

**MINUTES**  
**BOARD OF MANAGERS MEETING**  
**OCTOBER 21, 2019**

**PRESENT:** Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Denise DeBlois (Disabled American Veterans); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Elaine Baker (Female Resident); William Bertholdt (Male Resident – President, NHVH Resident Council); Oliver Brooks (Department Commander – American Legion); Christopher “Chris” Peirce (Department Commander – Veterans of Foreign Wars); Andrew “Andy” Patterson (Department Commander – Disabled American Veterans), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Susan A. Cuddy (Veterans of Foreign Wars) and Carol Maynard (American Legion Auxiliary). **GUESTS:** Rachel Miller, Chief Deputy Treasurer and Jason Belanger, Program Specialist IV, State of NH – Department of Treasury; Donald Baldinelli, Sergeant-at-Arms, NHVH Resident Council; Armand Plourde, NHVH Director of Administrative Services; and Len Stuart, NHVH Program Information Officer.

**\*CALL TO ORDER:**

The October 21, 2019 Board of Managers Meeting was called to order at 9:05 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the prayer by Robert Blais and Pledge of Allegiance by Chairman Lloyd.

**\*APPROVAL OF MINUTES – SEPTEMBER 16, 2019:**

The Minutes of the Board of Managers Meeting of September 16, 2019 were reviewed and discussed. Motion was made by seconded by Raymond Goulet, Jr., seconded by William Bertholdt, to accept the Minutes of the September 16, 2019 Meeting. M/C.

**\*COMMUNICATIONS:**

There was no communication to the Board during this past month.

**\*CUSTODIAL FUND INVESTMENTS:**

Rachel Miller, Chief Deputy Treasurer and Jason Belanger, Program Specialist IV, State of NH – Department of Treasury, presented the Performance Reviews for the Members’ Administration and Benefit Fund Accounts for the period ending September 30, 2019.

**\*CENSUS UPDATE:**

There were seven residents admitted to the New Hampshire Veterans Home during the quarter of July 1, 2019 – September 30, 2019. The average age of those admitted is 88.4 years old. All of the residents have several diagnoses.

As of October 16, 2019, the Home has 173 admitted veterans. Tarr/Welch has 26 veterans approved in the candidate pool. LEDU has 16 veterans approved in the candidate pool. The Home has 77 active applicants.

**\*BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY20 (July 1, 2019 - June 30, 2020) Financial Summaries of the New Hampshire Veterans Home as of September 30, 2019.

**\*ADMINISTRATION AND BENEFIT FUND ACCOUNTS REPORTS:**

**- QUARTERLY REPORT (July 1, 2019 – September 30, 2019):** Armand Plourde presented and explained the Administration and Benefit Fund Accounts Quarterly Report for the period of July 1, 2019 – September 30, 2019. Motion was made by Raymond Goulet, Jr., seconded by Denise DeBlois, to accept this report as presented. M/C.

**- PROJECTED BUDGET (January 1, 2020 – March 31, 2020):** Armand Plourde presented and explained the projected Benefit Fund Budget for the period of January 1, 2020 – March 31, 2020. Motion was made by Andrew Patterson, seconded by William Bertholdt, to accept this report as presented. M/C.

**\*CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights including: ▪ VA Equipment Upgrade Project - \$1,650,000; ▪ Security Upgrade Project and Top of the Fire Wall Repair - \$857k; ▪ Backup Generator Panel Wiring; ▪ Nurse Call System, and ▪ Heat Pump Replacement Project - \$1,170,000 (General Funds 100%); ▪ HVAC Upgrade Town Hall; ▪ Sprinkler System Deficiency Project; and ▪ CapTel Phone.

**\*RESIDENT/STAFF MATTERS:**

A Resident Activity Summary of the many trips and activities during the period of 9/16/19 – 10/21/19 was reviewed.

A request has been submitted for Governor & Executive Council approval for the New Hampshire Veterans Home to **accept and expend** funds from the Community Health Service Network, a payment in the amount of \$5,000 to provide workforce incentives to assist with the regional workforce crisis, effective upon Governor & Executive Council approval through June 30, 2021.

Commandant LaBrecque discussed the analysis of the daily cost of room and board at the New Hampshire Veterans Home. The last increase for the Full Pay rate was from \$300.00 to \$320.00 (a 7% increase) which was effective January 1, 2018. Currently, our residents are on average paying \$100.65 per day/\$3,019.35 per month based on their monthly income. This matter will be further reviewed and voted on at the next Board of Managers Meeting.

**\*BOARD MEMBERSHIP:**

Richard L. Murphy's term - representing the Marine Corps League – expired on June 10, 2019. Mr. Murphy has made the decision not to seek a new term on the Board. The National Guard Association of New Hampshire has submitted a name to serve on the New Hampshire Veterans Home Board of Managers as a member of a recognized and chartered Veterans Service Organization. This nomination is pending approval by the Governor & Executive Council.

**\*OTHER BUSINESS:**

William Bertholdt shared the details of the Gold Wing Road Riders Chapter NH-G Fall Foliage Poker Run held on Sunday, October 13, 2019 with all proceeds to benefit the New Hampshire Veterans Home.

KPMG staff members will be conducting the Single Audit (FY 19) review at the New Hampshire Veterans Home the weeks of 10/21/19 and 10/28/19.

**\*UPCOMING EVENTS:**

- ~ *Halloween Parade followed with entertainment by Gardner Berry - October 31, 2019 – 2:00 p.m.*
- ~ *Halloween Trick-or-Treating – October 31, 2019 – 6:00 p.m. – 8:00 p.m.*
- ~ *NHVH Holiday Craft Fair – November 2, 2019 – 9:00 a.m. – 3:00 p.m.*
- ~ *Veterans Day Ceremony at NH State Veterans Cemetery – November 11, 2019 – 11:00 a.m.*
- ~ *Veterans Day Ceremony at NHVH – November 12, 2019 – 11:00 a.m.*

**\*DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, November 18, 2019 at 9:00 a.m.

**\*ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to adjourn the meeting. M/C. The meeting was adjourned at 10:20 a.m.