

MINUTES
BOARD OF MANAGERS MEETING
SEPTEMBER 19, 2016

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Benjamin “Ben” Saxon (Disabled American Veterans); Robert “Bob” Blais (American Legion); Richard L. Murphy (Marine Corps League); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars); Jerilyn Maynard (Disabled American Veterans Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Thomas Wiley (Dept. Commander – American Legion); Robert W. Guldner (Dept. Commander – Disabled American Veterans); Shannan Brown (Dept. Commander – Veterans of Foreign Wars), and Margaret “Peggy” LaBrecque (Commandant). **Guests:** Armand Plourde (NHVH Director of Administrative Services) and Len Stuart (NHVH Program Information Officer).

***CALL TO ORDER:**

The September 19, 2016 Board of Managers Meeting was called to order at 9:02 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Richard Murphy, Chaplain for the Board of Managers.

***APPROVAL OF MINUTES – AUGUST 22, 2016:**

The Minutes of the Board of Managers Meeting of August 22, 2016 were reviewed and discussed. Motion was made by Raymond Goulet, seconded by Benjamin Saxon, to accept the Minutes. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CENSUS UPDATE:**

As of September 14, 2016, the Home had 196 admitted veterans. Tarr/Welch has 10 veterans approved in the candidate pool. LEDU has 13 veterans approved in the candidate pool. The Home has 99 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY17 (July 1, 2016 - June 30, 2017) Financial Summary of the New Hampshire Veterans Home as of August 31, 2016.

The New Hampshire Veterans Home’s proposed budget for the FY 2018-2019 biennium has been prepared and will be submitted at the request of the Department of Administrative Services.

On Wednesday, September 7, 2016, the Governor & Executive Council approved the New Hampshire Veterans Home to retroactively enter into a contract with Northeast Mobile Dental Service, Derry, NH, for the sole purpose of providing dental services on site to the residents of the Home, in the amount of \$148,500 - effective July 1, 2016 through June 30, 2019 (33% Federal, 33% General, 34% Other Funds). A contract with Technical Gas/Oxygen will be upcoming for Governor & Council approval.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights including: ATM update; LEDU 3rd floor addition; Video Cable System upgrade; Liberty Utilities contract; VoIP, and Town Hall Video System upgrade. We currently have a quote for upgrading our current entertainment system. Our current projector is not bright enough to display a clearly visible image, and the window and door shades do not work properly. Proposed improvements are \$52,675.77. Motion was made by Raymond Goulet, seconded by Robert Blais, to put this project out to bid. M/C.

***RESIDENT/STAFF MATTERS:**

Bill Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will hold on proceeding with the process to change our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR) rulemaking process until receiving advice from the Attorney General's Office.

***OTHER BUSINESS:**

The Home will be recognizing staff of all three shifts in honor of Celebrate Employees Day on Thursday, October 13, 2016. The Employee Benefit Committee will sponsor pizza. Commandant LaBrecque discussed the possibility of the Resident Benefit Fund co-sponsoring with her ice cream treats for staff for dessert from BB's Scoops, a full service ice cream shop on wheels featuring delicious hard scoop ice cream. Motion was made by Richard Murphy, seconded by Raymond Goulet, to approve half the cost of \$875.00 from the Resident Benefit Fund to co-sponsor with Commandant LaBrecque the ice cream treats for staff. M/C.

Raymond Goulet announced that as part of the North Country Veterans Conference on October 21st, movie star celebrity and lifelong veteran advocate Chris Noel will be delivering a keynote address. Chris is an icon of the Vietnam War, providing comfort and entertainment for our troops after forsaking the Hollywood lifestyle to serve. As part of her visit to New Hampshire, Dan Marcek of Vetflix, Inc. will be arranging with Len Stuart, NHVH Program Information Officer, for Chris to meet with residents at the New Hampshire Veterans Home.

***UPCOMING MAJOR EVENTS:**

- ~ *Alzheimer's Memory Walk Central NH (Manchester) – September 24, 2016*
- ~ *Visit by American Legion National Commander & National President – September 30, 2016 – 3:00 p.m.*
- ~ *Family Fun Day – October 1, 2016 – 1:00-4:00 p.m.*
- ~ *Harvest Ball with entertainment – October 12, 2016 – 2:30 p.m.*
- ~ *Celebrate Employees Day – October 13, 2016*

***DATE OF NEXT MEETING:**

The next monthly Board of Managers Meeting will be held on **Monday, October 17, 2016.**

***ADJOURNMENT:**

There being no other business, motion was made by Raymond Goulet, seconded by Robert Blais, to adjourn the meeting. The meeting was adjourned at 9:50 a.m.

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