

MINUTES
BOARD OF MANAGERS MEETING
AUGUST 22, 2016

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Benjamin “Ben” Saxon (Disabled American Veterans); Robert “Bob” Blais (American Legion); Richard L. Murphy (Marine Corps League); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars); Jerilyn Maynard (Disabled American Veterans Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Thomas Wiley (Dept. Commander – American Legion); Robert W. Guldner (Dept. Commander – Disabled American Veterans); and Margaret “Peggy” LaBrecque (Commandant). **Excused:** Shannan Brown (Dept. Commander – Veterans of Foreign Wars). **Guests:** Armand Plourde (NHVH Director of Administrative Services); Michelle Pelletier (NHVH Director of Resident Care Services, and Len Stuart (NHVH Program Information Officer).

***CALL TO ORDER:**

The August 22, 2016 Board of Managers Meeting was called to order at 9:01 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Richard Murphy, Chaplain for the Board of Managers.

***WELCOME NEW BOARD MEMBER:**

Chairman Lloyd welcomed new Board Member Robert Guldner (Department Commander – Disabled American Veterans).

***APPROVAL OF MINUTES – JULY 18, 2016:**

The Minutes of the Board of Managers Meeting of July 18, 2016 were reviewed and discussed. Motion was made by Raymond Goulet, seconded by Robert Blais, to accept the Minutes. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CENSUS UPDATE:**

As of August 17, 2016, the Home had 195 admitted veterans. Tarr/Welch has 10 veterans approved in the candidate pool. LEDU has 13 veterans approved in the candidate pool. The Home has 98 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY17 (July 1, 2016 - June 30, 2017) Financial Summary of the New Hampshire Veterans Home as of July 31, 2016. Armand Plourde attended the general working level budget briefing on the FY 2018-2019 biennium held on Thursday, August 4, 2016 at the Richard M. Flynn Fire Academy, Smokey Bear Boulevard, Concord, NH.

Upcoming contracts for Governor & Council approval include Technical Gas/Oxygen on September 2, 2016. The contract for Dr. Kana of Northeast Mobile Dental will be later in the fall.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights.

***QUALITY ASSURANCE REPORT:**

Michelle Pelletier, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter ending June 15, 2016, and will share updated information with the Board on a quarterly basis – February, May, August, and November. Commander Wiley requested that future reports be double-sided in order to save on paper.

***RESIDENT/STAFF MATTERS:**

Bill Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

Commandant LaBrecque discussed a family concern matter with the Board.

***SPOUSAL ALLOTMENT:**

The matter of the denial of a request by a spouse for a spousal allotment pursuant to Ve-H 304.05-304.06 has been referred to the Veterans Home's Attorney, Brian Buonamano. We are currently awaiting advisement from Attorney Buonamano regarding this issue.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will hold on proceeding with the process to change our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR) rulemaking process until receiving advice from the Attorney General's Office.

***OTHER BUSINESS:**

Robert Blais announced that the electric golf cart for the Veterans Home will be delivered on Wednesday morning, August 24, 2016 at 10:00 a.m. He would like as many residents as possible to attend this special presentation. Members of the press and WMUR will be contacted to cover this event.

***UPCOMING MAJOR EVENTS:**

- ~ *Patriot Day Remembrance Ceremony* – September 11, 2016 – 11:00 a.m. – Town Hall (American Legion Department Commander Tom Wiley will be the keynote speaker)
- ~ *Grandparents Day with Ice Cream Social* – September 11, 2016 – 2:30 p.m. – Town Hall
- ~ *Lobster Bake* – September 14, 2016
- ~ *Alzheimer's Memory Walk Central NH (Manchester)* – September 24, 2016
- ~ *Visit by American Legion National Commander & National President* – September 30, 2016 – 3:00 p.m.

***DETERMINATION OF MONTHLY MEETING DATE/DATE OF NEXT MEETING:**

The Board discussed how future meetings will be scheduled. It was decided to continue to hold the meetings on the third Monday of the month for the present time. The next monthly Board of Managers Meeting will be held on **Monday, September 19, 2016 at 9:00 a.m.**

***ADJOURNMENT:**

There being no other business, motion was made by Raymond Goulet, seconded by Robert Blais, to adjourn the meeting. The meeting was adjourned at 10:28 a.m.

/amb