

Department of Safety

Division of Fire Standards and Training & Emergency Medical Services
Richard M. Flynn Fire Academy

98 Smokey Bear Boulevard, Concord, New Hampshire Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



#### TRAUMA MEDICAL REVIEW COMMITTEE

# COMMITTEE MEETING MINUTES - APPROVED OCTOBER 21, 2015

**Members Present:** Sue Barnard, ARNP; Kathy Bizarro-Thunberg,

FACHE; Kenneth Call, MD; Gary Curcio, MD; Doreen Gilligan, RN; Peter Hedberg, MD; Ryan Hickey, NRP; Eric Martin, MD; Rick Murphy, MD; Scott Schuler, NRP; and John Seidner, MD; Elizabeth

Soukup, MD

**Call in Members:** Lucas Kolm (on duty at work)

**Members Absent:** Tony Maggio, EMT; Shawn Riley, EMTP

**Members Pending:** Jennifer Weymouth, DO

Bureau Staff: Deputy Chief Jon Bouffard; Captain Vicki Blanchard;

and June Connor, Administrative Assistant (minutes)

Guests: Lynn Chabot, RN; Kayleigh Farrell, RN; Mark

Hastings, RN; Hilary Hawkins, RN; Janet Houston, EMSC; Michael Kelley, RN,NRP; Peg Pedone, RN; Mary Reidy, RN; Adam Rembisz, RN; Debra Samaha,

RN; Gail Thomas, RN, AEMT

#### I. Call to Order

The meeting was called to order by Dr. Murphy at 9:30AM on Wednesday, October 21, 2015 at the Richard M. Flynn Fire Academy in Concord, NH.



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Director

#### Item 1. **Introductions**

All attendees introduced themselves, and it was determined that there was a quorum present with 9 voting members. Three more members showed up after the meeting had started.

#### **Minutes** Item 2.

Motion made by John Seidner; seconded by Eric Martin – to accept the minutes, as written, from the August 19, 2015 meeting; passed unanimously.

#### **Sub-Committee and Member Reports** II. Item 1. **Hospital Designation Sub-Committee**

- In this morning's meeting, the committee made a few changes to the hospital designation application in order to make it clearer. As they discussed how to upload the application to a website, they came up with the idea of a newsletter put out by the TMRC every other month, starting in January. Its purpose will be to encourage all 26 hospitals in the state to be involved in the Trauma System. The newsletter will be divided up into 8 sections: Feature Article, Hospital Designation, Education, Pediatrics, Rehabilitation, Trauma Registry, EMS, and Contact Corner. This newsletter is intended to reach the hospital audience and will be designed so that it can be posted in emergency rooms.
- The committee also reviewed the list of all 26 hospitals and realized that some of the information on it needs to be updated. The list update will be put on the regular agenda of the committee.
- The committee will send out EMS Trauma Conference and Pre-Conference invitations to all of the hospitals. It is important that the hospitals have a chance to become more aware of the changes taking place in terms of attaining Level III and IV designations; this information will be readily available at the conference.



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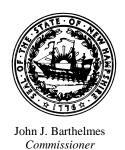
- IV. Old Business, Item 2 (**St. Joseph designation report**) was presented by Peter Hedberg. The motions made after the
  - \* Motion made by Doreen Gilligan; seconded by John Seidner to accept the St. Joseph designation report; passed unanimously (Sue Barnard abstained)
  - \* Amendment to the original motion listed above made by Peter Hedberg; seconded by John Seidner to approve the report as it has been previously voted upon, and grant St. Joseph Hospital a Level III Adult designation and Level III Pediatric designation with a provision that within 12 months, a re-review is done for the limited number of charts in their PI program to confirm that the Level II deficiency, 10.08, has been satisfied. If this has been accomplished, the St. Joseph Hospital Level III Adult and Pediatric designation will be extended to a period of three years; passed unanimously (Sue Barnard abstained.)

Sue Barnard thanked the committee for the report and commented that though having 8 people looking closely at St. Joseph's records was difficult, it was also very helpful. Dr. Murphy commented that these reports give hospitals a lot of leverage to institute needed changes. Prereview consultations are done informally by the Education Committee, and it is hoped that hospitals will find this a positive way to get involved in the designation process; this is something that can be promoted in the TMRC newsletter and at the conference.

#### Item 2. Education Sub-Committee

presentation are as follows:

• The EMS 2015 Trauma Conference is 2 weeks away! Doreen Gilligan commented that the bulk of registrations are from hospital personnel, while EMS agency participation is lacking. Registration levels have been low, probably due to the fact that there is another EMS conference, hosted by Littleton Regional Hospital, being held just one week later at the same location. Doreen listed the many



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things going on at the Trauma Conference that will provide a lot of information to hospitals.

A discussion ensued as to the value of combining these conference events together cooperatively. This is done in other states and works very well, attracting more numbers and high-quality speakers.

**Trauma mentoring task:** This was mentioned at the end of the St. Joseph review in Item 1 above. Historically, hospitals have not been receptive to having members of the Education Committee providing mentoring assistance due to a remembrance of rigid old standards. It is important that they realize that those standards are much more allinclusive now, so effective communication is essential. Members of the committee will be contacting anyone who will listen at all of the hospitals. Please let the committee know if you know of a good hospital contact.

