

MINUTES
BOARD OF MANAGERS MEETING
SEPTEMBER 17, 2018

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Susan A. Cuddy (Veterans of Foreign Wars); Denise DeBlois (Disabled American Veterans); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Jerilyn Maynard (Disabled American Veterans Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Emil Ouellette (Department Commander – American Legion); Robert W. Guldner (Department Commander – Disabled American Veterans); William “Bill” Ryan (Department Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Richard L. Murphy (Marine Corps League). **GUESTS:** Armand Plourde (NHVH Director of Administrative Services) and Len Stuart (NHVH Program Information Officer).

***CALL TO ORDER:**

The September 17, 2018 Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Robert Blais.

***APPROVAL OF MINUTES – AUGUST 20, 2018:**

The Minutes of the Board of Managers Meeting of August 20, 2018 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the Minutes of the August 20, 2018 Meeting. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CENSUS UPDATE:**

As of September 12, 2018, the Home has 183 admitted veterans. Tarr/Welch has 16 veterans approved in the candidate pool. LEDU has 8 veterans approved in the candidate pool. The Home has 64 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY19 (July 1, 2018 - June 30, 2019) Financial Summaries of the New Hampshire Veterans Home as of August 31, 2018.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights including: ▪ **VA Equipment Upgrade Project** - \$1,650,00 – Governor & Council approved the contract with D.L. King & Associates on 8/22/18. This will include the Kitchen Project and Laundry venting only. The project begun on 9/10/18 with demolition to start on 10/17/18. The first phase will demo and replace our dishwashing operation. There will be a dishwashing trailer on site. The contractor is going to install an upgraded enclosed heated hallway from our building into the dishwashing and food prep trailers which may allow us to continue the project throughout the winter instead of stopping in December and resuming in April of 2019. ▪ **Town Hall Video System upgrade** - State Purchasing is sending this out for bid. ▪ **Laundry Department Domestic Hot Water Tank Replacements** - Bid opening for the contract was on 9/12/18, and we only received one bid from Northern Peabody in the amount of \$83,000. The contract is for replacing 2 hot water tanks which are leaking and must be replaced within 90 days per the Department of Labor Boiler Inspector. It will now be forwarded to the Attorney General’s Office and then to Governor & Council for approval.

Raymond Goulet, Jr. inquired about the safety measures in place regarding the new natural gas that the Home is using. Armand Plourde will look into this matter and report back to the Board.

***RESIDENT/STAFF MATTERS:**

A Resident Activity Summary of the many trips and activities during the period of 8/21/18 – 9/17/18 was reviewed. Mr. Bertholdt also shared copies of the NHVH Patriot Day Program; information about the 18th Annual New England Paralyzed Veterans and Disabled Bass Fishing Tournament at Camp Robindel in Moultonborough, NH held on September 8; Letter to the *Laconia Daily Sun*, Friday, September 14, 2018: **Fishing tourney for disabled veterans greatly appreciated**, as well as an announcement of the Wings of Freedom Tour being held at the Laconia Municipal Airport – September 17th to September 19th.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque is proceeding with proposed changes/updates to Ve-H 203, 204, 206, 220 – Board of Managers of N.H. Veterans Home, Procedural Rules as well as proposed changes/updates to Ve-H 300 & 400 – Board of Managers of N.H. Veterans Home, Residency, Admission, Transfers, and Discharge Rules.

***OTHER BUSINESS:**

We were notified on August 27, 2018 that the U.S. Government Accountability Office (GAO) from Seattle, WA would not be making a site visit to New Hampshire on or about August 30, 2018 but will possibly reach out for a teleconference call the week of October 1, 2018.

Commandant LaBrecque shared information regarding new CD rates received from Jason Belanger, Senior Treasury Analyst – State of New Hampshire Treasury. We will get new rates in November for CDs that will renew.

***UPCOMING EVENTS:**

- ~ *Celebrate Employees Day – September 27, 2018*
- ~ *Family Fun Day – September 29, 2018 – 1:00 – 4:00 p.m. – NHVH Pavilion*
- ~ *Harvest Ball with entertainment by Jackie Lee - October 16, 2018 – 2:00 p.m.*
- ~ *Halloween Parade followed with entertainment by Eric Grant - October 31, 2018 – 2:00 p.m.*
- ~ *Halloween Trick-or-Treating – October 31, 2018 – 6:30 p.m. – 8:00 p.m.*
- ~ *NHVH Holiday Craft Fair – November 3, 2018 – 9:00 a.m. – 3:00 p.m.*

Denise DeBlois announced two special upcoming events: ▪ Spaghetti Dinner with a night filled with good food, silent actions and raffles being held on Saturday, September 22, 2018 from 6:00 p.m. – 8:00 p.m. at the St. Hedwig Church, 180 Orange Street, Manchester, NH (all proceeds will benefit the New Hampshire Gold Star Family Memorial), and ▪ Dedication of the Gold Star Family Memorial Monument on October 6, 2018 – 1:00-2:00 p.m. The ceremony will take place on the Memorial Walkway at the New Hampshire Veterans Cemetery.

Elaine Baker reported that she is being honored by Honor Flight New England with a flight to Washington, D.C. this Sunday, September 23, 2018. Her grandson will be accompanying her as her guardian. Raymond Goulet, Jr. has volunteered for this trip.

***NON-PUBLIC SESSION:**

Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to enter into non-public session at 9:30 a.m. M/C. Motion was made by Robert Blais, seconded by Raymond Goulet, Jr., to close the non-public session at 10:03 a.m. M/C.

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, October 15, 2018 at 9:00 a.m.

***ADJOURNMENT:**

Motion was made by Robert Blais, seconded by Denise DeBlois, to adjourn the meeting. M/C. The meeting was adjourned at 10:14 a.m.