



NEW HAMPSHIRE

STATE EMERGENCY OPERATIONS CENTER



EMERGENCY SUPPORT FUNCTION 16 – MILITARY SUPPORT

2019

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Acronyms

AASF	Army Aviation Support Facility
ANGB	Air National Guard Base
COOP	Continuity of Operations
CST	Civil Support Team
DCE	Defense Coordinating Element
DJS	Director of the Joint Staff
DoD	Department of Defense
DOMOPS	Domestic Operations
DOMS	Director of Military Support
DSCA	Defense Support of Civil Authorities
ECTC	Edward Cross Training Center
EPLO	Emergency Preparedness Liaison Officer
FMS	Field Maintenance Shop
HSEM	New Hampshire Division of Homeland Security and Emergency Management
JFHQ	Joint Force Headquarters
JOC	Joint Operations Center
JTF	Joint Task Force
LNO	Liaison Officer
LSA	Logistical Support Area
MAC	Mission Assignment Coordinator
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MRP	Mission Ready Package
NGSCA	National Guard Support to Civil Authorities
NHANG	New Hampshire Air National Guard
NHARNG	New Hampshire Army National Guard
NHFG	New Hampshire Fish and Game Department
NHNG	New Hampshire National Guard
NHSEOP	New Hampshire State Emergency Operations Plan
POD	Point of Distribution
QRF	Quick Reaction Force
REP	Radiological Emergency Preparedness
SAD	State Active Duty
SAR	Search and Rescue
SEOC	State Emergency Operations Center
SMR	State Military Reservation
SOP	Standing Operating Procedure
TAGNH	The Adjutant General of New Hampshire
USPFO	United States Property and Fiscal Office
YTP	Yearly Training Plan



Lead Agency

New Hampshire National Guard

Introduction

Emergency Support Function (ESF) 16 will coordinate National Guard Support of Civil Authorities (NGSCA) and Defense Support of Civil Authorities (DSCA) through the Director of Military Support (DOMS) office in accordance with the New Hampshire State Emergency Operations Plan (NHSEOP) and existing New Hampshire National Guard (NHNG) All Hazards Operations Plans.

The Governor has the authority to order all or any part of the NHNG (Army and Air) onto State Active Duty (SAD) to assist State and local officials. The Governor may request Federal Title 32 funding once the NHNG is ordered to SAD. When directed by the Governor, or designee, the Adjutant General of New Hampshire (TAGNH) will deploy military assets to assist civil authorities.

Title 10 military assets will be requested with DOMS coordination and the supervision of the Emergency Preparedness Liaison Officer (EPLO). Title 10 military resources include the reserve and active duty components of the United States Army, Navy, Air Force, and Marine Corps.

Purpose

The purpose of this annex is to provide a framework for coordination of military support to civil authorities throughout New Hampshire in times of a major emergency or catastrophic disaster.

Concept of Operations

This annex will be activated at the direction of HSEM when there is potential for or an actual disaster situation or planned event requiring military resources to assist in consequence management operations.

General

1. The NHNG is responsible for the coordination of all ESF 16 administrative, management, planning, training, preparedness, and mitigation, response, and recovery activities to include developing, coordinating, and maintaining the ESF- 16 SOP and the NHNG All Hazards Plan.
2. Supporting agencies will assist the NHNG in planning and execution of the above.
3. ESF 16 will advise the SEOC Operations Chief on NHNG and/or military capabilities and assets, ongoing mission status, troop numbers, estimated costs, and operational considerations.
4. The SEOC Operations Chief will contact the DOMS directly with Emergency Support questions or requests. DOMS is responsible to return SEOC phone calls as soon as possible. If contact is required after hours and the DOMS is unavailable, SEOC should first attempt to contact the Joint Operations Center (JOC) 24/7 on-call phone and, if unable to reach the JOC, then call Pease Command Post for assistance.
5. Upon issuance of a Governor's Executive Order, TAGNH will mobilize and deploy military assets to the emergency, conduct NGSCA operations, and provide support to ESF 5, Emergency Management, as directed by HSEM.
6. As an emergency develops or upon the occurrence of a disaster, the NHNG will dispatch the ESF 16 support cell to the State Emergency Operations Center (SEOC). The Support Cell will



consist of a Mission Assignment Coordinator (MAC), Liaison Officer (LNO), and the DOMS when appropriate.

