

MINUTES
BOARD OF MANAGERS MEETING
AUGUST 21, 2017

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Jerilyn Maynard (Disabled American Veterans Auxiliary); Susan A. Cuddy (Veterans of Foreign Wars); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Ernest A. Sulloway (Dept. Commander – Disabled American Veterans); Joe Clark (Dept. Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Richard L. Murphy (Marine Corps League); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Benjamin “Ben” Saxon (Disabled American Veterans), and David A. Meaney, Sr. (Dept. Commander – American Legion). **GUESTS:** Armand Plourde (NHVH Director of Administrative Services); Michelle Pelletier (NHVH Director of Resident Care Services); Len Stuart (NHVH Program Information Officer); William Gaudreau (Director – NH State Office of Veterans Services); Theresa Lloyd (Concord VFW Auxiliary), and Robert W. Guldner (Past Dept. Commander – Disabled American Veterans).

***CALL TO ORDER:**

The August 21, 2017 Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Commandant LaBrecque.

***APPROVAL OF MINUTES – JULY 17, 2017:**

The Minutes of the Board of Managers Meeting of July 17, 2017 were reviewed and discussed. Motion was made by Robert Blais, seconded by William Bertholdt, to accept the Minutes. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CENSUS UPDATE:**

As of August 16, 2017, the Home has 194 admitted veterans. Tarr/Welch has 12 veterans approved in the candidate pool. LEDU has 15 veterans approved in the candidate pool. The Home has 84 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY18 (July 1, 2017 - June 30, 2018) Financial Summary of the New Hampshire Veterans Home as of July 31, 2017.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights including: ▪ Town Hall Video System upgrade; ▪ New Bingo equipment; ▪ LEDU Fire Wall Repairs; ▪ Security Infrastructure Improvements; ▪ Liberty Utilities; ▪ *It’s Never 2 Late*; ▪ Welch Courtyard Beautification Project; ▪ IT; ▪ Natural Gas Detectors; ▪ Statewide Snow Plowing Contract; ▪ Hallway Carpeting Replacement; and ▪ Fountain Lights.

***QUALITY ASSURANCE REPORT:**

Michelle Pelletier, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter and will share updated information with the Board on a quarterly basis – February, May, August, and November. This presentation was done in a Power Point format.

***RESIDENT/STAFF MATTERS:**

William Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

Commandant LaBrecque reviewed the Analysis of Daily Cost at the New Hampshire Veterans Home. A summary of these costs will be emailed to Board Members for further review and will be voted on at a future meeting.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will proceed with the request to do the minimal changes to our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR).

***BOARD MEMBERSHIP:**

At the Governor & Executive Council Meeting of August 2, 2017, Robert Blais was nominated to fill the position on the Board of Managers, representing the American Legion, Department of New Hampshire. The appointment of this position will be voted on for confirmation at the next Governor & Executive Council Meeting being held on August 23, 2017.

Benjamin Saxon, representing the Disabled American Veterans - term to expire on March 1, 2020 – submitted his resignation as a member of the Board, effective June 7, 2017. A copy of Mr. Saxon's resignation letter was sent to Meagan Rose, Director of Appointments and Liaison to the Executive Council. The DAV Department of New Hampshire will be submitting the name of a candidate for the consideration of Governor Sununu and the Executive Council to fill Mr. Saxon's vacant position.

***OTHER BUSINESS:**

William Gaudreau, recently confirmed as the Director of the New Hampshire State Office of Veterans Services on August 2, 2017, explained that their mission is to assist veterans who are residents of New Hampshire or their dependents in securing all benefits or preferences to which they may be entitled under any state or federal laws or regulations.

- Reminder of the change in time of the September Board Meeting: The start time of the September 18, 2017 Board Meeting will be changed from 9:00 a.m. to **noon** in order for Board Members to attend the presentation of the Vietnam Veterans Moving Wall sponsored by the Daughters of the American Revolution at 2:00 p.m.

***UPCOMING EVENTS:**

- ~ *Re-Creation USA – September 7, 2017 – 2:00 p.m.*
- ~ *Grandparents Day with Ice Cream Social – September 10, 2017 – 2:00 p.m.*
- ~ *Patriot Day Remembrance Ceremony – September 11, 2017 – 11:00 a.m.*
- ~ *Vietnam Veterans Moving Wall sponsored by the Daughters of the American Revolution – September 18, 2017 – 2:00 p.m.*
- ~ *Family Fun Day – September 23, 2017 – 1:00 p.m.*

Chapter 41 Vietnam Veterans of America is bringing the Vietnam Veterans Memorial Traveling Wall to Southern New Hampshire University - October 5-8, 2017. The flyer outlining the details of this event was distributed to Board Members.

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, September 18, 2017 beginning at noon. Lunch will be served.

***ADJOURNMENT:**

There being no other business, motion was made by Robert Blais, seconded by William Bertholdt, to adjourn the meeting. The meeting was adjourned at 10:20 a.m.

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