



## How to Move Hours from the Traditional Recertification Model to the NCCP Model

### Overview

1. Go to [www.nremt.org](http://www.nremt.org), login to your account and click on “My Certification”
2. Click on “Manage Education” and then on “Move Hours” at the top of the screen
3. Click on the course you would like to move
4. Select the course category from the drop down menu
5. Enter the number of hours you wish to place in the NCCR/LCCR/or ICCR and click “submit”
6. Repeat this process for each of your education courses



### How to Move Hours from the Traditional Recertification Model to the NCCP Model

#### Step-by-Step Guide with Images

1. Go to [www.nremt.org](http://www.nremt.org), login to your account and click on “My Certification”
2. Click on “Manage Education” and then on “Move Hours” at the top of the screen

You have entered continuing education under the previous recertification model. You can port these hours over to the new National Continued Competency Program (NCCP) using the button below.



3. Click on the course your would like to move

**MANAGE EDUCATION**

<b>*Traditional Refresher Course*</b>
<b>*Traditional Refresher Course*</b>
<b>EVOC/Emergency Driving</b>
<b>Trauma Assessment and Patient Movement</b>

4. Select the course category from the drop down menu (National, Local, or Individual)

**MANAGE EDUCATION**

**\*Traditional Refresher Course\***

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**Class sponsor:** Mobile Fire Rescue Department  
**Description:**  
**Method of Instruction:** Classroom Lecture  
**Date completed:** 12/16/2013 12:00:00 AM  
**Hours:** 24.00

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Select course category ▼



5. Enter the number of hours you wish to place in the NCCR/LCCR/or ICCR and click “submit”

**\*Traditional Refresher Course\***

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National ▾

Select a topic, enter the number of hours, then click the "Add" button. When you have finished adding course details, click the "Submit" button to add this course to your national training.

Topic/Category	Hours	
-- Select -- ▾	<input type="text"/>	<input type="button" value="ADD"/>

[Submit](#)

6. Repeat this process for each of your education courses