



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety

Division of Fire Standards and Training and Emergency Medical Services

Richard M. Flynn Fire Academy

222 Sheep Davis Road, Concord, New Hampshire

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast
Director

TRAUMA MEDICAL REVIEW COMMITTEE

COMMITTEE MEETING MINUTES

DECEMBER 18, 2013

Members Present: Doreen Gilligan, RN; Laurie Latchaw, MD; Amy Matthews, RN; John Sutton, MD; Kenneth Call, MD; Lukas Kolm; Tony Maggio, EMT (via teleconference).

Guests: Sue Barnard; Janet Houston; Michele Guilfoil; Nicole Keefe; Mark Hastings; Chris O'Connell; Gail Thomas; Brian Nicholson; Sean Ellby; Mary Reidy.

Bureau Staff: Bureau Chief Mercuri.

I. Call to Order

The meeting was called to order by Lukas Kolm at 9:30 a.m. on Wednesday, December 18, 2013 at the Richard M. Flynn Fire Academy in Concord, NH. A quorum was not present.

Item 1. Introductions, all attendees introduced themselves.

Item 2. Minutes, there was a motion to approve the October 16, 2013 minutes; passed unanimously.

II. Committee Discussion Items

Item 1. EMS

Bureau Chief Mercuri had some updates: Grant money has become available for use on the bariatric program. Roll-out for AEMT exam prep is about to begin. Please let us know if you know of any EMS providers that are struggling so we can help. National Registry cut-off is between 2016 and 2017.

Updates on the Protocols, more detail can be found in the CB/MCB minutes available on the website. The major trauma change is;

Spinal Protocol will now have EMS rule a person on to a back board versus now to rule them out. This change will take place after the first of the year.

The Bureau will be sending out a bulletin soon with additional details.



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Rules: The Department of Safety attorney (Dave Hilts) wants a motion/vote giving him the ability to draft a rule relative to hospitals presenting themselves as trauma facilities that have not been designated as such. Current rules do not mention what happens if a hospital violates the rule.

Motion by Dr. Sutton; seconded by Amy Matthews, to allow the Department of Safety attorney to draft a rule to enforce the rule regarding a hospital holding itself out as a verified trauma facility; passed unanimously by those present (needs approval – with a quorum).

Trauma Conference: Overall everything went well, it was well attended with more than 175 participants, and overall good feedback was received. The few issues raised have been addressed by the Bureau Chief already.

Trauma Registry Update: The Request for Proposal has been sent to the State's Information Technology department for review and comment. Once it has been approved by them it will go to the State Directors for comment and then posted publically.

Item 2. Hospital Designation Sub-Committee

Mary Reidy stated that the sub-committee has had good attendance and positive feedback. They have gone through the adult Type I and Type II deficiencies and are now working on the pediatrics. At the February meeting they will present to the Board the list of Type I and Type II deficiencies proposed for Level IV hospitals.

The Wentworth-Douglass review took place on October 26th. The Executive Summary is in everyone's packet. Dr. Sutton went over the review and answered questions.

Motion by Amy Matthews; seconded by Doreen Gilligan to approve the designation of Wentworth-Douglass as a Level III Adult and Level III Pediatric Trauma Center; passed unanimously by those present (needs approval – with a quorum).

III. Old Business

Item 1. State Trauma Coordinator's Position Update – Has been approved by the Director and the Commissioner. It has been reworked to be a Deputy Chief, Bureau of EMS/Trauma Coordinator position. It may need to go before Governor & Council because the position description is being changed. The position has not been posted yet and we will be looking for a nurse or paramedic with trauma background.



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- Item 2. Engage Hospitals with Recent Expiration Update – The following hospitals have been engaged: Cottage Hospital; New London Hospital; Valley Hospital; Portsmouth Regional Hospital; Lakes Region General Hospital and Franklin Regional Hospital. The Bureau Chief said he will be making technical assistance site visits beginning in January. He would let members know of the dates if anyone could accompany him.

III. New Business

- Item 1. RTTDC Course – Moving forward and Doreen will work the Bureau Chief on the details of this course. Doreen Gilligan said the committee will be meeting every other month.

V. Next Meeting and Adjournment (11:20 a.m.) - February 19, 2014