of January 23, 2023, were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the minutes. Minutes accepted by the Board. As there were no changes and the minutes will be placed on file. Motion carried unanimously.

**\*COMMUNICATIONS:**

Sarah Stanley would like to get a group picture of the entire Board of Managers at the March 20, 2023 meeting, in order to update the website page and the 2023 annual report.

On February 24, 2023, NHVH will be presented with a \$16,000.00 donation from Eversource, Veterans Association, Inc., who had us purchase items from the NHVH Wish List – Display case for artwork on LEDU Units, Omni-Cycle, Whisper-GLIDE, pizza parties, and ice cream socials for our residents.

NHVH Plowing Contract update – Commandant MacKay spoke again about the plowing contract and stated that she spoke to the Department of Administrative Services to dissolve the \$68,000.00 state contracted vendor. The NHVH Facilities Services department will continue to use our own workforce to maintain the parking lots and walkways.

Commandant MacKay attended the NASVH winter conference in Washington DC during the week of February 6<sup>th</sup> through February 10<sup>th</sup>. She said the conference is invaluable, as it provides an environment to communicate with other State Veterans Homes, learn additional NASVH requirements and to meet with the VA representatives.

Paul Lloyd confirmed all board members have reviewed the email sent from the member of the public last month. He and Commandant MacKay spoke with the Attorney General's office on February 10, 2023, and we are not addressing is matter any longer.

**\*CENSUS UPDATE:**

As of February 13, 2023, the Home has 127 admitted veterans.

19 veterans have been approved and are awaiting an appropriate opening.

2 Pending admissions.

5 veterans have been approved but declined admission at this time and will remain on the wait list.

38 veterans have applied for admission and are in the application process.

We try to do one to two admissions per week, with a maximum of 131 residents with our staffing capacity.

Commandant MacKay will send the admission matrix to the board for additional knowledge of the admission process.

**\*BUDGET UPDATE:**

Commandant MacKay reviewed the FY23 Financial Summaries of the New Hampshire Veterans Home as of January 31, 2023 (Appendix C) with the board.

**\*CAPITAL PROJECTS REPORT:**

Commandant MacKay and Brian Baker provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operations highlights:

The Closet Sprinkler Project – McFarland Johnson are currently working on the design drawings. Those drawings will be used to bid the project. Design to be completed in April 2023. Once approved, they hope to have the project completed by November 2023.

Nurse Call Stations – Near completion by the end of February 2023.

Lighting Upgrade –We are working with the Department of Public Works on the lighting upgrade. This is a no cost upgrade and we have been approved for that. Eversource has been approved as the contractor.

Paving Project – Jacob Engineering Consulting has put together a design and estimation of the project. Brian reviewed and discussed the proposed design with the Board.

Infrastructure Project – Status has not changed.

LEDU 3<sup>rd</sup> Floor Project – Status has not changed.

**\*RESIDENT / STAFF MATTERS:**

NHVVH is still on full outbreak status.

There are zero residents and zero staff with Covid. We will conduct COVID testing twice per week until further notice. We will continue to follow PPE procedures for goggles and mask use.

The new room and board rate increase to will become effective on April 1, 2023.

Residents have formed a welcome group for new residents coming into the facility to help them learn their way around and show them all the things that happen here for them, and to form a bond with new residents.

Maureen Campbell and the recreation staff are looking to reconnect with the veteran service organizations after our Covid pause to have them come back in for BBQ's with the residents. Please call Midge Mudge at 603-527-4816.

**\*BOARD MEMBERSHIP:**

Robert Guldner's (Disabled American Veterans) term is up on March 1, 2023. He is proceeding with re-appointment.

**\*OTHER BUSINESS:**

COVID-19 as of February 13, 2023:

Residents: Active – 0

Staff: Active – 0

**\*UPCOMING EVENTS:**

*Thursday February 2 – Music w/ Clandestine Jazz Band – TH*  
*Tuesday February 7 – Music w/ Gardner Berry – TH*  
*Wednesday February 8 – Tilton School Basketball Game Trip*  
*Saturday February 11 – Music w/ Ukulele Band – TH*  
*Saturday February 11 – 99 Restaurant Lunch Trip*  
*Tuesday February 14 – Valentine's Day*  
*Tuesday February 14 – Music w/ Jackie Lee – TH*  
*Wednesday February 15 – Music w/ Bill Parker – TH*  
*Friday February 17 – Music w/ Stan Jr. – TH*  
*Monday February 20 – Music w/ Eastern Sound Band – TH*  
*Tuesday February 21 – Music w/ Marlena Phillips – TH*  
*Wednesday February 22 – Chats & Lunch w/ Laconia Police Chief Trip*  
*Friday February 24 – Music w/ Jim Tyrell – TH*  
*Monday February 27 – Walmart Trip*

**\*DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, March 20, 2023, at 9:00 a.m. in the Tarr South Conference Room.

**\*ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Blais to adjourn the meeting. Motion carried unanimously. Meeting was adjourned at 9:59 a.m.