

MINUTES
BOARD OF MANAGERS MEETING
AUGUST 19, 2019

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Susan A. Cuddy (Veterans of Foreign Wars); Denise DeBlois (Disabled American Veterans); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Oliver Brooks (Department Commander – American Legion); Christopher “Chris” Peirce (Department Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Robert “Bob” Blais (American Legion); Carol Maynard (American Legion Auxiliary), and Andrew “Andy” Patterson (Department Commander – Disabled American Veterans). **GUESTS:** Gene Marchese, Investigator for the State of New Hampshire - Division of Personnel; Alice Leeming, NHVH Human Resources Director; Michelle Booker, NHVH Director of Resident Care Services; and Armand Plourde, NHVH Director of Administrative Services.

***CALL TO ORDER:**

The August 19, 2019 Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the prayer by Commandant LaBrecque and Pledge of Allegiance by Raymond Goulet, Jr.

***APPROVAL OF MINUTES – JULY 15, 2019:**

The Minutes of the Board of Managers Meeting of July 15, 2019 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Susan Cuddy, to accept the Minutes of the July 15, 2019 Meeting. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during this past month.

***PREVENTION OF SEXUAL HARASSMENT TRAINING**

Gene Marchese, Investigator for the State of New Hampshire - Division of Personnel, and Alice Leeming, NHVH Human Resources Director, presented Prevention of Sexual Harassment Training to Board Members.

***CENSUS UPDATE:**

As of August 14, 2019, the Home has 172 admitted veterans. Tarr/Welch has 21 veterans approved in the candidate pool. LEDU has 12 veterans approved in the candidate pool. The Home has 77 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY20 (July 1, 2019 - June 30, 2020) Financial Summaries of the New Hampshire Veterans Home as of July 31, 2019.

The budget is in continuing resolution which means that we are operating on last year’s budget. This doesn’t affect resident care. The Union contract is in “evergreen” status which means we are operating on the last contract until a new one is ratified by the union body.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights including: ▪ VA Equipment Upgrade Project - \$1,650,000; ▪ Security Upgrade Project - \$795k; ▪ Backup Generator Panel Wiring & WanderGuard; and ▪ Nurse Call System.

***QUALITY ASSURANCE REPORT:**

Michelle Booker, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter and will share updated information with the Board on a quarterly basis – February, May, August, and November. This presentation was done in a Power Point format.

***RESIDENT/STAFF MATTERS:**

A Resident Activity Summary of the many trips and activities during the period of 7/15/19 – 8/19/19 was reviewed.

***BOARD MEMBERSHIP:**

Richard L. Murphy's term - representing the Marine Corps League – expired on June 10, 2019. Mr. Murphy has made the decision not to seek a new term on the Board.

***OTHER BUSINESS:**

The American Legion Department of New Hampshire has generously offered to donate a bronze eagle to the New Hampshire Veterans Home. It is one of a few ever made. The dimensions on the eagle are: wing span 3 feet; height 44 inches, and width 20 inches. The weight is approximately 100 pounds. Commandant LaBrecque and William Bertholdt will designate an area at the Home where the eagle will be prominently displayed.

***UPCOMING EVENTS:**

- ~ *Grandparents Day with Ice Cream Social – September 8, 2019 – 2:30 p.m. – Town Hall*
- ~ *Patriot Day Remembrance Ceremony – September 11, 2019 – 11:00 a.m. – Town Hall*
- ~ *Celebrate Employees Day – September 26, 2019*
- ~ *Family Fun Day – September 28, 2019 – 12:00 – 3:30 p.m. – NHVH Pavilion*

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, September 16, 2019 at 9:00 a.m.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by William Bertholdt, to adjourn the meeting. M/C. The meeting was adjourned at 11:15 a.m.

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