7. ESF 16, through planning cells under the authority of the Director of the Joint Staff (DJS), will assess and validate mission requests and coordinate with the NHNG Joint Operations Center (JOC) in order to determine appropriate military assets and ensure the timely execution of assigned missions.
8. Military Assistance
 - a. Military assets will normally be committed as a supplement and enhancement to civil resources, in order to cope with the loss of essential public services, provide humanitarian aid, and assist with property protection requirements caused by an emergency event.
 - b. Military assistance is limited to missions that, because of experience and/or the availability of needed resources, can be accomplished by the military more effectively than another agency of government.
 - c. Military units will maintain task force, unit, and/or detachment integrity at all times. This ensures that unit commanders have the ability to coordinate logistical and mission support requirements as well as maintain personnel accountability.
9. ESF 16 will coordinate closely with federal military organizations (Active Duty/Federalized Reservists) to include the Emergency Preparedness Liaison Officer (EPLO) and the Defense Coordinating Element (DCE) to ensure proper coordination of all missions and mutual support where appropriate.
10. NGSCA/DSCA operations will terminate as soon as civil authorities resume control of civil emergency response operations.

Organization

1. **Organizational Chart (Command & Control):** ESF 16 shall function under the direction and control of the Operations Chief. (*See Organizational Chart in SEOP Base Plan*).
2. **Operational Facilities/Sites:**
 - a. **NHNG Joint Force Headquarters (JFHQ)** JFHQ/State Military Reservation is where The Adjutant General (TAG) is located; 1 Minuteman Way, Concord, NH.
 - b. **NHNG Satellite Locations:**
 - i. Littleton, NH - Armory
 - ii. Plymouth, NH - Armory
 - iii. Lebanon, NH - Armory
 - iv. Franklin, NH - Armory
 - v. Hillsborough, NH - Armory
 - vi. Pembroke, NH - Edward Cross Training Complex (ECTC)
 - vii. Concord, NH – Army Aviation Support Facility (AASF)
 - viii. Concord, NH – State Military Reservation (SMR)
 - ix. Hooksett, NH – Field Maintenance Shop (FMS)
 - x. Manchester, NH - Armory



- xi. Milford, NH - Armory
- xii. Nashua, NH - Armory
- xiii. Center Strafford, NH – Regional Training Site
- xiv. Rochester, NH – Armory
- xv. Rochester, NH – USPFO Warehouse
- xvi. Somersworth, NH – Armory
- xvii. Portsmouth, NH – Armory
- xviii. Newington, NH – Pease Air National Guard Base (ANGB)

3. **Field Operations:** ESF 16 may serve in Field Operations for deployment or standby status. As activation of these activities usually occurs early in an event, its activation sequence should be prepared for in the first hours of an event.
4. **Federal Resources:** ESF 16 will coordinate mission tasking with the DCE, when the State of New Hampshire requests Department of Defense (DoD) resources or assistance.

Notification

1. HSEM will notify the lead agency points of contact when there is an immediate or anticipated SEOC activation requiring ESF 16 representation.
2. The lead agency will then notify the support agencies and determine coverage for the ESF 16 desk in the SEOC.
3. ESF 16 agencies will make notifications to their appropriate regions, districts, local offices, etc.
4. The above notification process will be utilized for all phases of activation and activities in which the ESF 16 will be involved.

Event Reporting

1. WebEOC will be utilized to provide continuous situational awareness.
2. Position logs should be maintained by each ESF agency in sufficient detail to provide information on activities taken during the event.
3. Agencies are also expected to keep their lead agency updated upon all activities and actions.
4. The lead agency will be responsible for making periodic reports to the Operations Section Chief on activities taken by the ESF during the event and assure they are properly documented.
5. Lead and support agencies must maintain financial records of all activities and costs during the event. The records will be turned into the lead agency when requested.



