



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety

Division of Fire Standards and Training & Emergency Medical Services

Richard M. Flynn Fire Academy

98 Smokey Bear Boulevard, Concord, New Hampshire

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast
Director

TRAUMA MEDICAL REVIEW COMMITTEE

COMMITTEE MEETING MINUTES - APPROVED

OCTOBER 21, 2015

Members Present: Sue Barnard, ARNP; Kathy Bizarro-Thunberg, FACHE; Kenneth Call, MD; Gary Curcio, MD; Doreen Gilligan, RN; Peter Hedberg, MD; Ryan Hickey, NRP; Eric Martin, MD; Rick Murphy, MD; Scott Schuler, NRP; and John Seidner, MD; Elizabeth Soukup, MD

Call in Members: Lucas Kolm (on duty at work)

Members Absent: Tony Maggio, EMT; Shawn Riley, EMTP

Members Pending: Jennifer Weymouth, DO

Bureau Staff: Deputy Chief Jon Bouffard; Captain Vicki Blanchard; and June Connor, Administrative Assistant (minutes)

Guests: Lynn Chabot, RN; Kayleigh Farrell, RN; Mark Hastings, RN; Hilary Hawkins, RN; Janet Houston, EMSC; Michael Kelley, RN,NRP; Peg Pedone, RN; Mary Reidy, RN; Adam Rembisz, RN; Debra Samaha, RN; Gail Thomas, RN,AEMT

I. Call to Order

The meeting was called to order by Dr. Murphy at 9:30AM on Wednesday, October 21, 2015 at the Richard M. Flynn Fire Academy in Concord, NH.



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety

Division of Fire Standards and Training & Emergency Medical Services

Richard M. Flynn Fire Academy

98 Smokey Bear Boulevard, Concord, New Hampshire

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast
Director

Item 1. Introductions

All attendees introduced themselves, and it was determined that there was a quorum present with 9 voting members. Three more members showed up after the meeting had started.

Item 2. Minutes

Motion made by John Seidner; seconded by Eric Martin – to accept the minutes, as written, from the August 19, 2015 meeting; passed unanimously.

II. Sub-Committee and Member Reports

Item 1. Hospital Designation Sub-Committee

- In this morning's meeting, the committee made a few changes to the hospital designation application in order to make it clearer. As they discussed how to upload the application to a website, they came up with the idea of a newsletter put out by the TMRC every other month, starting in January. Its purpose will be to encourage all 26 hospitals in the state to be involved in the Trauma System. The newsletter will be divided up into 8 sections: Feature Article, Hospital Designation, Education, Pediatrics, Rehabilitation, Trauma Registry, EMS, and Contact Corner. This newsletter is intended to reach the hospital audience and will be designed so that it can be posted in emergency rooms.
- The committee also reviewed the list of all 26 hospitals and realized that some of the information on it needs to be updated. The list update will be put on the regular agenda of the committee.
- The committee will send out EMS Trauma Conference and Pre-Conference invitations to all of the hospitals. It is important that the hospitals have a chance to become more aware of the changes taking place in terms of attaining Level III and IV designations; this information will be readily available at the conference.



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety

Division of Fire Standards and Training & Emergency Medical Services

Richard M. Flynn Fire Academy

98 Smokey Bear Boulevard, Concord, New Hampshire

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast
Director

- IV. Old Business, Item 2 (**St. Joseph designation report**) was presented by Peter Hedberg. The motions made after the presentation are as follows:
 - * **Motion made by Doreen Gilligan; seconded by John Seidner** – *to accept the St. Joseph designation report; passed unanimously (Sue Barnard abstained)*
 - * **Amendment to the original motion listed above made by Peter Hedberg; seconded by John Seidner** – *to approve the report as it has been previously voted upon, and grant St. Joseph Hospital a Level III Adult designation and Level III Pediatric designation with a provision that within 12 months, a re-review is done for the limited number of charts in their PI program to confirm that the Level II deficiency, 10.08, has been satisfied. If this has been accomplished, the St. Joseph Hospital Level III Adult and Pediatric designation will be extended to a period of three years; passed unanimously (Sue Barnard abstained.)*

Sue Barnard thanked the committee for the report and commented that though having 8 people looking closely at St. Joseph’s records was difficult, it was also very helpful. Dr. Murphy commented that these reports give hospitals a lot of leverage to institute needed changes. Pre-review consultations are done informally by the Education Committee, and it is hoped that hospitals will find this a positive way to get involved in the designation process; this is something that can be promoted in the TMRC newsletter and at the conference.

Item 2. Education Sub-Committee

- The **EMS 2015 Trauma Conference** is 2 weeks away! Doreen Gilligan commented that the bulk of registrations are from hospital personnel, while EMS agency participation is lacking. Registration levels have been low, probably due to the fact that there is another EMS conference, hosted by Littleton Regional Hospital, being held just one week later at the same location. Doreen listed the many



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety

Division of Fire Standards and Training & Emergency Medical Services
Richard M. Flynn Fire Academy
98 Smokey Bear Boulevard, Concord, New Hampshire
Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast
Director

things going on at the Trauma Conference that will provide a lot of information to hospitals.

A discussion ensued as to the value of combining these conference events together cooperatively. This is done in other states and works very well, attracting more numbers and high-quality speakers.