#### Item 3. **Coordinating Board Report & Bureau of EMS Report**

- Deputy Chief Jon Bouffard presented the report from the CB meeting held on September 17, 2015. He summarized the major projects going on at the Bureau of EMS, EMS rules that went to JLCAR, and EMS pending legislation as well as course and NCCP updates.
- Vicki Blanchard has a new title: Clinical Systems Coordinator.
- Here is the link to the draft of the minutes from this meeting: http://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html
- The next CB meeting will be held on November 19, 2015 from 1:00 to 3:00 at the Richard M. Flynn Fire Academy, Dormitory Building.

### **Medical Control Board Report**

Dr. Kenneth Call stated that the MCB report mirrors that of the CB report. Here is the link to the draft of the minutes from this meeting: http://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html



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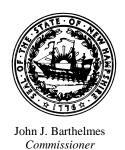
#### **Item 5. Injury Prevention Report**

- Debra Samaha distributed a hand-out entitled, "<u>Injury Prevention</u>
   <u>Update</u>" which named October as "SUID/Safe Sleep Awareness
   Month".
- Legislation: There is talk of legislation that will be proposed requiring an annual report to be submitted to the Legislature regarding firearm injuries and fatalities. Perhaps there is a potential for TEMSIS data being used for this, so the Bureau should expect to be contacted.
- There is a link in the hand-out to a YouTube feature entitled, "Falls Prevention PSA with Tomie dePoala", which has to do with falls prevention for older adults. Any organization is welcome to post this on their website.
- Suicide Prevention Conference same day as Trauma Conference...yet another reason to combine forces! Thanks to Vicki Blanchard for making a video that illustrates how CALM fits into a suicide attempt call.

#### III. Bureau Report

### Item 1. Trauma Registry

The final education sessions with ImageTrend were completed at the end of September. The "go-live" date was September 30<sup>th</sup>. 9 hospitals, including Upper Connecticut Valley, have already committed to using the Trauma Registry. At this point, barriers include time as well as changing over from ICD 9 to 10. As the new year begins, we are expecting to see more activity. No data has been submitted yet. Participation is strictly voluntary. There was a discussion about whether or not non-designated hospitals should be submitting data. The details of this process still need to be clarified. Bureau Chief Nick Mercuri is in the process of working through a "data utilization project" with the Commissioner's Office. This will ultimately yield where all the pieces are for data collection. This



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Trauma Registry, mirrored after the NTDB, is free of charge and is intended for those hospitals which cannot afford their own registries.

#### Item 2. Items of Interest

None at this time.

#### IV. Old Business

#### **Item 1.** Membership of the TMRC

- The TMRC is still looking for a representative from the Medical Examiner's Office to be on the committee.
- Dr. Hedberg will get his letter!
- Dr. Weymouth, from Portsmouth, was nominated and confirmed by the Commissioner.

#### Item 2. St. Joseph Designation report

(Already covered in II, Item 1.)

### Item 3. Comprehensive Trauma System Evaluation

The ACS will be here from February 16 - 19, 2016.

Meeting times:

- Tuesday evening (the 16<sup>th</sup>) will be the welcome.
- Wednesday, the 17<sup>th</sup>, they will be here doing their interview piece.
- Thursday, the 18<sup>th</sup>, will be their deliberative day.
- Friday, the 19<sup>th</sup>, from 2PM to 3PM, will be their summative presentation.

Deputy Chief Bouffard and Captain Blanchard will be working on the PRQ for this and will have to have it completed by December 1<sup>st</sup> so that it can be sent out on the 15<sup>th</sup>. Thanks to everyone who has offered to help. Kathy Bizarro-Thunberg knows a good contact for the rehab piece.

An actual agenda for these days will be sent out next week.



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#### V. New Business

Item 1. Approval of TMRC 2016 schedule

The February date was changed from February 17<sup>th</sup> to the 10<sup>th</sup>.

 ${\bf Motion\ made\ by\ Kathy\ Bizarro-Thunberg;\ seconded\ by\ Eric\ Martin}-$ 

to accept the TMRC schedule for 2016, as amended.

That schedule is as follows:

February 10, 2016 (2<sup>nd</sup> Wed. of the month)

**April 20, 2016** 

June 15, 2016

**August 17, 2016** 

October 19, 2016

**December 21, 2016** 

### VI. Public Comment

None

### VII. Next Meeting and Adjournment – December 16, 2015 (9:30-11:00AM)

Motion made by Kathy Bizarro-Thunberg; seconded by Eric Martin – to adjourn the meeting at 11:00AM; passed unanimously.

- The TMRC meetings are usually held on the third Wednesday of the even months.
- The last meeting for 2015 will take place on December 16, 2015.
- The first meeting in 2016 will be held on February 10, 2016, which is the <u>second</u> Wednesday of that month.

Respectfully Submitted,

Rick Murphy, MD TMRC Chair

Prepared by June Connor (june.connor@dos.nh.gov)