

**MINUTES**  
**BOARD OF MANAGERS MEETING**  
**MARCH 19, 2018**

**PRESENT:** Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Denise DeBlois (Disabled American Veterans); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Richard L. Murphy (Marine Corps League); Susan A. Cuddy (Veterans of Foreign Wars); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); David A. Meaney, Sr. (Dept. Commander – American Legion); Ernest A. Sulloway (Dept. Commander – Disabled American Veterans); Joe Clark (Dept. Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **CALL IN:** Jerilyn Maynard (Disabled American Veterans Auxiliary). **GUESTS:** Senator Bob Giuda (District 2); Warren Perry, Deputy Adjutant General; Armand Plourde, NHVH Director of Administrative Services; Alice Leeming, NHVH Human Resources Director; and Len Stuart, NHVH Program Information Officer.

**\*CALL TO ORDER:**

The March 19, 2018 Board of Managers Meeting was called to order at 8:56 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Richard Murphy, Chaplain for the Board of Managers.

**\*APPROVAL OF MINUTES – JANUARY 22, 2018 and FEBRUARY 12, 2018:**

The Minutes of the Board of Managers Meeting of January 22, 2018 were reviewed and discussed. Motion was made by Robert Blais, seconded by William Bertholdt, to accept the Minutes of the January 22, 2018 Meeting. M/C Motion was made by Robert Blais, seconded by David Meaney, Sr., to accept the Minutes of the February 12, 2018 Meeting. M/C

**\*COMMUNICATIONS:**

Letter of March 7, 2018 to Paul J. Lloyd, Chairman – New Hampshire Veterans Home Board of Managers, from Stephen C. Smith, CPA, Director of Audits – Office of Legislative Budget Assistant, regarding the audit underway of the internal controls over the New Hampshire Veterans Home’s Members Administration Account for the nine months ended March 31, 2018.

**\*BRIEFING ON EXECUTIVE ORDER 2018-01:**

Warren Perry, Deputy Adjutant General, provided a briefing on Executive Order 2018-01 - *An order initiating creation of one coordinated State operation for the provision of veterans’ services*, signed into law by Governor Sununu on February 15, 2018. Executive Order 2018-01: ▪ Streamlines and simplifies the delivery of veterans’ services across New Hampshire government; ▪ Provides a singular organization responsible for the coordination of veterans’ services, and ▪ Rallies all resources in support of a common goal, serving veterans. Deputy Adjutant General Perry discussed the vision and goals to effectuate the directives and purposes of this Order.

**\*IN-SERVICE ON THE STATE OF NH POLICY ON SEXUAL HARASSMENT:**

Alice Leeming, NHVH Human Resources Director, provided an in-service to Board Members on the State of New Hampshire’s Policy on Sexual Harassment.

**\*CENSUS UPDATE:**

As of March 14, 2018, the Home has 184 admitted veterans. Tarr/Welch has 16 veterans approved in the candidate pool. LEDU has 12 veterans approved in the candidate pool. The Home has 69 active applicants.

**\*BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY18 (July 1, 2017 - June 30, 2018) Financial Summary of the New Hampshire Veterans Home as of February 28, 2018. Armand Plourde, NHVH Director of Administrative Services, and Commandant LaBrecque attended the Budget Briefing Kick-Off Meeting held at the Division of Motor Vehicles Auditorium on March 15, 2018. This informational budget briefing was held to begin the Agency Budget Development phase of the FY 2020-2021 Biennial Budget Process.

**\*CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights including: ▪ Town Hall Video System upgrade; ▪ Smoke Dampers; ▪ Bingo system; ▪ IT; ▪ LEDU stairwell; ▪ Budgeting FY 2020-2021; ▪ LBA Auditors; and ▪ G&C.

**\*RESIDENT/STAFF MATTERS:**

Bill Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the past month which was short due to the weather and quarantine.

The Home is now fully open and residents are getting back to normal activities with the lifting of a month-long quarantine in the wake of a norovirus outbreak.

**\*BOARD MEMBERSHIP:**

At the Governor & Executive Council Meeting of February 21, 2018, Paul Lloyd was confirmed for reappointment to the New Hampshire Veterans Home Board of Managers, representing the Veterans of Foreign Wars, Department of New Hampshire – term 3/1/2022.

**\*OTHER BUSINESS:**

An audit is underway of the internal controls over the New Hampshire Veterans Home's Members Administration Account for the nine months ended March 31, 2018, being conducted by staff from the Office of the Legislative Budget Assistant. Board Members are welcome to communicate with the auditors throughout the duration of the audit.

The New Hampshire Veterans Home will be host site for the next State Veterans Advisory Committee Meeting to be held on April 3, 2018 at 5:00 p.m.

Paul Lloyd extended an invitation on behalf of the Dept of NH Veterans of Foreign Wars, Auxiliary, and the NH Chapter of the American Ex-Prisoners of War to the annual Former Prisons of War Recognition Day Ceremony to be held in the Chapel at the NH State Veterans Cemetery on Saturday, April 7, 2018 at 10:00 a.m.

Raymond Goulet, Jr. announced that Governor Sununu will be signing the Vietnam Veterans Proclamation on Friday, March 30, 2018 at 10:00 a.m. in the Executive Council Chambers.

**\*UPCOMING EVENTS:**

~ *Easter Egg Hunt* – March 24, 2018 – 1:30 – 4:00 p.m.

~ *Spring Fling Dance* – April 19, 2018 – 2:30 p.m. – 50's Theme Dress and Sock Hop

~ *Volunteer Appreciation Luncheon* – April 25, 2018 – 11:30 a.m. Board Members are cordially invited to join us for this event to show appreciation to our many volunteers and all that they do to make life better for our residents.

The VFW National Sr. Vice Commander will be in New Hampshire on April 13 and will be visiting the New Hampshire Veterans Home for a tour.

**\*DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, April 16, 2018 beginning at 9:00 a.m.

**\*ADJOURNMENT:**

Motion was made by Elaine Baker, seconded by Denise DeBlois, to adjourn the meeting. M/C. Meeting was adjourned at 11:34 a.m.