- **Trauma mentoring task:** This was mentioned at the end of the St. Joseph review in Item 1 above. Historically, hospitals have not been receptive to having members of the Education Committee providing mentoring assistance due to a remembrance of rigid old standards. It is important that they realize that those standards are much more all-inclusive now, so effective communication is essential. Members of the committee will be contacting anyone who will listen at all of the hospitals. **Please let the committee know if you know of a good hospital contact.**

Item 3. Coordinating Board Report & Bureau of EMS Report

- Deputy Chief Jon Bouffard presented the report from the CB meeting held on September 17, 2015. He summarized the major projects going on at the Bureau of EMS, EMS rules that went to JLCAR, and EMS pending legislation as well as course and NCCP updates.
- Vicki Blanchard has a new title: Clinical Systems Coordinator.
- Here is the link to the draft of the minutes from this meeting:
<http://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>
- The next CB meeting will be held on November 19, 2015 from 1:00 to 3:00 at the Richard M. Flynn Fire Academy, Dormitory Building.

Item 4. Medical Control Board Report

Dr. Kenneth Call stated that the MCB report mirrors that of the CB report. Here is the link to the draft of the minutes from this meeting:

<http://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety

Division of Fire Standards and Training & Emergency Medical Services

Richard M. Flynn Fire Academy

98 Smokey Bear Boulevard, Concord, New Hampshire

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast
Director

Item 5. Injury Prevention Report

- Debra Samaha distributed a hand-out entitled, “[Injury Prevention Update](#)” which named October as “SUID/Safe Sleep Awareness Month”.
- Legislation: There is talk of legislation that will be proposed requiring an annual report to be submitted to the Legislature regarding firearm injuries and fatalities. Perhaps there is a potential for TEMSIS data being used for this, so the Bureau should expect to be contacted.
- There is a link in the hand-out to a YouTube feature entitled, “[Falls Prevention PSA with Tomie dePoala](#)”, which has to do with falls prevention for older adults. Any organization is welcome to post this on their website.
- Suicide Prevention Conference – same day as Trauma Conference...yet another reason to combine forces! Thanks to Vicki Blanchard for making a video that illustrates how CALM fits into a suicide attempt call.

III. Bureau Report

Item 1. Trauma Registry

The final education sessions with ImageTrend were completed at the end of September. The “go-live” date was September 30th. 9 hospitals, including Upper Connecticut Valley, have already committed to using the Trauma Registry. At this point, barriers include time as well as changing over from ICD 9 to 10. As the new year begins, we are expecting to see more activity. No data has been submitted yet. Participation is strictly voluntary. There was a discussion about whether or not non-designated hospitals should be submitting data. The details of this process still need to be clarified. Bureau Chief Nick Mercuri is in the process of working through a “data utilization project” with the Commissioner’s Office. This will ultimately yield where all the pieces are for data collection. This



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety
Division of Fire Standards and Training & Emergency Medical Services
Richard M. Flynn Fire Academy
98 Smokey Bear Boulevard, Concord, New Hampshire
Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast
Director

Trauma Registry, mirrored after the NTDB, is free of charge and is intended for those hospitals which cannot afford their own registries.

Item 2. Items of Interest

None at this time.

IV. Old Business

Item 1. Membership of the TMRC

- The TMRC is still looking for a representative from the Medical Examiner's Office to be on the committee.
- **Dr. Hedberg will get his letter!**
- Dr. Weymouth, from Portsmouth, was nominated and confirmed by the Commissioner.

Item 2. St. Joseph Designation report

(Already covered in II, Item 1.)

Item 3. Comprehensive Trauma System Evaluation

The ACS will be here from February 16 – 19, 2016.

Meeting times:

- Tuesday evening (the 16th) will be the welcome.
- Wednesday, the 17th, they will be here doing their interview piece.
- Thursday, the 18th, will be their deliberative day.
- Friday, the 19th, from 2PM to 3PM, will be their summative presentation.

Deputy Chief Bouffard and Captain Blanchard will be working on the PRQ for this and will have to have it completed by December 1st so that it can be sent out on the 15th. Thanks to everyone who has offered to help. Kathy Bizarro-Thunberg knows a good contact for the rehab piece.

An actual agenda for these days will be sent out next week.



State of New Hampshire

Department of Safety

Division of Fire Standards and Training & Emergency Medical Services

Richard M. Flynn Fire Academy

98 Smokey Bear Boulevard, Concord, New Hampshire

Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



John J. Barthelmes
Commissioner

Deborah A. Pendergast
Director

V. New Business

Item 1. Approval of TMRC 2016 schedule

The February date was changed from February 17th to the 10th.

Motion made by Kathy Bizarro-Thunberg; seconded by Eric Martin – to accept the TMRC schedule for 2016, as amended.

That schedule is as follows:

February 10, 2016 (2nd Wed. of the month)

April 20, 2016

June 15, 2016

August 17, 2016

October 19, 2016

December 21, 2016

VI. Public Comment

None

VII. Next Meeting and Adjournment – **December 16, 2015 (9:30-11:00AM)**

Motion made by Kathy Bizarro-Thunberg; seconded by Eric Martin – to adjourn the meeting at 11:00AM; passed unanimously.

- The TMRC meetings are usually held on the third Wednesday of the even months.
- The last meeting for 2015 will take place on December 16, 2015.
- The first meeting in 2016 will be held on February 10, 2016, which is the second Wednesday of that month.

Respectfully Submitted,

Rick Murphy, MD
TMRC Chair

Prepared by June Connor (june.connor@dos.nh.gov)