

MINUTES
BOARD OF MANAGERS MEETING
JULY 18, 2016

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Benjamin "Ben" Saxon (Disabled American Veterans); Robert "Bob" Blais (American Legion); Richard L. Murphy (Marine Corps League); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Susan A. Cuddy (Veterans of Foreign Wars); Jerilyn Maynard (Disabled American Veterans Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); Thomas Wiley (Dept. Commander – American Legion); Shannan Brown (Dept. Commander – Veterans of Foreign Wars), and Margaret "Peggy" LaBrecque (Commandant). **Excused:** Robert W. Guldner (Dept. Commander – Disabled American Veterans). **Guests:** Erin Zayac (Senior Treasury Analyst - State of NH Treasury); Ernest Sulloway (Sr. Vice Commander – Disabled American Veterans), and Armand Plourde (NHVH Director of Administrative Services).

***QUILT PRESENTATION:**

A "Never Forget" memorial quilt, inscribed with the names and hometowns of the New Hampshire troops who have fallen in battle since 9/11, was presented to the New Hampshire Veterans Home before the start of the meeting of the Board of Managers. The quilt was made and presented by artist Dina Carr. Also present for the presentation were Russell Bilodeau, State Commander and Denise DeBlois, State Adjutant and Service Officer of the Catholic War Veterans of America, as well as Patricia Roy.

***CALL TO ORDER:**

The July 18, 2016 Board of Managers Meeting was called to order at 8:57 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in the Pledge of Allegiance by Chairman Lloyd and prayer by Richard Murphy, Chaplain for the Board of Managers.

***WELCOME NEW BOARD MEMBER:**

Chairman Lloyd welcomed new Board Member Shannan Brown (Department Commander – Veterans of Foreign Wars).

***APPROVAL OF MINUTES – JUNE 20, 2016:**

The Minutes of the Board of Managers Meeting of June 20, 2016 were reviewed and discussed. Motion was made by Raymond Goulet, seconded by Benjamin Saxon, to accept the Minutes. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CUSTODIAL FUND INVESTMENTS:**

Erin Zayac, Senior Treasury Analyst, presented the Annual Performance Reviews for the Members' Administration and Benefit Fund Accounts for the fiscal year ending June 30, 2016.

***CENSUS UPDATE:**

Nineteen residents were admitted to the New Hampshire Veterans Home during the quarter of April 1, 2016 – June 30, 2016. The average age of those residents admitted this quarter was 84.2 years. All of the residents admitted have multiple diagnoses. As of July 13, 2016, the Home had 203 admitted veterans. Tarr/Welch has 10 veterans approved in the candidate pool. LEDU has 13 veterans approved in the candidate pool. The Home has 87 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY16 (July 1, 2015 - June 30, 2016) Financial Summary of the New Hampshire Veterans Home as of June 30, 2016. Armand Plourde will be attending a general working level budget briefing on the FY 2018-2019 biennium to be held on Thursday, August 4, 2016. This meeting will be

held at the Richard M. Flynn Fire Academy, Smokey Bear Boulevard, Concord, NH. The Veterans Home is formulating the FY 2018-2019 budget request which will be delivered to the Governor by the fall. Commandant LaBrecque welcomed input from the Board of Managers.

Upcoming contracts for Governor & Council approval include Dr. Kana of Northeast Mobile Dental and Technical Gas/Oxygen.

***ADMINISTRATION AND BENEFIT FUND ACCOUNTS REPORTS:**

- QUARTERLY REPORT (April 1, 2016 – June 30, 2016): Armand Plourde presented and explained the Administration and Benefit Fund Accounts Quarterly Report for the period of April 1, 2016 – June 30, 2016. Motion was made by Raymond Goulet, seconded by Robert Blais, to accept this report as presented. M/C.

- YEAR-END REPORT (July 1, 2015 – June 30, 2016): Armand Plourde presented and explained the Administration and Benefit Fund Accounts Year-End Report for the period of July 1, 2015 – June 30, 2016. Motion was made by Benjamin Saxon, seconded by William Bertholdt, to accept this report as presented. M/C.

- PROJECTED BUDGET (October 1, 2016 – December 31, 2016): Armand Plourde presented and explained the projected Benefit Fund Budget for the period of October 1, 2016 – December 31, 2016. Motion was made by Robert Blais, seconded by Thomas Wiley, to accept this report as presented. M/C.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights.

***RESIDENT/STAFF MATTERS:**

William Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month and commented on the NH Patriot Guard Riders that were here yesterday to present a check in the amount of \$950.00 to the Resident Christmas Fund and to sponsor a cookout for the LEDU residents. He also mentioned the visit by Brian Duffy, National Senior Vice Commander-in-Chief of the Veterans of Foreign Wars on Friday, July 15, 2016. Commandant LaBrecque noted that the Home is grateful for the many activities that are supported by the veterans' service organizations that occur here on a daily basis.

***SPOUSAL ALLOTMENT:**

Commandant LaBrecque discussed the request by a spouse for a spousal allotment pursuant to Ve-H 304.05-304.06 and a financial affidavit received on May 6, 2016. After thoughtful review of the information provided, the decision was made by the Home to not take favorable action on the spouse's request for a 25% reduction in her husband's room and board rate as she has other assets available for her use. She owns her home outright and has no outstanding bills or creditors listed on the affidavit. The spouse's lawyer is requesting that this decision be overturned by the Board. Commandant LaBrecque will be referring this matter to the Attorney General's Office to receive guidance on how to proceed.

***ADMINISTRATIVE RULES:**

Commandant LaBrecque will proceed with the process to change our Administrative Rules through the Joint Legislative Committee on Administrative Rules (JLCAR) rulemaking process.

***OTHER BUSINESS:**

There was no other business to come before the Board.

***UPCOMING MAJOR EVENTS:**

- ~ 39th Army Band Concert – July 4, 2016 – 11:00 a.m. – Town Hall
- ~ Summer Dance with entertainment by Denise Therrien – July 22, 2016 – 2:30 p.m. – Town Hall
- ~ Cruise Night – August 4, 2016 - 6:00 p.m. – 8:00 p.m. - Pavilion
- ~ Patriot Day Remembrance Ceremony – September 11, 2016 – 11:00 a.m. – Town Hall
- ~ Grandparents Day with Ice Cream Social – September 11, 2016 – 1:30 – 4:00 p.m. – Town Hall

***DATE OF NEXT BOARD MEETING:** The next monthly Board of Managers Meeting will be held on **Monday, August 22, 2016 at 9:00 a.m.** The Board will discuss in August how the meetings will be scheduled in the future.

***ADJOURNMENT:**

There being no other business, motion was made by Robert Blais, seconded by Raymond Goulet, to adjourn the meeting. The meeting was adjourned at 10:18 a.m.

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