

**MINUTES**  
**BOARD OF MANAGERS MEETING**  
**MARCH 20, 2017**

**PRESENT:** Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Robert “Bob” Blais (American Legion); Susan A. Cuddy (Veterans of Foreign Wars); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Robert W. Guldner (Dept. Commander – Disabled American Veterans); Shannan Brown (Dept. Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **EXCUSED:** Benjamin “Ben” Saxon (Disabled American Veterans); Richard L. Murphy (Marine Corps League); Jerilyn Maynard (Disabled American Veterans Auxiliary), and Thomas Wiley (Dept. Commander – American Legion). **GUESTS:** Ernest Sulloway (Sr. Vice Commander – Disabled American Veterans); Armand Plourde (NHVH Director of Administrative Services); Michelle Pelletier (NHVH Director of Resident Care Services), and Len Stuart (NHVH Program Information Officer).

**\*CALL TO ORDER:**

The March 20, 2017 Board of Managers Meeting was called to order at 9:02 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance and prayer by Chairman Lloyd.

**\*APPROVAL OF MINUTES – JANUARY 9, 2017:**

The Minutes of the Board of Managers Meeting of January 9, 2017 were reviewed and discussed. Motion was made by Raymond Goulet, Jr., seconded by Robert Blais, to accept the Minutes. M/C

**\*COMMUNICATIONS:**

There was no communication to the Board during the past month.

**\*CENSUS UPDATE:**

As of March 15, 2017, the Home had 191 admitted veterans. Tarr/Welch has 12 veterans approved in the candidate pool. LEDU has 16 veterans approved in the candidate pool. The Home has 92 active applicants.

**\*BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY17 (July 1, 2016 - June 30, 2017) Financial Summary of the New Hampshire Veterans Home as of February 28, 2017. She attended Governor Sununu’s budget address of the proposed 2018-2019 state budget held on February 9 at the State House. The New Hampshire Veterans Home’s proposed budget for Fiscal Years 2018-2019 was presented to the House of Representative’s Division III Finance Committee on March 1, 2017. Armand Plourde reported that during this budget hearing, we were asked to review the cost of adding a 15% salary enhancement to all LNAs to bolster our recruiting efforts. Commandant LaBrecque recommended that we also review a shift differential increase for the LNAs instead:

Option 1:	LNA 15% enhancement	FY18	\$1,062,411	FY19	\$1,084,778
Option 2:	Shift differential	FY18	\$518,642	FY19	\$518,642

Option 2 was recommended to the House Budget Committee as it was more cost effective at \$1.1M - less than Option 1, and it targets the exact areas of needed improvement being the 2nd & 3rd shifts. Option 2 does not reward 1st shift staff unnecessarily.

At its meeting of February 1, 2017, the Governor & Executive Council approved two New Hampshire Veterans Home items that were on the Consent Calendar Agenda:

- Authorized to accept the list of non-monetary donations totaling \$800 received during the period of October 1, 2016 to December 31, 2016, as a result of contributions.
- Authorized to accept the list of monies totaling \$48,649.65 received during the period of October 1, 2016 to December 31, 2016, as a result of fundraising drives from various organizations and from personal contributions.

**\*CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights including: ATM update – Board Members attended Service Credit Union's ribbon cutting ceremony held at 10:00 a.m.; LEDU 3rd floor addition; Tilton-Northfield Aqueduct; Repaving Winter Street; Video Cable System Upgrade; Liberty Utilities; Sprinkler Flushing Project; Water Infiltration Project; Outside Parking Light Project; Town Hall Video System upgrade; and Internet bandwidth.

- Naming of the LEDU 3<sup>rd</sup> Floor Neighborhoods: Suggestions are being sought for the naming of the neighborhoods on the 3rd floor addition to the Life Enhancement Dementia Unit. Commandant LaBrecque shared the great suggestions received to date. Residents, staff and Board Members will have the opportunity to vote and select the top three names.

**\*QUALITY ASSURANCE REPORT:**

Michelle Pelletier, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter ending December 15, 2016, and will share updated information with the Board on a quarterly basis – February, May, August, and November. This presentation will be done in a Power Point format with no paper documentation handouts.

**\*RESIDENT/STAFF MATTERS:**

William Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

**\*ADMINISTRATIVE RULES:**

Commandant LaBrecque will hold on proceeding with the process to change our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR) rulemaking process until receiving advice from the Attorney General's Office. She has followed up with the Attorney General's Office and is still awaiting feedback.

**\*BOARD MEMBERSHIP:**

Robert Blais' term on the Board of Managers, representing the American Legion, Department of New Hampshire, expired on March 1, 2017. He was completing Robert Wyman's term of appointment. Mr. Blais is interested in reappointment to the Board. A letter from the American Legion, Department of New Hampshire, has been submitted to the Governor & Executive Council recommending Mr. Blais' reappointment to the Board. Daniel Yoder, Department Adjutant, will be contacted to obtain a copy of the letter that was submitted by the American Legion, Department of New Hampshire.

**\*OTHER BUSINESS:**

- Proposed Legislation – HB 636-FN - *An Act establishing a Department of Veterans Affairs*: Commandant LaBrecque discussed proposed legislation pertaining to veterans including HB 636-FN. Chairman Lloyd and Commandant LaBrecque attended both the Public Hearing on February 1 and the Executive Session on February 8 to express their concerns about this Bill as written. It was decided to retain this Bill in Committee.

**\*UPCOMING EVENTS:**

- ~ *Easter Egg Hunt* – April 8, 2017 – 1:00 p.m.
- ~ *Spring Fling Dance* – April 20, 2017 – 2:30 p.m. – entertainment by Bill Parker
- ~ *Volunteer Appreciation Luncheon* – April 26, 2017 – 11:30 a.m.

Raymond Goulet, Jr. announced that the Vietnam Veterans of America – Chapter 41 will be bringing the American Veterans Traveling Tribute Vietnam Memorial Wall to Southern New Hampshire University in Hooksett, NH from October 4-8, 2017.

Mr. Goulet also mentioned The Wall of Faces Photo Effort - In an effort to further preserve the legacy of those who sacrificed all in Vietnam, the Vietnam Veterans Memorial Fund is committed to finding a photo to go with each of the more than 58,000 names on The Wall. For further details go to [www.vvmf.org/thewall](http://www.vvmf.org/thewall)

**\*DATE OF NEXT MEETINGS:**

Dates of upcoming Board Meetings were determined as follows:

- April 17, 2017
- May 15, 2017
- June 19, 2017

The next monthly Board of Managers Meeting will be held on Monday, April 17, 2017 at 9:00 a.m.

**\*NON-PUBLIC SESSION:**

The Board of Managers went into Non-Public Session from 10:47 a.m. – 11:47 a.m.

**\*ADJOURNMENT:**

There being no other business, motion was made by Robert Blais, seconded by Raymond Goulet, Jr., to adjourn the meeting. The meeting was adjourned at 11:47 a.m.

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