

MINUTES
BOARD OF MANAGERS MEETING
OCTOBER 19, 2015

PRESENT: Paul J. Lloyd - Chairman (Veterans of Foreign Wars); Benjamin “Ben” Saxon (Disabled American Veterans); Robert “Bob” Blais (American Legion); Madeline Dreusicke (Veterans of Foreign Wars Auxiliary); Raymond J. Goulet, Jr. (Vietnam Veterans of America); John Graham (Dept. Commander – American Legion); Davide T. Wiggin (Dept. Commander – Disabled American Veterans); Lewis A. Chipola (Dept. Commander – Veterans of Foreign Wars); and Margaret “Peggy” LaBrecque (Commandant). **Excused:** Richard L. Murphy (Marine Corps League). **Guests:** Bill Bertholdt (President – NHVH Resident Council); Rachel K. Miller (Chief Deputy State Treasurer); Erin Zayac (Senior Treasury Analyst - State of NH Treasury); Michelle Pelletier (NHVH Director of Resident Care Services); Armand Plourde (NHVH Director of Operations), and Len Stuart (NHVH Program Information Officer).

***CALL TO ORDER:**

The Board of Managers Meeting of October 19, 2015, was called to order at 9:00 a.m. by Paul Lloyd, Chairman. Attendees present were led in a prayer by Madeline Dreusicke, Chaplain for the Board of Managers, and the Pledge of Allegiance by Chairman Lloyd.

***WELCOME NEW BOARD MEMBER:**

Commandant LaBrecque welcomed new Board Member Davide Wiggin, Commander – Disabled American Veterans, Department of New Hampshire.

***APPROVAL OF MINUTES – JULY 27, 2015:**

The Minutes of the Board of Managers Meeting of July 27, 2015 were reviewed and discussed. Motion was made by Raymond Goulet, seconded by Madeline Dreusicke, to accept the Minutes. M/C.

***COMMUNICATIONS:**

There was no communication to the Board during the past quarter.

***CUSTODIAL FUND INVESTMENTS:**

Rachel Miller and Erin Zayac presented the Quarterly Performance Reviews for the Members’ Administration and Benefit Fund Accounts for the quarter ending September 30, 2015. It was determined by the Board that the Treasury Report would remain on a quarterly basis – January, April, July and October.

***CENSUS UPDATE:**

Twenty residents were admitted to the New Hampshire Veterans Home during the quarter of July 1, 2015 – September 30, 2015. The average age of those residents admitted this quarter was 78.8 years. All of the residents admitted have multiple diagnoses.

***BUDGET UPDATE:**

Commandant LaBrecque discussed the status of the Home’s FY 2016/17 budget. The new budget has been approved. Waivers for equipment and filling vacant positions are no longer required by the Governor.

***ADMINISTRATION AND BENEFIT FUND ACCOUNTS REPORTS:**

- **QUARTERLY REPORT (July 1, 2015 – September 30, 2015):** Armand Plourde presented and explained the Administration and Benefit Fund Accounts Quarterly Report for the period of July 1, 2015 – September 30, 2015. Motion was made by John Graham, seconded by Madeline Dreusicke, to accept this report as presented. M/C.

- **PROJECTED BUDGET (January 1, 2016 – March 31, 2016):** Armand Plourde presented and explained the projected Benefit Fund Budget for the period of January 1, 2016 – March 31, 2016. Motion was made by Raymond Goulet, seconded by Robert Blais, to accept this report as presented. M/C.

***CAPITAL PROJECTS REPORT:**

Armand Plourde provided an update on the New Hampshire Veterans Home's efforts to date concerning capital projects and operational highlights.

***QUALITY ASSURANCE REPORT:**

Michelle Pelletier, Director of Resident Care Services, provided a Quality Assurance Report of the progress for the past quarter ending September 15, 2015, and will share updated information with the Board on a quarterly basis – February, May, August, and November.

***THERAPEUTIC CANNABIS USE POLICY:**

The draft copy of a policy for Cannabis for Therapeutic Purposes was discussed. Motion was made by John Graham, seconded by Madeline Dreusicke, to approve and implement this policy. M/C.

***RESIDENT/STAFF MATTERS:**

Armand Plourde announced that the new 14-passenger bus has arrived and is being used for resident outings.

Bill Bertholdt, NHVH Resident Council President, provided a Resident Activity Summary of the many trips and activities during the past quarter.

***BOARD MEETINGS:**

As RSA 119:3-a *Meetings of the Board* now requires that the Board of Managers shall meet monthly and when called to meet by the Chairman of the Board, discussion took place as to a regular meeting date. It was unanimously agreed by the Board that Board Meetings will be held the third Monday of the month at 9:00 a.m. The Board also unanimously agreed to have the Agenda and accompanying materials emailed to them on a monthly basis.

***BOARD MEMBERSHIP:**

Discussion ensued relative to changes effective September 12, 2015, in RSA 119:2 and the composition of the Board of Managers. These changes include the addition of at least one female appointee, who shall be an active member of a recognized and chartered veterans service organization. Board Members will contact Commandant LaBrecque with any recommendations for a female appointee of a recognized and chartered veterans service organization. Changes also include the addition of two appointees, one of whom shall be male and one of whom shall be female, shall be residents of the Veterans Home. The appointment of a member from an auxiliary organization shall be rotated in the order in which they are listed and each appointed member shall hold office for a **3-year** term.

***OTHER BUSINESS:**

Paul Lloyd inquired if all Board Members wanted to review Commandant LaBrecque's evaluation or just a subcommittee. The Board agreed on a subcommittee comprised of Paul Lloyd and Madeline Dreusicke.

Commandant LaBrecque spoke about the PTSD/TBI Commission who would like to be invited to each State VSO Convention to review the work that the Commission has done the prior year.

***UPCOMING EVENTS:**

- ~ *Halloween Parade followed by entertainment* – October 30, 2015 – 1:45 p.m.
- ~ *NHVH Veterans Day Ceremony* – November 10, 2015 – 11:00 a.m. (NHVH Town Hall)
- ~ *Veterans Day Ceremony at NH State Veterans Cemetery* – November 11, 2015 – 11:00 a.m.
- ~ *AL Post 79 Annual Thanksgiving Dinner* – November 22, 2015
- ~ *NHVH 125th Anniversary Celebration* – December 3, 2015 – 11:00 a.m. (NHVH Town Hall)

***UPCOMING EVENTS (Continued):**

- ~ *Corvette Club Ice Cream Social* – December 5, 2015 – 2:30 p.m. (NHVH Town Hall)
- ~ *Pearl Harbor Remembrance* – December 7, 2015 – 2:00 p.m. (NHVH Town Hall)
- ~ *39th Army Band Concert* – December 10, 2015 – 7:00 p.m. (NHVH Town Hall)
- ~ *Elks Holiday Party with entertainment* – December 12, 2015 – 2:30 p.m. (NHVH Town Hall)
- ~ *Veterans Joint Christmas Party* – December 13, 2015– 2:30 p.m. (NHVH Town Hall)
- ~ *Bel Airs Holiday Show* – December 20, 2015 – 2:30 p.m. – (NHVH Town Hall)

***DETERMINATION OF DATE OF NEXT MEETING:**

It was determined that the next Board of Managers Meeting will be held on **MONDAY, NOVEMBER 16, 2015, beginning at 9:00 a.m.**

***ADJOURNMENT:**

There being no other business, motion was made by Raymond Goulet, seconded by Robert Blais, to adjourn the meeting. The meeting was adjourned at 11:02 a.m.

MDL:amb