

MINUTES
BOARD OF MANAGERS MEETING
FEBRUARY 12, 2018

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Raymond J. Goulet, Jr. (Vietnam Veterans of America); William Bertholdt (Male Resident – President, NHVH Resident Council); David A. Meaney, Sr. (Dept. Commander – American Legion); and Margaret “Peggy” LaBrecque (Commandant). **CALL IN:** Jerilyn Maynard (Disabled American Veterans Auxiliary). **EXCUSED:** Richard L. Murphy (Marine Corps League); Denise DeBlois (Disabled American Veterans); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); Susan A. Cuddy (Veterans of Foreign Wars); Ernest A. Sulloway (Dept. Commander – Disabled American Veterans), and Joe Clark (Dept. Commander – Veterans of Foreign Wars). **GUESTS:** Senator Bob Giuda (District 2); Armand Plourde, NHVH Director of Administrative Services; Michelle Booker, NHVH Director of Resident Care Services, and Len Stuart, NHVH Program Information Officer.

***CALL TO ORDER:**

The February 12, 2018 Board of Managers Meeting was called to order at 9:05 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Commandant LaBrecque.

***APPROVAL OF MINUTES – JANUARY 22, 2018**

The Minutes of the Board of Managers Meeting of January 22, 2018 were reviewed and discussed. As there was not a quorum, the Minutes could not be voted on.

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CENSUS UPDATE:**

As of February 7, 2018, the Home has 195 admitted veterans (admissions are being held due to respiratory and GI illness in house). Tarr/Welch has 13 veterans approved in the candidate pool. LEDU has 11 veterans approved in the candidate pool. The Home has 68 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY18 (July 1, 2017 - June 30, 2018) Financial Summary of the New Hampshire Veterans Home as of January 31, 2018.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights including: ▪ Town Hall Video System upgrade; ▪ LEDU Fire Wall Repairs; ▪ Security Infrastructure Improvements; ▪ Smoke Dampers; ▪ Hallway Carpeting Replacement; ▪ Bingo system; ▪ IT; and ▪ LEDU stairwell.

***QUALITY ASSURANCE REPORT:**

Michelle Booker, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter and will share updated information with the Board on a quarterly basis – February, May, August, and November. This presentation was done in a Power Point format.

***HB 636, An Act establishing a Department of Military and Veterans Services:**

The status of HB 636, *An Act establishing a Department of Military and Veterans Services* with Amendment, was discussed. This bill was referred to the Executive Departments and Administration Committee. Rep. Carol McGuire for the Executive Departments and Administration Committee: This bill would create a new Department of Veterans’ Affairs, consolidating veterans’ services in one location for better access and better communications. Opposition from within the veterans’ community, and a conviction that funds would be better spent on actual services than on reorganization, led the Committee to decide to refer the bill for Interim Study – Vote 15-2. The Board is in opposition of HB 636 with Amendment and will closely monitor its status.

***RESIDENT/STAFF MATTERS:**

Bill Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary which was short due to weather and wellness concerns. Our Recreation group has been able to do in-house activities on a unit by unit basis. Outside entertainment has been asked to defer until our concerns are alleviated.

Unfortunately, we continue to have more GI cases lingering in the building, so the Department of Public Health indicates that the New Hampshire Veterans Home is under quarantine officially starting on Friday afternoon, February 9, 2018. TN residents are the only ones in the main dining room, so they will continue to eat in the dining room. Activities will limit to reading or 1:1 activities in all units. Housekeeping is working on providing the units with bottle containing 1/4c of bleach in one gallon of water (recommended by Public Health). We may still use the bleach wipes if needed, but Public Health is recommending trying this solution to see if things improve. All visitors are being informed of the quarantine and educated on why they shouldn't take residents out or visit with them temporarily (contamination). GI line listings are available in every unit so all the nurses can add daily new cases (if any). Our Infection Control Nurse will follow up with Public Health today for further instructions.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will proceed with the request to do the minimal changes to our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR).

***BOARD MEMBERSHIP:**

At the Governor & Executive Council Meeting of February 7, 2018, Paul Lloyd was nominated for reappointment to the New Hampshire Veterans Home Board of Managers, representing the Veterans of Foreign Wars, Department of New Hampshire. Confirmation will be on the Agenda of the Governor & Executive Council Meeting of February 21, 2018.

***OTHER BUSINESS:**

Commandant LaBrecque distributed the State of New Hampshire Policy on Sexual Harassment. Alice Leeming, NHVH Human Resources Director, will provide an in-service on this policy to Board Members at the Board Meeting scheduled for March 19, 2018.

***UPCOMING EVENTS:**

- ~ *Valentine's Party* – February 14, 2018 - 2:30 p.m.
- ~ *St. Patrick's Day Parade/Dance* – March 16, 2018 – 2:30 p.m.
- ~ *Easter Egg Hunt* – March 24, 2018 – 1:00 – 4:00 p.m.

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, March 19, 2018 beginning at 9:00 a.m.

***ADJOURNMENT:**

Motion was made by Raymond Goulet, Jr., seconded by Bill Bertholdt, to adjourn the meeting. M/C. Meeting was adjourned at 10:17 a.m.

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