

MINUTES
BOARD OF MANAGERS MEETING
OCTOBER 16, 2017

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert "Bob" Blais (American Legion); Jerilyn Maynard (Disabled American Veterans Auxiliary); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Richard L. Murphy (Marine Corps League); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); David A. Meaney, Sr. (Dept. Commander – American Legion); Joe Clark (Dept. Commander – Veterans of Foreign Wars), and Margaret "Peggy" LaBrecque (Commandant). **EXCUSED:** Susan A. Cuddy (Veterans of Foreign Wars), and Ernest A. Sulloway (Dept. Commander – Disabled American Veterans). **GUESTS:** Erin Zayac (Senior Treasury Analyst - State of NH Treasury); Robert Guldner (Past Department Commander – DAV); Armand Plourde (NHVH Director of Administrative Services), and Len Stuart (NHVH Program Information Officer).

***CALL TO ORDER:**

The October 16, 2017 Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Richard Murphy, Chaplain for the Board of Managers.

***APPROVAL OF MINUTES – SEPTEMBER 16, 2017:**

The Minutes of the Board of Managers Meeting of September 16, 2017 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by William Bertholdt, to accept the Minutes. M/C.

***COMMUNICATIONS:**

Commandant LaBrecque shared a testimonial of a family's gratitude commented on our Facebook page.

***CUSTODIAL FUND INVESTMENTS:**

Erin Zayac, Senior Treasury Analyst, presented the Quarterly Performance Reviews for the Members' Administration and Benefit Fund Accounts for the quarter ending September 30, 2017.

***CENSUS UPDATE:**

Seventeen residents were admitted to the New Hampshire Veterans Home during the quarter of July 1, 2017 – September 30, 2017. The average age of those residents admitted this quarter was 85.4 years. All of the residents admitted have multiple diagnoses. As of October 11, 2017, the Home has 196 admitted veterans. Tarr/Welch has 12 veterans approved in the candidate pool. LEDU has 10 veterans approved in the candidate pool. The Home has 76 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY18 (July 1, 2017 - June 30, 2018) Financial Summary of the New Hampshire Veterans Home as of September 30, 2017.

***ADMINISTRATION AND BENEFIT FUND ACCOUNTS REPORTS:**

- QUARTERLY REPORT (July 1, 2017 – September 30, 2017): Armand Plourde presented and explained the Administration and Benefit Fund Accounts Quarterly Report for the period of July 1, 2017 – September 30, 2017. Motion was made by Raymond Goulet, Jr., seconded by Richard Murphy, to accept this report as presented. M/C.

- PROJECTED BUDGET (January 1, 2018 – March 31, 2018): Armand Plourde presented and explained the projected Benefit Fund Budget for the period of January 1, 2018 – March 31, 2018. Motion was made by Raymond Goulet, Jr., seconded by David Meaney, Sr., to accept this report as presented. M/C.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights including: ▪ Town Hall Video System upgrade; ▪ New Bingo equipment; ▪ LEDU Fire Wall Repairs; ▪ Security Infrastructure Improvements; ▪ Smoke Dampers; and ▪ Liberty Utilities.

***HB 636, An Act establishing a Department of Military and Veterans Services:**

The draft amendment to HB 636, *An Act establishing a Department of Military and Veterans Services*, with proposed changes that have the New Hampshire Veterans Home administratively attached, was discussed. The Board is in opposition of this proposed change and will closely monitor the status of this Bill. In addition, both the VFW and American Legion have sent letters to the Governor in opposition of this legislation from their organizations.

***RESIDENT/STAFF MATTERS:**

William Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will proceed with the request to do the minimal changes to our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR).

***BOARD MEMBERSHIP:**

The DAV Department of New Hampshire will be submitting the name of a candidate for the consideration of Governor Sununu and the Executive Council to fill the Disabled American Veterans' vacant position – term to expire on March 1, 2020.

***OTHER BUSINESS:**

Commandant LaBrecque recently attended the State of New Hampshire *Cyber Security – Incident Response and Consequence Management* Seminar held at the NH National Guard Regional Training Institute. The Center for Homeland Defense and Security (CHDS) developed this scenario-based seminar to explore New Hampshire's cyber security risks and challenges. The content was designed specifically for department heads to help strengthen their capability to plan for, prevent, respond to and recover from a major cyber security event. Questions to consider: ▪ How will this affect the NHVH? ▪ How do we prepare? ▪ How do we respond? ▪ How do we recover?

The NHVH Sunshine Cart Needs List was reviewed. A copy of this document will be emailed to Board Members.

***UPCOMING EVENTS:**

- ~ *Harvest Ball with entertainment by Mama Kicks (Gardner Berry) – October 16, 2017 – 2:30 p.m.*
- ~ *Women in Military Service Memorial Ceremony - Monday, October 23, 2:00 p.m., Town Hall*
- ~ *Halloween Parade with entertainment by Mama Kicks (Gardner Berry) – October 31, 2017 – 2:00 p.m.*
- ~ *Halloween Trick-or-Treating – October 31, 2017*
- ~ *Veterans Day Ceremony at NHVH – November 10, 2017 – 11:00 a.m. – NHVH Town Hall*
- ~ *Veterans Day Ceremony at NH State Veterans Cemetery – November 11, 2017 – 11:00 a.m.*
- ~ *AL Post 79 Annual Thanksgiving Dinner – November 19, 2017*

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, November 20, 2017, beginning at 9:00 a.m.

***ADJOURNMENT:**

There being no other business, motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to adjourn the meeting. The meeting was adjourned at 10:38 a.m.