

State of New Hampshire

JOHN J. BARTHELMES
COMMISSIONER OF SAFETY



KEVIN P. O'BRIEN
ASSISTANT COMMISSIONER

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305

Tel: (603) 271-2559
Speech/Hearing Impaired
TDD Access Relay NH 1-800-735-2964

To: NH SAA TPOC (Training Point of Contact)

Re: Out-of-State DHS/FEMA Training Request

Date: _____

The person listed below is a member of my organization in good standing and is requesting attendance at US DHS/FEMA-approved training.

Pursuant to NH Department of Safety policy effective January 1, 2011, I certify that:

1. The training is pertinent to their regular day-to-day functions within our organization;
2. They have not attended this or similar training within the previous 36 months;
3. That if this is a train-the-trainer course, that they will not instruct the course in New Hampshire until recognized as a trainer by the NH SAA TPOC at the Fire Academy.

Student Name: _____

Agency: _____

Training Course: _____

Sincerely,

Supervisor Name: _____ Signature: _____

Title: _____

This form must be submitted to the NH Fire Academy with your DHS Training application.