

**TMRC-TRAUMA DESIGNATION SUBCOMMITTEE
MEETING MINUTES – (NOT APPROVED)**

April 17, 2019

Richard M. Flynn Fire Academy, Classroom 2, Administration Building
98 Smokey Bear Boulevard
Concord, NH 03301

Attendance:

TMRC Members:

Neil Moore, RN
Rick Murphy (late 0830)
Lisa Patterson, MD
Reto Baertschiger, MD

Board Staff:

Vicki Blanchard
Gerard Christian
(minutes)

Public:

Adam Rembisz
Gina Wuertzer
Hilary Hawkins
Jenn Roach
Katie Hartford
Lynn Chabot
Mary Reidy
Theresa Epp
Sherie Webber

NOTE: "Action items" are in bold red.

I. Call to Order:

The meeting was called to order at *0806 hrs* by H. Hawkins.

II. Approval of Minutes:

Motion Made (Baertschiger/Patterson) to approve the minutes of the February 20, 2019 meeting as written. **Passed Unanimously.**

III. Non-Public Session to Discuss Hospital Reviews:

Elliot Hospital waved their right for a non-public session to discuss their review:

- Concurrent ACS Adult Level II, State Pediatric Level III reviews held on 03/14/19
 - Report presented by M. Reidy, review team recommends that the TMRC endorse Elliot Hospital to the Commissioner of Safety for designation as an Adult Level II and Pediatric Level III Trauma Center
 - A. Rembisz notes that other hospitals who are planning to undergo concurrent reviews should consider having more staff available at the review to better facilitate the needs of both the ACS reviewers and the State reviewers
 - ACS has verified Elliot as an Adult Level II trauma Center, Congratulations!

MOTION MADE (Patterson/Moore) To recommend, to the full TMRC, that Elliot Hospital be designated an Adult Level II Trauma Center, Pediatric Level III Trauma Center by the Commissioner of Safety. **Passed with Baertschiger abstaining.**

Concord Hospital waved their right for a non-public session to discuss their review:

- Concurrent ACS Adult Level II, State Pediatric Level III reviews held on 04/04/19

- Report presented by R. Baertschiger, review team recommends that the TMRC endorse Concord Hospital to the Commissioner of Safety for designation as an Adult Level II and Pediatric Level III Trauma Center
- ACS Reviewers noted no deficiencies on their review, Congratulations!
- **MOTION MADE (Baertschiger/Moore)** To recommend, to the full TMRC, that Concord Hospital be designated an Adult Level II Trauma Center, Pediatric Level III Trauma Center by the Commissioner of Safety. **Passed with Patterson abstaining.**

Motion made (Moore/Baertschiger) to enter nonpublic session under **RSA 91-A:3, II(c)** *Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this board, unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.* **Passed unanimously via roll-call vote, at 0832hrs** Minutes recorded separately

Baertschiger	Yes
Moore	Yes
Murphy	Yes
Patterson	Yes

Motion made (Baertschiger/Moore) to exit Non Public Session. **Passed unanimously via roll-call vote, at 0850 hrs.** Public session reconvened at 0850hrs.

Baertschiger	Yes
Moore	Yes
Murphy	Yes
Patterson	Yes

Motion made (Patterson/Baertschiger) to seal the nonpublic minutes under **RSA 91-A:3, III** *because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this board.* **Passed unanimously by roll-call vote**

Baertschiger	Yes
Moore	Yes
Murphy	Yes
Patterson	Yes

IV. Upcoming Hospital Reviews:

Once a quorum was present the committee began discussing the upcoming reviews which include:

1. Pedi Review after ACS at CMC AUGUST 13, 2019
 - a. Verified ACS Adult Level III Trauma Center, Congratulations!
 - i. Pediatric Reviewer: Hawkins
 - ii. State Reviewer: Christian

2. Full Initial Review at Exeter Hospital *SEPTEMBER 6, 2019*

- a. Team:
 - i. Lead: Martin
 - ii. Medical:_____
 - iii. Nurse: Hartford
 - iv. Nurse: Roach
 - v. Pediatric: Epp
 - vi. State: Blanchard

V. Update on Projects:

a. Conflict of Interest Grid:

- No changes to the grid needed at this time

b. Checklist, Application, and PRQ:

- Christian conformed that the versions of both of these documents available on the website are current (the Nov. 2018 update).

c. Misc. Projects and Needs

- Need to address the requirements/needs for subcommittee chair & co-chair next meeting
 - **Board Staff will work to get the DOS/DOJ/Division's stance on this**
- Designation wants to work with the Education Subcommittee to develop:
 - A reviewer training program
 - Standards for adult and pedi reviews
 - a. Will review ACS standards and manual from Patterson
 - **Board Staff will facilitate**

VI. Next Meeting and Adjournment – June 19, 2019 0800-0930hrs

Motion made (Murphy/Moore) – to adjourn the TMRC-Trauma Designation Subcommittee meeting at 0955 hrs; passed unanimously.

(Notes prepared by Gerard T. Christian, AS, NRP, Clinical Systems Program Coordinator, New Hampshire Division of Fire Standards and Training & Emergency Medical Services)