ESF Actions

Prevention/Preparedness Actions

1. Maintain situational awareness for current inventories of personnel, supplies, and equipment.
2. Participate in state exercises or conduct an exercise to validate this Annex and supporting SOPs.
3. Organize and staff ESF 16 with the capability to function on a 24-hour schedule.
4. Develop plans for the rapid alert, notification, and assembly of units to be called to SAD/ Title 32. Initial notification to the NH force will be conducted by the NH JOC and/or Pease Command Post.
5. Develop plans to provide support for Quick Reaction Force (QRF). The NHNG QRF consists of 30 full-time Army and 30 full-time Air guardsman. The QRF will deploy within 2-hours during normal duty hours and within 4-hours during non-duty hours. The QRF can provide service support operations such as:
 - a. Evacuation/Transportation
 - b. Traffic Control Points
 - c. Morale and Welfare Checks
 - d. Sand Bag Operations
 - e. Power Generation
 - f. Facility, administrative, and security support for Shelter Management Operations at National Guard Facilities
6. Ensure ESF 16 staff is trained on the NH State Emergency Operations Plan, JOC SOP, and MAC and LNO plans and procedures.
7. Integrate NIMS principles in all aspects of planning for ESF 16.
8. Maintain notification systems to support emergency/disaster response.
9. Synchronize bilateral training with SEOC and other state agencies.
10. All ESF 16 personnel must complete all required ICS/NIMS training, as outlined in the current NHNG JTF YTP.
11. Ensure procedures are in place to document costs for any potential reimbursement. The SAD cost estimate process must be documented in the NH-JOC SOP.
12. 12th Civil Support Team will continue to train with NH First Responders and participate in EM training exercises. The 12th CST is the NHNGs primary point of contact for New Hampshire's Radiological Emergency Plan (REP).



Response Actions

1. Assign and schedule sufficient personnel to cover an SEOC activation for an extended period.
2. Provide information and status on National Guard efforts to SEOC Operations via WebEOC.
3. Provide updates and briefings for personnel reporting for ESF 16 duty.
4. Notify units in the threatened or impacted areas.
5. Generate information to be included in SEOC briefings, situation reports, and/or action plans.
6. Evaluate and respond to ESF 16 mission/task requests, including providing available resources equipment and personnel for fulfilling ESF missions. Maintain situational awareness of resources committed to an incident.
7. Support requests and directives resulting from a Governor's State of Emergency Declaration and/or Presidential Disaster Declaration.
8. Coordinate valid mission tasks in support of current operations and general state operations and coordinate mission requests in support of ESF 5.
9. Coordinate with the NHNG JOC/JTF to identify and obtain required assets to efficiently accomplish the mission.
10. 12th CST is prepared to respond immediately to a validated request from the Governor, HSEM (ESF 5), or a local Incident Commander.

Recovery Actions

1. Maintain information and status of military resources to SEOC Operations via WebEOC.
2. Continue to coordinate activities and requests with partner ESFs.
3. Generate information to be included in SEOC briefings, situation reports, and/or action plans.
4. Ensure ESF 16 lead and support agencies document event-related costs for any potential reimbursement.
5. Continue to coordinate NGSCA/DSCA operations during the recovery period.

Mitigation Actions

1. Support and plan for mitigation measures, including monitoring and updating mitigation actions in the State Hazard Mitigation Plan.
2. Review, evaluate, and comment on proposed State Hazard Mitigation Plan amendments upon initiation and within review period.
3. Prepare for the arrival of DoD assets, if appropriate.
4. Support requests and directives from the Governor and/or FEMA concerning mitigation and/or redevelopment activities.
5. Document matters that may be needed for inclusion in agency or state/federal briefings, situation reports, and action plans.

Responsibilities

General

1. Agencies will provide Subject Matter Experts (SMEs) to support ESF 16 in the SEOC.
2. Agencies will maintain inventories/databases, status of availability, and procedures to obtain access to and use of their resources and contracts.
3. Participate in the evaluation and mission assignment of ESF 16 resource requests submitted to the SEOC, including resources that are available through mutual aid agreements, compacts, contracts, etc.

