

MINUTES
BOARD OF MANAGERS MEETING
NOVEMBER 20, 2017

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Jerilyn Maynard (Disabled American Veterans Auxiliary); Raymond J. Goulet, Jr. (Vietnam Veterans of America); William Bertholdt (Male Resident – President, NHVH Resident Council); Susan A. Cuddy (Veterans of Foreign Wars); David A. Meaney, Sr. (Dept. Commander – American Legion); Ernest A. Sulloway (Dept. Commander – Disabled American Veterans); Joe Clark (Dept. Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Richard L. Murphy (Marine Corps League); and Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council). **GUESTS:** Denise DeBlois (Nominee to serve on the Board of Managers, representing Disabled American Veterans); Robert Guldner (Past Department Commander – DAV); Armand Plourde (NHVH Director of Administrative Services); Michelle Booker (NHVH Director of Resident Care Services), and Len Stuart (NHVH Program Information Officer).

***CALL TO ORDER:**

The November 20, 2017 Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Commandant LaBrecque.

***APPROVAL OF MINUTES – OCTOBER 16, 2017:**

The Minutes of the Board of Managers Meeting of October 16, 2017 were reviewed and discussed. Motion was made by Robert Blais, seconded by Raymond Goulet, Jr., to accept the Minutes. M/C.

***COMMUNICATIONS:**

Letter of October 26, 2017 from Ernest Sulloway, Commander – Disabled American Veterans, Department of New Hampshire, recommending the appointment of Denise DeBlois to the New Hampshire Veterans Home Board of Managers.

***CENSUS UPDATE:**

As of November 15, 2017, the Home has 197 admitted veterans. Tarr/Welch has 17 veterans approved in the candidate pool. LEDU has 10 veterans approved in the candidate pool. The Home has 75 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY18 (July 1, 2017 - June 30, 2018) Financial Summary of the New Hampshire Veterans Home as of October 31, 2017.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights including: ▪ Town Hall Video System upgrade; ▪ New Bingo equipment; ▪ LEDU Fire Wall Repairs; ▪ Security Infrastructure Improvements; ▪ Smoke Dampers; ▪ Liberty Utilities; ▪ Welch Courtyard Beautification Project; ▪ Statewide Snow Plowing Contract; ▪ Hallway Carpeting Replacement; and ▪ Welch Dining Room Shades. Commandant LaBrecque provided an update on the Winter Street repairs.

***QUALITY ASSURANCE REPORT:**

Michelle Booker, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter and will share updated information with the Board on a quarterly basis – February, May, August, and November. This presentation was done in a Power Point format which will be provided to the Board with other documents prior to the meeting. The Cannabis for Therapeutic Purposes policy was discussed. The policy will be emailed to Board Members for reference.

***HB 636, An Act establishing a Department of Military and Veterans Services:**

The draft amendment to HB 636, *An Act establishing a Department of Military and Veterans Services*, with proposed changes that have the New Hampshire Veterans Home administratively attached, was discussed. The Board is in opposition of this proposed change and will closely monitor the status of this Bill. Chairman Lloyd spoke about a proposed New Hampshire State Office of Veterans Services change that would have the Office of Veterans Services reporting to the Adjutant General. Paul will forward this proposal to those interested in reading it.

***RESIDENT/STAFF MATTERS:**

William Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will proceed with the request to do the minimal changes to our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR).

***BOARD MEMBERSHIP:**

At the Governor & Council Meeting of November 8, 2017, Denise DeBlois was nominated to fill the Disabled American Veterans' vacant position on the New Hampshire Veterans Home Board of Managers – term to expire on March 1, 2020. Confirmation will be on the Agenda of the Governor & Council Meeting of November 22, 2017.

***2018 DATES FOR BOARD MEETINGS AND VETERANS CEREMONIES:**

The Board decided on 2018 Board Meeting dates as follows:

- **January 22, 2018;** ▪ **February 12, 2018;** ▪ **March 19, 2018;** ▪ **April 16, 2018;** ▪ **May 21, 2018;** ▪ **June 18, 2018;**
- **July 16, 2018;** ▪ **August 20, 2018;** ▪ **September 17, 2018;** ▪ **October 15, 2018;** ▪ **November 19, 2018,** and
- **December 17, 2018**

The NHVH Memorial Day Ceremony will be held on **May 29, 2018**

The NHVH Veterans Day Ceremony will be held on **November 9, 2018**

***OTHER BUSINESS:**

The Office of Public Guardian will be requesting an Adjudicative Proceeding be held by the Board of Managers - Pursuant to Ve-H 205 – Ve-H 216 - to discuss an appeal for admission to the New Hampshire Veterans Home. Upcoming Board Meeting dates will be given to the Office of Public Guardian for the hearing to be held.

***UPCOMING EVENTS:**

- ~ *Corvette Club Ice Cream Social* – December 2, 2017 – 2:00 p.m. (*NHVH Town Hall*)
- ~ *Pearl Harbor Remembrance* – December 7, 2017 – 2:00 p.m. (*NHVH Town Hall*)
- ~ *Elks Holiday Party with entertainment* – December 9, 2017 – 2:30 p.m.
- ~ *Veterans Joint Christmas Party* – December 10, 2017 – 2:30 p.m.
- ~ *39th Army Band Concert* – December 14, 2017 – 7:00 p.m. (*NHVH Town Hall*)
- ~ *Bel Airs Holiday Show* – December 16, 2017 – 2:30 p.m. – (*NHVH Town Hall*)

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, December 18, 2017, beginning at 9:00 a.m.

***ADJOURNMENT:**

There being no other business, motion was made by Robert Blais, seconded by Raymond Goulet, Jr., to adjourn the meeting. The meeting was adjourned at 10:37 a.m.