

MINUTES
BOARD OF MANAGERS MEETING
MARCH 25, 2019

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Susan A. Cuddy (Veterans of Foreign Wars); Denise DeBlois (Disabled American Veterans); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Carol Maynard (American Legion Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Emil Ouellette (Department Commander – American Legion); Robert W. Guldner (Department Commander – Disabled American Veterans); William “Bill” Ryan (Department Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Richard L. Murphy (Marine Corps League). **GUESTS:** Ernest Sulloway (Past Department Commander – Disabled American Veterans); Armand Plourde (NHVH Director of Administrative Services), and Len Stuart (NHVH Program Information Officer).

***CALL TO ORDER:**

The March 25, 2019 Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the prayer by Robert Blais and Pledge of Allegiance by Chairman Lloyd.

***WELCOME NEW BOARD MEMBER:**

Chairman Lloyd welcomed new Board Member Carol Maynard, female member in good standing of the Department of the American Legion Auxiliary (Term: March 2, 2019 to March 1, 2022). Carol is replacing Jerilyn Maynard, Disabled American Veterans Auxiliary.

***APPROVAL OF MINUTES – FEBRUARY 11, 2019:**

The Minutes of the Board of Managers Meeting of February 11, 2019 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the Minutes of the February 11, 2019 Meeting. M/C.

***COMMUNICATIONS:**

There was no correspondence to the Board during the past month.

***CENSUS UPDATE:**

As of March 20, 2019, the Home has 167 admitted veterans. Tarr/Welch has 17 veterans approved in the candidate pool. LEDU has 7 veterans approved in the candidate pool. The Home has 81 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY19 (July 1, 2018 - June 30, 2019) Financial Summaries of the New Hampshire Veterans Home as of February 28, 2019. The Home’s FY 2020-2021 budget was presented before the Division III Finance Committee on Friday, March 22, 2019 at 9:30 a.m.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights including: ▪ VA Equipment Upgrade Project - \$1,650,000; ▪ Town Hall Video System Upgrade; ▪ Security upgrade project - \$795k; ▪ Underground hot water line leak – Welch; ▪ Temporary Nursing Services Contract; and ▪ Wi-Fi Conference Room.

***RESIDENT/STAFF MATTERS:**

A Resident Activity Summary of the many trips and activities during the period of 2/11/19 – 3/25/19 was reviewed.

***ADMINISTRATIVE RULES:**

The New Hampshire Veterans Home’s Administrative Rules are now up to date and are in good standing. Commandant LaBrecque has updated the application forms and will need to update our Administrative Rules to reflect these changes. Public Hearings are required for any Administrative Rule changes. The next two Board Meetings will be Public Hearings.

***BOARD BY-LAWS:**

Chairman Lloyd discussed the proposed changes to the By-laws that address conference calls and quorums. Motion was made by Raymond Goulet, Jr., seconded by Robert Guldner and William Bertholdt, to accept the changes to the By-laws that address conference calls and quorums. M/C.

***BOARD MEMBERSHIP:**

At the February 20, 2019 Meeting, the Governor & Executive Council confirmed Susan Cuddy for reappointment to the New Hampshire Veterans Home Board of Managers as the female member of a recognized and chartered veterans' service organization (Term: March 23, 2016 to March 23, 2022).

At the February 20, 2019 Meeting, the Governor & Executive Council confirmed Carol Maynard for appointment to the New Hampshire Veterans Home Board of Managers as a female member in good standing of the department of the American Legion Auxiliary (Term: March 2, 2019 to March 1, 2022).

***OTHER BUSINESS:**

The New Hampshire Veterans Home has submitted our quarterly update on the corrective action taken regarding the observations and recommendations of the State of NH Office of Legislative Budget Assistant in their October 2018 Audit Report to the Fiscal Committee. This will appear as a Fiscal Informational Item on the Agenda of the Meeting of the Fiscal Committee on April 12, 2019. As of this quarter, the New Hampshire Veterans Home has completely resolved all outstanding issues found in the recent audit and has implemented all corrective action.

Commandant LaBrecque thanked the Board for allowing her to attend the National Association of State Veterans Homes Winter Conference held in Alexandria, Virginia – February 11-14, 2019. She reported on the Conference and distributed pertinent materials including: ▪ About State Veterans Homes; ▪ NASVH 2019 Federal Legislative Priorities; and ▪ Statistics with VA Supported Long Term Care – Average Daily Census and Institutional Per Diem (see attached).

***UPCOMING EVENTS:**

~ *Vietnam War Veterans Day Ceremony* – March 29, 2019 – 11:00 a.m.

~ *Volunteer Appreciation Luncheon* – April 10, 2019 – 11:00 a.m. All Board Members are cordially invited to attend.

~ *Easter Egg Hunt* – April 13, 2019 – 1:00-4:00 p.m.

~ *Spring Fling Dance with 50's Theme Dress and Sock Hop* – April 18, 2019 – 2:30 p.m.

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, April 15, 2019 at 9:00 a.m.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to adjourn the meeting. M/C. The meeting was adjourned at 10:02 a.m.

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