

MINUTES
BOARD OF MANAGERS MEETING
NOVEMBER 14, 2016

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Benjamin “Ben” Saxon (Disabled American Veterans); Robert “Bob” Blais (American Legion); Richard L. Murphy (Marine Corps League); Susan A. Cuddy (Veterans of Foreign Wars); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Jerilyn Maynard (Disabled American Veterans Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Thomas Wiley (Dept. Commander – American Legion); Robert W. Guldner (Dept. Commander – Disabled American Veterans); Shannan Brown (Dept. Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **GUESTS:** Armand Plourde (NHVH Director of Administrative Services); Michelle Pelletier, (NHVH Director of Resident Care Services); Len Stuart (NHVH Program Information Officer); and Marjorie and Milton Bray (Vietnam veteran) from Sanbornton, NH.

***CALL TO ORDER:**

The November 14, 2016 Board of Managers Meeting was called to order at 9:02 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Richard Murphy, Chaplain for the Board of Managers.

***APPROVAL OF MINUTES – OCTOBER 17, 2016:**

The Minutes of the Board of Managers Meeting of October 17, 2016 were reviewed and discussed. Motion was made by Robert Blais, seconded by Raymond Goulet, Jr., to accept the minutes. M/C

***COMMUNICATIONS:**

Presentation by Milton and Marjorie Bray from Sanbornton, NH, regarding the proposed donation to the New Hampshire Veterans Home of a timeshare to the Steele Hill Resorts. The annual dues and fees will be approximately \$445.00. The Board thanked the Brays for their presentation. Discussion ensued regarding the cost and legal ownership of this gift. Motion was made by Richard Murphy, seconded by Raymond Goulet, Jr., to decline this gift due to an individual person having to be named on the deed. M/C.

As a follow up to the letter of October 4, 2016 from Executive Councilor Joseph D. Kenney encouraging the Board of Managers to visit the Tilton Board of Selectmen or host a Tilton Board of Selectmen’s Meeting at the Veterans Home, Chairman Paul Lloyd and Commandant LaBrecque attended a meeting of the Tilton Board of Selectmen held on Thursday evening, November 10, 2016. They updated the Board of Selectmen on programs, capital projects and events at the New Hampshire Veterans Home. The topic of the conditions of the road on Winter Street was discussed. The Town of Tilton requested that a letter from the Board of Managers be written to the Commissioner of the Department of Transportation explaining the adverse effects to our residents as a result of the poor conditions of the road.

***CENSUS UPDATE:**

As of November 10, 2016, the Home had 203 admitted veterans. Tarr/Welch has 11 veterans approved in the candidate pool. LEDU has 11 veterans approved in the candidate pool. The Home has 93 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY17 (July 1, 2016 - June 30, 2017) Financial Summary of the New Hampshire Veterans Home as of October 31, 2016.

The Public Hearing on the New Hampshire Veterans Home’s proposed budget for the FY 2018-2019 biennium has been scheduled for Friday, November 18, 2016 at 1:25 p.m. in the Legislative Office Building, Room 206 – 208.

A contract with ENE Systems of NH – Bow, NH, for the sole purpose of providing heat pump mechanical repairs at the New Hampshire Veterans Home, in the amount of \$32,978.75 is on the Agenda for Governor & Council approval at the upcoming meeting to be held on Friday, November 18, 2016.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights including: ATM update; LEDU 3rd floor addition; Video Cable System upgrade; Liberty Utilities contract; VoIP, and Town Hall Video System upgrade. Armand explained that Treasury issued a check in the amount of \$54,000 which was deposited last week. Purchasing has encumbered the funds and is now proceeding with a RFP for upgrading our current entertainment system.

***QUALITY ASSURANCE REPORT:**

Michelle Pelletier, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter ending September 15, 2016, and will share updated information with the Board on a quarterly basis – February, May, August, and November.

***RESIDENT/STAFF MATTERS:**

The Resident Activity Summary of the many trips and activities during the past month submitted by Bill Bertholdt, NHVH Resident Council President, was reviewed.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will hold on proceeding with the process to change our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR) rulemaking process until receiving advice from the Attorney General's Office. She has followed up with the Attorney General's Office and is still awaiting feedback.

***OTHER BUSINESS:**

Dates of upcoming Board Meetings were discussed and determined as follows:

- **Monday, December 12, 2016**
- **Monday, January 9, 2017**
- **Monday, February 13, 2017**

Raymond Goulet, Jr., on behalf of Vietnam Veterans of America, NH Chapter 41, presented a picture of the Vietnam Veterans Memorial located at the New Hampshire State Veterans Cemetery in Boscawen. The memorial lists the names of the New Hampshire Vietnam Veterans who gave their lives or are still missing.

***UPCOMING EVENTS:**

- ~ *AL Post 79 Annual Thanksgiving Dinner – November 20, 2016*
- ~ *Corvette Club Ice Cream Social – December 3, 2016 – 2:00 p.m. (NHVH Town Hall)*
- ~ *Pearl Harbor Remembrance – December 7, 2016 – 11:00 a.m. (NHVH Town Hall)*
- ~ *39th Army Band Concert – December 8, 2016 – 7:00 p.m. (NHVH Town Hall)*
- ~ *Elks Holiday Party with entertainment – December 10, 2016 – 2:30 p.m.*
- ~ *Veterans Joint Christmas Party – December 11, 2016 – 2:30 p.m.*
- ~ *Bel Airs Holiday Show – December 18, 2016 – 2:30 p.m. – (NHVH Town Hall)*

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on **Monday, December 12, 2016 at 9:00 a.m.**

***ADJOURNMENT:**

There being no other business, motion was made by Robert Blais, seconded by Raymond Goulet, Jr., to adjourn the meeting. The meeting was adjourned at 10:41 a.m.