

MINUTES
BOARD OF MANAGERS MEETING
JUNE 18, 2018

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Susan A. Cuddy (Veterans of Foreign Wars); Denise DeBlois (Disabled American Veterans); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Jerilyn Maynard (Disabled American Veterans Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); David A. Meaney, Sr. (Dept. Commander – American Legion); Robert W. Guldner (Department Commander – Disabled American Veterans); Bill Ryan (Department Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Richard L. Murphy (Marine Corps League). **GUESTS:** Joseph D. Kenney, Executive Councilor - District 1; Jane Hirsch, Director of Scheduling/Veterans Liaison - Office of Governor Sununu; Armand Plourde, NHVH Director of Administrative Services; Michelle Booker, NHVH Director of Resident Care Services, and Len Stuart, NHVH Program Information Officer.

***CALL TO ORDER:**

The June 18, 2018 Board of Managers Meeting was called to order at 9:04 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Robert Blais.

***WELCOME NEW BOARD MEMBERS:**

Chairman Lloyd welcomed new Board Members Robert Guldner (Department Commander – Disabled American Veterans) and Bill Ryan (Department Commander – Veterans of Foreign Wars).

***PUBLIC HEARING ON INTERIM ADMINISTRATIVE RULES:**

At its May 21, 2018 Meeting, the New Hampshire Veterans Home Board of Managers voted to adopt proposed Interim Rule Ve-H 200, **Procedural Rules**. The Board also voted to adopt proposed Interim Rules Ve-H 300 & Ve-H 400, **Residency, Admission, Transfer and Discharge Rules**. The New Hampshire Veterans Home Board of Managers held a Public Hearing on these proposed rules at its meeting today beginning at 9:00 a.m.

***APPROVAL OF MINUTES – MAY 21, 2018:**

The Minutes of the Board of Managers Meeting of May 21, 2018 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the Minutes of the May 21, 2018 Meeting. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CENSUS UPDATE:**

As of June 13, 2018, the Home has 188 admitted veterans. Tarr/Welch has 14 veterans approved in the candidate pool. LEDU has 9 veterans approved in the candidate pool. The Home has 59 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY18 (July 1, 2017 - June 30, 2018) Financial Summaries of the New Hampshire Veterans Home as of May 31, 2018.

Commandant LaBrecque and Armand Plourde will be meeting with Jane Hirsch and Mac Zelle, Budget Director - Office of Governor Sununu, on July 7 to discuss the Veterans Home’s budget for FY 2020 – 2021. They are also interested in hearing about any statutory changes and initiatives that the Veterans Home would like to undertake as part of the upcoming budget.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights including: ▪ VA Equipment Upgrade Project; ▪ Town Hall Video System Upgrade; and ▪ Sanitizing equipment. Motion was made by William Bertholdt, seconded by Raymond Goulet, Jr., to put the Town Hall Video System Upgrade out to bid again and obtain new Requests for Proposals on this project. M/C.

Commandant LaBrecque and Armand Plourde will be presenting the Veterans Home's capital budget needs for Fiscal Years 2020-2021 at the Governor's Capital Budget Hearings on Thursday, June 21, 2018 at 11:45 a.m. in the Legislative Office Building, Rooms 306-308.

At the June 7, 2018 Meeting, the Governor & Executive Council authorized to enter into a contract with Global Empire to provide pharmacy services to the residents, in the amount of \$1,085,400 - effective July 1, 2018 through June 30, 2021.

***RESIDENT/STAFF MATTERS:**

A Resident Activity Summary of the many trips and activities during the period of 5/21/18 – 6/18/18 was reviewed.

The New Hampshire Veterans Home's Corrective Action Plan - in response to the VA Survey conducted on April 16-19, 2018 by members of the Manchester VA Medical Center and Ascellon Corporation - has been mailed to Alfred A. Montoya, Jr., MHA, VHA-CM, Medical Center Director, Manchester VA Medical Center.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque attended the Meeting of the Joint Legislative Committee on Administrative Rules (JLCAR) on June 15, 2018. The JLCAR reviewed proposed Interim Rules: Ve-H 203, 204, 206, 220 – Board of Managers of N.H. Veterans Home, Procedural Rules, and Ve-H 300 & 400 – Board of Managers of N.H. Veterans Home, Residency, Admission, Transfers, and Discharge Rules. These Interim Rules were discussed and approved by the JLCAR. Commandant LaBrecque discussed the questions raised by Representative McGuire and Representative Kurk. The next step in the process is to start regular rulemaking. Board Members should review and come prepared at the July Meeting to discuss potential updates.

***BOARD MEMBERSHIP:**

Raymond J. Goulet, Jr.'s term - representing the Vietnam Veterans of America – expires on August 26, 2018. Mr. Goulet will follow up on his reappointment to the Board.

***OTHER BUSINESS:**

Executive Councilor Kenney spoke about the Home's Memorial Day Ceremony and fundraising efforts. He acknowledged that staffing is a critical issue at the Home. He discussed Winter Street and recommended that the Tilton Board of Selectmen and New Hampshire Veterans Home Board of Managers collaborate on matters concerning the Home.

Commandant LaBrecque and Michelle Booker, NHVH Director of Resident Care Services, attended a recent meeting at the New Hampshire Health Care Association to discuss the potential of LPN programs at the Community College System of New Hampshire (CCSNH). This meeting was facilitated by Roxie A. Severance, CNHA, FACHCA, Health Care Workforce Advisor/Music and Memory Program Consultant - New Hampshire Health Care Association. The program would create a career ladder for licensed nursing assistants (LNA's) to become LPN's and then go on to becoming a Registered Nurse if they choose.

***UPCOMING EVENTS:**

- ~ *Tilton-Northfield Old Home Day Parade* – June 30, 2018
- ~ *39th Army Band Concert* – July 4, 2018 – 11:00 a.m. – Town Hall
- ~ *Annual Classic Cruise Night* – August 2, 2018 – 6:00-8:00 p.m. – Pavilion

A list of the New Hampshire Veterans Home's Events for 2018 was distributed. Commandant LaBrecque noted that this list continues to be a work in progress. Due to circumstances beyond our control, calendar events are subject to change.

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, July 16, 2018 at 9:00 a.m. Outgoing Board Members and incoming Board Members are cordially invited to attend this meeting.

***CLOSE OF PUBLIC HEARING ON INTERIM ADMINISTRATIVE RULES:**

The Public Hearing on proposed Interim Rule Ve-H 200, Procedural Rules and proposed Interim Rules Ve-H 300 & Ve-H 400, Residency, Admission, Transfer and Discharge Rules closed at 10:05 a.m. No one from the general public attended this hearing.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by David Meaney, Sr., to adjourn the meeting. M/C. Meeting was adjourned at 10:10 a.m.