

MINUTES
BOARD OF MANAGERS MEETING
MARCH 21, 2016

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Benjamin “Ben” Saxon (Disabled American Veterans); Robert “Bob” Blais (American Legion); Raymond J. Goulet, Jr. (Vietnam Veterans of America); Elaine Baker (Female Resident – Second Vice President, NHVH Resident Council); William Bertholdt (Male Resident – President, NHVH Resident Council); John Graham (Dept. Commander – American Legion); Lewis A. Chipola (Dept. Commander – Veterans of Foreign Wars); and Margaret “Peggy” LaBrecque (Commandant). **Excused:** Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); Richard L. Murphy (Marine Corps League); and Davide T. Wiggin (Dept. Commander – Disabled American Veterans). **Guests:** Armand Plourde (NHVH Director of Administrative Services) and Len Stuart (NHVH Program Information Officer).

***CALL TO ORDER:**

The Board of Managers Meeting of March 21, 2016 was called to order at 9:03 a.m. by Paul Lloyd, Chairman. Attendees present were led in a prayer by Commandant LaBrecque in the absence of Madeline Dreusicke, Chaplain for the Board of Managers. The Pledge of Allegiance was led by Chairman Lloyd.

***WELCOME NEW BOARD MEMBERS:**

Commandant LaBrecque welcomed new Board Members - Elaine K. Baker (female resident) and William F. Bertholdt (male resident), who were confirmed to the Board of Managers at the Governor & Executive Council Meeting of March 9, 2016.

***APPROVAL OF MINUTES – FEBRUARY 15, 2016:**

The Minutes of the Board of Managers Meeting of February 15, 2016 were reviewed and discussed. Motion was made by Raymond Goulet, seconded by Robert Blais, to accept the Minutes. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during the past month.

***CENSUS UPDATE:**

As of March 16, 2016, the Home has 194 admitted veterans. Tarr/Welch has 12 veterans approved in the candidate pool. LEDU has 20 veterans approved in the candidate pool. The Home has 110 active applicants.

***BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY16 (July 1, 2015 - June 30, 2016) Financial Summary of the New Hampshire Veterans Home as of February 29, 2016.

Armand Plourde, NHVH Director of Administrative Services, and Commandant LaBrecque attended the informational budget briefing held on March 16, 2016 to begin the Agency Budget Development phase of the FY 2018-2019 Biennial Budget Process. The budget briefing focused on: • Budget Organization Development; • Requests for New Positions for the FY 2018-2019 Biennium; • Budget Calendars and Financial Manager Timelines for Calendar Year 2016; • Changes to the Agency Phase Budget for FY 2018-2019; and • Chart of Accounts Discussion.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home’s efforts to date concerning capital projects and operational highlights.

***RESIDENT/STAFF MATTERS:**

Bill Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

***RESIDENT/STAFF MATTERS (Continued):**

Mr. Bertholdt discussed the proposed line-up for a resident's final salute from the resident's room to the final salute location which will allow Resident Council adequate time to conduct their final farewells in rites closely approximating military protocol. Chairman Lloyd thanked Bill for the information but stated that this matter did not need to be approved by the Board. The discussion should be between the Resident Council and the Commandant.

***BOARD MEMBERSHIP:**

The Governor & Executive Council confirmed to the New Hampshire Veterans Home Board of Managers: Elaine K. Baker (female resident) and William F. Bertholdt (male resident) at their meeting of March 9, 2016. Susan Cuddy was nominated to the Board of Managers to fill the position of a female veteran representative of a recognized and chartered veterans' service organization, and her confirmation is on the Governor & Executive Council Meeting Agenda of March 23, 2016.

Ben Saxon has reminded the DAV Auxiliary of their upcoming position on the Board in March to replace Madeline Dreusicke, VFW Auxiliary representative.

***OTHER BUSINESS:**

Commandant LaBrecque reported that the Home's Administrative Rules are due to be reviewed and accepted by the Joint Legislative Committee on Administrative Rules (JLCAR) within the next year. A subcommittee will be formed at the next Board of Managers Meeting to review these rules. Commandant LaBrecque will send out a link so that all Board Members can access and review the Home's Administrative Rules.

***UPCOMING EVENTS:**

- ~ *Spring Fling Dance* – March 30, 2016 – 2:30 p.m.
- ~ *Volunteer Appreciation Luncheon* – April 13, 2016 – 11:30 a.m.
- ~ *USO Show sponsored by Unit 22 of Lebanon* – April 23, 2016
- ~ *Calvin Knickerbocker - "Your Hit Parade"* – April 26, 2016 – 2:30 p.m.
- ~ *VA Survey* – April, 2016

***DATE OF NEXT BOARD MEETING:** The next monthly Board of Managers Meeting will be held on **Monday, April 18, 2016 at 9:00 a.m.**

***ADJOURNMENT:**

There being no other business, motion was made by Raymond Goulet, seconded by Robert Blais, to adjourn the meeting. The meeting was adjourned at 9:47 a.m.

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