

**MINUTES**  
**BOARD OF MANAGERS MEETING**  
**MAY 16, 2016**

**PRESENT:** Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Benjamin “Ben” Saxon (Disabled American Veterans); Robert “Bob” Blais (American Legion); Richard L. Murphy (Marine Corps League); Susan A. Cuddy (Veterans of Foreign Wars); William Bertholdt (Male Resident – President, NHVH Resident Council); John Graham (Dept. Commander – American Legion); Lewis A. Chipola (Dept. Commander – Veterans of Foreign Wars); Davide T. Wiggin (Dept. Commander – Disabled American Veterans). **Excused:** Raymond J. Goulet, Jr. (Vietnam Veterans of America); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council) and Margaret “Peggy” LaBrecque (Commandant). **Guests:** Jerilyn Maynard (Disabled American Veterans Auxiliary); Armand Plourde (NHVH Director of Administrative Services); Michelle Pelletier (NHVH Director of Resident Care Services); and Len Stuart (NHVH Program Information Officer).

**\*CALL TO ORDER:**

The May 16, 2016 Board of Managers Meeting was called to order at 9:00 a.m. by Paul Lloyd, Chairman of the Board of Managers. Attendees present were led in a prayer and the Pledge of Allegiance by Chairman Lloyd.

**\*APPROVAL OF MINUTES – APRIL 18, 2016:**

The Minutes of the Board of Managers Meeting of April 18, 2016 were reviewed and discussed. Motion was made by Benjamin Saxon, seconded by Robert Blais, to accept the Minutes. M/C.

**\*COMMUNICATIONS:**

There was no communication to the Board during the past month.

**\*CENSUS UPDATE:**

As of May 11, 2016, the Home had 202 admitted veterans. Tarr/Welch has 12 veterans approved in the candidate pool. LEDU has 14 veterans approved in the candidate pool. The Home has 97 active applicants.

**\*BUDGET UPDATE:**

Armand Plourde reviewed the FY16 (July 1, 2015 - June 30, 2016) Financial Summary of the New Hampshire Veterans Home as of April 30, 2016.

**\*CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights.

The Governor has scheduled public hearings on agency Capital Budget requests for the 2018 - 2019 biennium. The Capital Budget Hearing for the Veterans Home is scheduled for June 24, 2016 at 9:45 a.m. in the Legislative Office Building – Rooms 210-211. Commandant LaBrecque and Armand Plourde will present the Home’s Capital Budget and answer any questions the Governor’s Advisory Committee may have on our request.

**\*QUALITY ASSURANCE REPORT:**

Michelle Pelletier, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter ending March 15, 2016, and will share updated information with the Board on a quarterly basis – February, May, August, and November.

**\*VA SURVEY:**

The Manchester VA Medical Center conducted their annual survey from April 5-8, 2016 to determine compliance with VA standards. The Survey Team was comprised of three staff from the Manchester VA

Medical Center and five staff from Ascellon Corporation. The members of the Survey Team were very impressed with our facility, the care given to our residents, and the positive attitudes of our staff. A report of their findings was received on May 9, 2016 in a letter from Danielle Ocker, Manchester VA Medical Center Director. The survey report finds the New Hampshire Veterans Home is in compliance with ALL VA standards. Our facility has been granted full certification until our next annual survey.

**\*RESIDENT/STAFF MATTERS:**

William Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

**\*BOARD MEMBERSHIP:**

The Governor's Office contacted Commandant LaBrecque to inform her that they had received a letter from Commander Wiggin nominating Jerilyn Maynard, Disabled American Veterans Auxiliary, to fill the position on the Board to replace Madeline Dreusicke, VFW Auxiliary representative. Jerilyn is in the process of filling out the application to be submitted to the Governor.

Cherie Monnell, Commandant – Department of New Hampshire, Marine Corps League, has submitted a letter to the Governor recommending that Rick Murphy be reappointed to the Board of the Managers (current term expires June 10, 2016).

New Department Commanders will be installed at the upcoming Conventions in May and June. All Board Members – including outgoing and incoming members – are invited to the June Board of Managers Meeting. Len Stuart, NHVH Program Information Officer, will take a group photo at this meeting.

