

MINUTES
BOARD OF MANAGERS MEETING
JULY 17, 2017

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert "Bob" Blais (American Legion); Jerilyn Maynard (Disabled American Veterans Auxiliary), Richard L. Murphy (Marine Corps League); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); David A. Meaney, Sr. (Dept. Commander – American Legion); Ernest A. Sulloway (Dept. Commander – Disabled American Veterans); Joe Clark (Dept. Commander – Veterans of Foreign Wars), and Margaret "Peggy" LaBrecque (Commandant). **EXCUSED:** Benjamin "Ben" Saxon (Disabled American Veterans). **GUESTS:** Erin Zayac (Senior Treasury Analyst - State of NH Treasury); Armand Plourde (NHVH Director of Administrative Services), and Jill Fliieger, CTRS/L (Tarr Recreation).

***CALL TO ORDER:**

The July 17, 2017 Board of Managers Meeting was called to order at 8:55 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Richard Murphy, Chaplain for the Board of Managers.

***APPROVAL OF MINUTES – JUNE 26, 2017:**

The Minutes of the Board of Managers Meeting of June 26, 2017 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Richard Murphy, to accept the Minutes. M/C

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CUSTODIAL FUND INVESTMENTS:**

Erin Zayac, Senior Treasury Analyst, presented the Annual Performance Reviews for the Members' Administration and Benefit Fund Accounts for the quarter ending June 30, 2017.

***CENSUS UPDATE:**

Nineteen residents were admitted to the New Hampshire Veterans Home during the quarter of April 1, 2017 – June 30, 2017. The average age of those residents admitted this quarter was 82 years. All of the residents admitted have multiple diagnoses. As of July 12, 2017, the Home has 194 admitted veterans. Tarr/Welch has 13 veterans approved in the candidate pool. LEDU has 17 veterans approved in the candidate pool. The Home has 83 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY17 (July 1, 2016 - June 30, 2017) Financial Summary of the New Hampshire Veterans Home as of June 30, 2017.

Governor Sununu signed into law the state budgets for the FY 2018-2019 biennium on June 28, 2017.

***ADMINISTRATION AND BENEFIT FUND ACCOUNTS REPORTS:**

- QUARTERLY REPORT (April 1, 2017 – June 30, 2017): Armand Plourde presented and explained the Administration and Benefit Fund Accounts Quarterly Report for the period of April 1, 2017 – June 30, 2017. Motion was made by Raymond Goulet, Jr., seconded by William Bertholdt, to accept this report as presented. M/C.

- YEAR-END REPORT (July 1, 2016 – June 30, 2017): Armand Plourde presented and explained the Administration and Benefit Fund Accounts Year-End Report for the period of July 1, 2016 – June 30, 2017. Motion was made by Raymond Goulet, Jr., seconded by William Bertholdt, to accept this report as presented. M/C.

- PROJECTED BUDGET (October 1, 2017 – December 31, 2017): Armand Plourde presented and explained the projected Benefit Fund Budget for the period of October 1, 2017 – December 31, 2017. Motion was made by Ernest Sulloway, seconded by Joe Clark, to accept this report as presented. M/C.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights including: LEDU 3rd floor addition; Town Hall Video System upgrade; Fountain; New Bingo Equipment; LEDU Fire Wall Repairs; Security Infrastructure Improvements, and Liberty Utilities.

***RESIDENT/STAFF MATTERS:**

William Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

- Jill Flieger, CTRS/L – Tarr Recreation, made a presentation on the *It's Never 2 Late* computer system. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to purchase the system and seek sponsorships to fund this project. M/C. Board Members will be emailed the details about this project to share with their respective members for consideration and sponsorship.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will hold on proceeding with the process to change our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR) rulemaking process until receiving advice from the Attorney General's Office. She has followed up with the Attorney General's Office and is still awaiting feedback.

***BOARD MEMBERSHIP:**

Robert Blais' term on the Board of Managers, representing the American Legion, Department of New Hampshire, expired on March 1, 2017. He was completing Robert Wyman's term of appointment. Mr. Blais is interested in reappointment to the Board. A letter from the American Legion, Department of New Hampshire, was submitted to the Governor & Executive Council on March 21, 2017 recommending Mr. Blais' reappointment to the Board. Commandant LaBrecque will follow up on this nomination.

***OTHER BUSINESS:**

- Change in start time of September Board Meeting: The start time of the September 18, 2017 Board Meeting will be changed from 9:00 a.m. to noon in order for Board Members to attend the presentation of the Vietnam Veterans Moving Wall sponsored by the Daughters of the American Revolution to be held at 2:00 p.m.

***UPCOMING EVENTS:**

- ~ *Treasure from the Isles of Shoals presentation by J. Dennis Robinson – July 27, 2017 – 2:00 p.m.*
- ~ *Cruise Night – August 3, 2017 - 6:00-8:00 p.m.*
- ~ *V-J Day Commemoration – August 14, 2017 – 2:00 p.m.*
- ~ *Re-Creation USA – September 7, 2017 – 2:00 p.m.*
- ~ *Grandparents Day with Ice Cream Social – September 10, 2017 – 2:00 p.m.*
- ~ *Patriot Day Remembrance Ceremony – September 11, 2017 – 11:00 a.m.*
- ~ *Vietnam Veterans Moving Wall sponsored by the Daughters of the American Revolution – September 18, 2017 – 2:00 p.m.*

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on Monday, August 21, 2017 at 9:00 a.m.

***ADJOURNMENT:**

There being no other business, motion was made by Robert Blais, seconded by William Bertholdt, to adjourn the meeting. The meeting was adjourned at 10:21 a.m.