



State of New Hampshire Department of Safety
John J. Barthelmes, Commissioner
Earl M. Sweeney, Assistant Commissioner
Homeland Security and Emergency Management
Christopher M. Pope, Director
Kathryn E. Douth, Assistant Director



DATE: September 6, 2011

FROM: Michael Poirier, State Coordinating Officer
Homeland Security and Emergency Management

TO: Chairman, Board of Selectmen; State Agency Heads; School Districts; Nonprofit Organizations

SUBJECT: Major Disaster Declaration - Applicant Briefing Meetings (**Public Assistance Only**)

On September 3, 2011, President Barack Obama declared a major disaster for the State of New Hampshire due to the Tropical Storm Irene event with an incident period of **August 26, 2011 and continuing**. The major disaster declaration for Public Assistance includes **Carroll, Coos, Grafton and Merrimack Counties**.

If damages resulting in eligible costs from this event during the incident period were incurred, then your community/organization may be eligible for cost reimbursement under the Public Assistance Program. If your community/organization is interested in applying for disaster assistance, we ask that a representative who is familiar with the event and would be available to assist the Federal and State Teams throughout the process attend the meeting described below.

Please note that there is a 30-day deadline from the date of the declaration to submit a Request for Public Assistance (RPA) form to the State. That deadline date is October 3, 2011 for all Counties.

September 13, 2011	September 14, 2011	September 14, 2011	September 15, 2011	September 15, 2011
2:00 pm	10:00 am	6:00 pm	10:00 am	3:00 pm
Concord	Conway	Gorham	Lebanon	Lincoln
NH Fire Academy	Conway Fire Station	Gorham Fire Station	Lebanon City Hall	Lincoln Town Office
220 Sheep Davis	97 Main St	347 Main St	51 North Park St	148 Main St
Concord, NH 3301	Conway, NH 03813	Gorham, NH 03581	Lincoln, NH 03251	Lincoln, NH 03251

This meeting will provide you with information about the declaration process, eligibility and document preparation. It is **imperative** that a staff person, such as the Road Agency/Public Works Director and/or Finance Director of your community, be present at this meeting to apply for federal assistance and facilitate the application process.

If you have any questions and/or you cannot make this briefing, please call your Field Representative or me at 1-800-852-3792 or 603-223-3639.

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603-271-2231, 1-800-852-3792, Fax 603-223-3609
State of New Hampshire TDD Access: Relay 1-800-735-2964