**\*ADMINISTRATIVE RULES:**

A subcommittee comprised of Commandant LaBrecque, Paul Lloyd, Madeline Dreusicke, William Bertholdt, Benjamin Saxon, and Susan Cuddy met immediately following the April Board Meeting to review the Home's Administrative Rules which are due to be reviewed and accepted by the Joint Legislative Committee on Administrative Rules (JLCAR) within the next year. The only change recommended by the subcommittee is to Ve-H 302.01 (a) as follows:

**PART Ve-H 302 ELIGIBILITY FOR RESIDENCY**

Ve-H 302.01 Residency Eligibility Requirements. An applicant shall be eligible for residency in the home if the applicant meets the following requirements:

~~(a) Ninety days of active military service during a time of war; veterans who have served on active duty in the armed forces of the United States as defined by 38 U.S.C. section 101, or in reserve units or in the New Hampshire army or air national guard~~

This wording was updated in RSA 119 but not in the Home's Administrative Rules. Small grammar changes will also be submitted.

Changes to the Administrative Rules is a very long process that takes 3-4 months to complete after it is approved by the Board. It then goes to the JLCAR and a public hearing must be held. Commandant LaBrecque recommends the public hearing be held at the next Board Meeting if in time.

Motion was made by John Graham, seconded by Robert Blais, to accept the proposed changes to the Administrative Rules. M/C.

**\*OTHER BUSINESS:**

Armand Plourde provided feedback on the Certificate of Deposit research. Rachel Miller from the State of NH Treasury has confirmed that by State law, RSA 6:8, we cannot deposit funds into any Credit Union. Mr. Plourde researched 18 banks statewide for the best interest rates in banks that would meet the State requirements of being FDIC insured, are state or federally chartered, and have at least one branch located within the state of New Hampshire. He found the highest rates currently being offered were by Optima Bank. Ms. Miller reviewed Armand's findings with her office, and they concur that we could proceed with moving some of the Member Administration Account funds into higher paying CDs. Their recommendation is:

Invest \$250,000 as follows:

- One 6 month CD @ People's United Bank (approximately \$83,333.33) at .67%
- One 12 month CD @ Optima Bank (approximately \$83,333.33) at 1.05%
- One 18 month CD @ Optima Bank (approximately \$83,333.34) at 1.30%

This would be an improvement over the last 4 quarters where we earned .03%, .04%, .05% & .10%.

Following the recommended investment strategy would result in a blended return of 1.0% which would result in an additional income of \$2,250 on the \$250,000 investment for the year.

This would be a very conservative investment as of 3/31/16, we were holding \$869,000 in this Member Administration Account. Investing \$250,000 in these laddered CDs still leaves us \$619,000 to cover any immediate short-term requested withdrawals.

Motion was made by John Graham, seconded by Lewis Chipola, to invest \$250,000 of the Member Administration Account funds into higher paying CDs according to the State Treasury's recommended proposal. M/C.

**\*UPCOMING EVENTS:**

~ *Armed Forces Day Ceremony – May 21, 2016 – 11:00 a.m.*

~ *Memorial Day Ceremony at the NH State Veterans Cemetery – May 30, 2016 – 11:00 a.m.*

~ *NHVH Memorial Day Ceremony in Town Hall – May 31, 2016 - 11:00 a.m.*

~ *Corvette Club Ice Cream Social – June 11, 2016 - 2:00-4:00 p.m. – Pavilion*

~ *Father's Day Dance with entertainment by Random Acts of Harmony – June 19, 2016 – 2:30 p.m.*

Veterans Home residents are invited to the *Annual Welcome Home for Veterans* at the Fisher Cats Game on Memorial Day, May 30, 2016: • Pre-game activity starts at 1:00 p.m. There will be recognition of all Veterans, Service Members and their families, and a Special Vietnam Veteran recognition. • Game starts at 1:35 p.m.

A flyer for an upcoming event to raise monies for the purchase of an electric golf cart for the Veterans Home was distributed. ES Riders is organizing a team for the "Easter Seals Walk With Me Event" which will be held on June 2, 2016 at 6:00 p.m. at the Veterans Park on Elm Street, Manchester. Bob Blais announced that the golf cart has been purchased and will be displayed at the upcoming American Legion Convention this weekend. He discussed fundraising efforts to pay for the \$14,000 cost of the golf cart.

**\*DATE OF NEXT BOARD MEETING:** The next monthly Board of Managers Meeting will be held on **Monday, June 20, 2016 at 9:00 a.m.**

**\*ADJOURNMENT:**

There being no other business, motion was made by Robert Blais, seconded by Benjamin Saxon, to adjourn the meeting. The meeting was adjourned at 9:45 a.m.

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