

MINUTES
BOARD OF MANAGERS MEETING
APRIL 15, 2019

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Susan A. Cuddy (Veterans of Foreign Wars); Denise DeBlois (Disabled American Veterans); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Carol Maynard (American Legion Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Emil Ouellette (Department Commander – American Legion); Robert W. Guldner (Department Commander – Disabled American Veterans); William “Bill” Ryan (Department Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Richard L. Murphy (Marine Corps League). **GUESTS:** Jason Belanger (Program Specialist IV, State of NH – Department of Treasury), and Armand Plourde (NHVH Director of Administrative Services).

***CALL TO ORDER:**

The April 15, 2019 Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the prayer by Robert Blais and Pledge of Allegiance by Chairman Lloyd.

***APPROVAL OF MINUTES – MARCH 25, 2019:**

The Minutes of the Board of Managers Meeting of March 25, 2019 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by William Bertholdt, to accept the Minutes of the March 25, 2019 Meeting. M/C.

***COMMUNICATIONS:**

There was no correspondence to the Board during the past month.

***CUSTODIAL FUND INVESTMENTS:**

Jason Belanger – Department of Treasury presented the Performance Reviews for the Members’ Administration and Benefit Fund Accounts for the quarter ending March 31, 2019.

***CENSUS UPDATE:**

As of April 10, 2019, the Home has 168 admitted veterans. Tarr/Welch has 18 veterans approved in the candidate pool. LEDU has 8 veterans approved in the candidate pool. The Home has 78 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY19 (July 1, 2018 - June 30, 2019) Financial Summaries of the New Hampshire Veterans Home as of March 31, 2019. The New Hampshire Veterans Home has been scheduled to present our FY 2020/2021 biennium budget request before the Senate Finance Committee on Friday morning, April 26, 2019 at 9:00 a.m. in Room 103 of the State House.

***ADMINISTRATION AND BENEFIT FUND ACCOUNTS REPORTS:**

- QUARTERLY REPORT (January 1, 2019 – March 31, 2019): Armand Plourde presented and explained the Administration and Benefit Fund Accounts Quarterly Report for the period of January 1, 2019 – March 31, 2019. Motion was made by Raymond Goulet, Jr., seconded by Denise DeBlois, to accept this report as presented. M/C.

- PROJECTED BUDGET (July 1, 2019 – September 30, 2019): Armand Plourde presented and explained the projected Benefit Fund Budget for the period of July 1, 2019 – September 30, 2019. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept this report as presented. M/C.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights including: ▪ VA Equipment Upgrade Project - \$1,650,000; ▪ Security upgrade project - \$795k; ▪ Backup Generator panel wiring and Wanderguard; ▪ Underground hot water line leak – Welch; ▪ Temporary Nursing Services Contract; and ▪ Wi-Fi Conference Room.

***RESIDENT/STAFF MATTERS:**

A Resident Activity Summary of the many trips and activities during the period of 3/25/19 – 4/15/19 was reviewed.

***BOARD MEMBERSHIP:**

Richard L. Murphy's term - representing the Marine Corps League – expires on June 10, 2019. This matter will be followed up on.

***OTHER BUSINESS:**

The Manchester VA Medical Center conducted their annual survey to determine compliance with VA standards. The survey team arrived on Tuesday morning, April 9 and completed their review on April 11. The Survey Team was comprised of one staff member from VA New England Healthcare System VISN 1, three staff from the Manchester VA Medical Center and five staff from Ascellon Corporation. The members of the Survey Team were very impressed with our facility, the care given to our residents, and the positive attitudes of our staff. A report of their findings will be forthcoming, and I will share these results with the Board.

The New Hampshire Veterans Home submitted our quarterly update on the corrective action taken regarding the observations and recommendations of the State of NH Office of Legislative Budget Assistant in their October 2018 Audit Report to the Fiscal Committee. This appeared as a Fiscal Informational Item on the Agenda of the Meeting of the Fiscal Committee on April 12, 2019. As of this quarter, the New Hampshire Veterans Home has completely resolved all outstanding issues found in the recent audit and has implemented all corrective action.

***UPCOMING EVENTS:**

- ~ *Spring Fling Dance with 50's Theme Dress and Sock Hop* – April 18, 2019 – 2:30 p.m.
- ~ *Mother's Day Celebration with continental breakfast & music* – May 12, 2019 – 10:00 a.m.
- ~ *National Nursing Home Week* – May 12-18, 2019
- ~ *Armed Forces Day Ceremony* – May 18, 2019 – 11:00 a.m.
- ~ *NHVH Memorial Day Ceremony in Town Hall* – May 28, 2019 - 11:00 a.m.
- ~ *Memorial Day Ceremony at the NH State Veterans Cemetery* – May 30, 2019 - 11:00 a.m.

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, May 20, 2019 at 9:00 a.m.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to adjourn the meeting. M/C. The meeting was adjourned at 9:50 a.m.

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