Agency Specific

Lead Agency

New Hampshire National Guard

1. The primary point of contact for ESF 16 is the NHNG Director of Military Support (DOMS). The SEOC can contact the DOMS directly or through the Joint Operations Center. Any requests for NHNG support will need to be coordinated through the DOMS. He/she should be contacted first, and he/she will be responsible to coordinate further with subordinate NHNG units to support the request.
2. Identify and assign NHNG personnel to staff ESF 16 in the SEOC.
3. Coordinate with ESF 5 upon activation.
4. Coordinate with JFHQ-JOC to provide NHNG personnel as required.
5. Upon issuance of a Governor's Executive Order, TAGNH will mobilize NHNG forces to SAD, deploy military assets to the emergency, and conduct DSCA operations to support state operations in the following areas:
 - a. Evacuation operations
 - b. Search and rescue operations
 - c. Transportation of supplies
 - d. Providing and operating power generation equipment
 - e. Route/debris clearance operations
 - f. Aviation operations
 - g. Security operations in support of law enforcement
 - h. Water supply operations
 - i. Communications support
 - j. Support to logistics staging area operations (LSA)
 - k. Support to firefighting and HAZMAT operations
 - l. Support to county Points of Distribution (POD)

6. Contact the supported agency's local point of contact for mission coordination and determine the number of personnel and type of equipment necessary for specific mission assignments.
7. Provide support to local law enforcement for security operations.
8. Contact National Guard partners regarding potential, likely, and existing EMAC requirements based on the agreed upon All Hazards Response Framework.
9. Assist the Logistics Cell in supporting Logistical Staging Areas (LSA) to include:
 - a. Coordinating, staffing, and equipping LSAs
 - b. Providing transportation to and assisting with material handling at LSAs
10. Provide representation on the Recovery Task Force.
11. ESF 16 lead and support agencies will maintain a list of personnel and equipment within the DOMOPS Viewer to support NGSCA/DSCA operations.

Resource List

The following are potential resource needs to support ESF 16 missions/tasks.

Equipment

NHNG equipment and mission ready force packages are outlined in the NHNG All Hazards Domestic Operations Plan and the NHNG DOMOPS Viewer.

Coordination with Other Emergency Support Functions

ESF 16 will coordinate with other ESFs through the SEOC by:

1. Notifying organizations of available resources.
2. Providing availability of subject matter experts for specialized requests.
3. Notifying ESFs and support agencies of any pertinent information that may affect their ability to carry out missions/tasks.

Mutual Aid

Lead and support agencies will maintain up-to-date agreements and Memoranda of Understanding/Letters of Agreement (MOU/LOA) with various other agencies, regions, states, or countries, as appropriate. Each agency is responsible for keeping these documents updated and with appropriate points of contact. Support agencies should keep the lead agency informed of any such agreements that may affect resources or capabilities during an emergency incident. The State of New Hampshire also maintains agreements and mutual aid compacts on behalf of various organizations. These may be activated as the situation warrants.

Attachments

Plans/Procedures, Etc.

1. NH National Guard All Hazards Domestic Operations Plan (OPLAN 1000-19) can be accessed at <https://gko.portal.ng.mil/states/NH/JS/J3/SitePages/Home.aspx>
2. NHNG DOMOPS Viewer can be leveraged at <https://ngdomops.maps.arcgis.com>
3. ESF 16 Contact List



MOUs/MOAs

1. MOU between the NHNG and HSEM for use of NHNG SMR-JFHQ by HSEM as an alternate SEOC for the purpose of COOP. (On file in the DOMS office)
2. MOU between NHNG and NHF&G for provision of aviation support for SAR operations within NH.
3. All relevant MOUs/MOAs are on file in the NHNG JOC and the NH Department of Military Affairs and Veterans Services Office in Concord.

Record of Update

Date	Title and Agency of ESF Lead Approving Update