

**MINUTES**  
**BOARD OF MANAGERS MEETING**  
**JANUARY 25, 2016**

**PRESENT:** Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Benjamin “Ben” Saxon (Disabled American Veterans); Robert “Bob” Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); Raymond J. Goulet, Jr. (Vietnam Veterans of America); John Graham (Dept. Commander – American Legion); Davide T. Wiggin (Dept. Commander – Disabled American Veterans); Lewis A. Chipola (Dept. Commander – Veterans of Foreign Wars); and Margaret “Peggy” LaBrecque (Commandant). **Excused:** Richard L. Murphy (Marine Corps League). **Guests:** Bill Bertholdt (President – NHVH Resident Council); Elaine Baker (Second Vice President - NHVH Resident Council); Armand Plourde (NHVH Director of Administrative Services); Rachel K. Miller (Chief Deputy State Treasurer); and Erin Zayac (Senior Treasury Analyst - State of NH Treasury).

**\*CALL TO ORDER:**

The Board of Managers Meeting of January 25, 2016 was called to order at 9:02 a.m. by Paul Lloyd, Chairman. Attendees present were led in a prayer by Madeline Dreusicke, Chaplain for the Board of Managers, and the Pledge of Allegiance by Chairman Lloyd.

**\*APPROVAL OF MINUTES – DECEMBER 21, 2015:**

The Minutes of the Board of Managers Meeting of December 21, 2015 were reviewed and discussed. Motion was made by Raymond Goulet, seconded by Lewis Chipola, to accept the Minutes. M/C.

**\*COMMUNICATIONS:**

Letter of thanks from Congresswoman Ann McLane Kuster for allowing her to visit the Veterans Home during the holidays and taking part in her *Holiday Cards for Heroes* program.

**\*CUSTODIAL FUND INVESTMENTS:**

Rachel Miller and Erin Zayac presented the Quarterly Performance Reviews for the Members’ Administration and Benefit Fund Accounts for the quarter ending December 31, 2015.

**\*CENSUS UPDATE:**

Fifteen residents were admitted to the New Hampshire Veterans Home during the quarter of October 1, 2015 – December 31, 2015. The average age of those residents admitted this quarter was 76.2 years. All of the residents admitted have multiple diagnoses. As of January 20, 2016, the Home had 196 admitted veterans. Tarr/Welch has 9 veterans approved in the candidate pool. LEDU has 18 veterans approved in the candidate pool. The Home has 108 active applicants.

**\*BUDGET UPDATE:**

Commandant LaBrecque reviewed the FY16 (July 1, 2015 - June 30, 2016) Financial Summary of the New Hampshire Veterans Home as of December 31, 2015.

**\*ADMINISTRATION AND BENEFIT FUND ACCOUNTS REPORTS:**

- **QUARTERLY REPORT (October 1, 2015 – December 31, 2015):** Armand Plourde presented and explained the Administration and Benefit Fund Accounts Quarterly Report for the period of October 1, 2015 – December 31, 2015. Motion was made by Raymond Goulet, seconded by Madeline Dreusicke, to accept this report as presented. M/C.

- **PROJECTED BUDGET (April 1, 2016 – June 30, 2016):** The Projected Budget for the quarter will be emailed to Board Members for review and voted on at the February Board Meeting.

**\*CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights.

**\*RESIDENT/STAFF MATTERS:**

Bill Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past month.

**\*BOARD MEMBERSHIP:**

Chairman Lloyd has submitted a letter to the Governor & Executive Council recommending the nomination of Sue Cuddy to fill the female veteran position on the Board. Sue is a retired Navy Nurse and a member of the VFW. We have not heard back from the Governor's Office regarding this nomination.

Ben Saxon has reminded the DAV Auxiliary of their upcoming position on the Board in March to replace Madeline Dreusicke, VFW Auxiliary representative.

Chairman Lloyd, on behalf of the Board of Managers, will submit letters to the Governor & Executive Council recommending Elaine Baker as the female resident and Bill Bertholdt as the male resident to serve on the Board.

**\*BOARD BYLAWS:**

The draft copy of the proposed Bylaws was reviewed and discussed with recommended changes. An updated draft copy will be emailed to Board Members for review and further discussion at the February Board Meeting.

**\*ROOM & BOARD DAILY RATE REVIEW:**

Commandant LaBrecque provided an analysis of the daily cost of room and board at the New Hampshire Veterans Home. Commandant LaBrecque recommended no increase in the rate. The last increase of the Full Pay rate was from \$280.00 to \$300.00 effective January 1, 2015. This increase represented a 7% increase. Currently, our residents are on average paying \$97.87 per day/\$2936.11 per month based on their monthly income and mixed with the full pays. Motion was made by John Graham, seconded by Raymond Goulet, to support the recommendation of no increase in the daily room and board rate. M/C.

**\*OTHER BUSINESS:**

Bob Blais mentioned the letter sent from the Business Office to family members requesting an updated Yearly Financial Affidavit. There is a deadline given of January 22. He asked about the possibility of changing this date going forward. Armand Plourde will look into this matter.

**\*UPCOMING EVENTS:**

- ~ *Mardi Gras* – February 9, 2016 – 2:30 p.m.
- ~ *Valentine's Party* – February 14, 2016 – 2:30 p.m.
- ~ *St. Patrick's Day Party with Bernie Dougherty* – March 17, 2016 – 2:30 p.m.
- ~ *Easter Egg Hunt* – March 19, 2016 – 1:00 p.m.

**\*DATE OF NEXT BOARD MEETING:** The next quarterly Board of Managers Meeting will be held on the holiday, **Monday, February 15, 2016 at 9:00 a.m.** The reason for the change in date is that three Board Members will be attending meetings in Washington, DC on February 22.

**\*ADJOURNMENT:**

There being no other business, motion was made by Raymond Goulet, seconded by Robert Blais, to adjourn the meeting. The meeting was adjourned at 10:29 a.m.