



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety
Division of Fire Standards and Training and Emergency Medical Services
Richard M. Flynn Fire Academy
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Deborah A. Pendergast
Director

TRAUMA MEDICAL REVIEW COMMITTEE

COMMITTEE MEETING MINUTES

OCTOBER 16, 2013

Members Present: Rajan Gupta, MD (Chair); Gary Curcio, MD; Doreen Gilligan, RN; Joe Guarnaccia, DO; Cherie Holmes, MD; Tony Maggio, EMT; Rick Murphy, MD; Rosie Swain, ADME; Kenneth Call, MD; Lukas Kolm (via teleconference).

Guests: Sue Barnard; Michele Guilfoil; Janet Houston; Nicole Keefe; John Leary; Chris O'Connell; Peg Padone; Gail Thomas; Deanna Barrero; Aaron McIntire; Eric Jaeger; Mary Reidy.

Bureau Staff: Bureau Chief Mercuri; Director Pendergast; Vicki Blanchard.

I. Call to Order

The meeting was called to order by Chair Gupta at 9:40 a.m. on Wednesday October 16, 2013 at the Richard M. Flynn Fire Academy in Concord, NH. A quorum was present.

Item 1. Introductions all attendees introduced themselves.

Item 2. Minutes

There was a motion to approve the April, June and August minutes; April and June motions passed unanimously; August minutes were approved with one change: "Manoli Sabine" should be: "Sabine Manoli." So noted.

II. Committee Discussion Items

Item 1. EMS

Bureau Chief Nick Mercuri updated everyone on the upcoming Trauma Conference (11/22/13). Eric Jaeger was not present, but would be arriving later during the meeting. Nick mentioned that the schedule is pretty much set and it will be a one day program. Chair Gupta remarked about the conference also and how it did not take place for a few years. It was suggested to have the agenda sent out to everyone on the committee again. Gupta said he wants to set up an education sub-committee for next year's conference and also have it bring in RTTBC to the state. He was at the American College of Surgeons conference last week in Washington and went to the most recent trauma faculty update and now can teach. He also knows of other colleagues who will come in to help. It would be good to get on board with this course. Lastly, an



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education sub-committee should come up with some sort of educational program year round that would help provide some CME activity.

Item 2. Hospital Designation Sub-Committee

Mary Reidy stated that the sub-committee has met three separate times and things are going well. There is a list of goals and objectives which are being gone through one by one. One is to standardize the Type I and Type II deficiencies for Level 3 hospitals and then start working on Level 4 hospitals. By next month's meeting they hope to be all through the Type I and Type II deficiencies and present it to the Board in December.

Chair Gupta said they are going to let the American College of Surgeons do the actual site reviews and determine whether a hospital is Level one or Level two centers. Then the Trauma Committee will designate them.

Mary said the first proposal was that as of January 1, 2015 the committee would not be doing any reviews. Up to that point, they will do a review of any hospital that chose to be a Level one or Level two.

Proposal: as of January 1, 2015 reviews would only be conducted on Level 3 and Level 4 trauma centers. Hospitals wishing to obtain a Level one or Level two designation must have had a successful verification visit by the ACS. Motion to accept this proposal passed unanimously.

Proposal: Sub-committee recommends the review cycle be shortened to every 3 years, beginning January 1, 2015. Anything prior will expire 5 years from their designation. There was some discussion. Motion to accept this proposal passed unanimously.

Chair Gupta thanked Mary and the subcommittee for all their hard work.

III. Old Business

- Item 1. Wentworth-Douglass Hospital review is scheduled for October 24th. The review team is: Dr. Sutton and Dr. Gupta, with Mary Reidy, Nick Mercuri and Vicki Blanchard. It will focus on chart reviews and have formal exit interviews to give the hospital some feedback. We need to reach out to the hospitals that have expired and re-engage them.



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- Item 2. Goals for the NH Trauma System – Updating the Trauma Plan – Chris O’Connell is the new Trauma Program Manager and educator for DHART. Chair Gupta said that Sue had contacted him regarding feedback on patients that were transported by air and Chris O’Connell was brought into the discussion. Chris said an “official” e-mail from someone in the chain of command is necessary to request this feedback. He stressed that it needs to be one or a couple points of contact; not everyone.

III. New Business

- Item 1. State Trauma Coordinator’s Position

Bureau Chief Mercuri said hopefully the request to fill this position will go out for approval very soon. He also said they are trying to change the job description so that it becomes the second in command in the event he is not present. If there are no issues, it should be posted within the next month.

IV. Public Comment

Eric Jaeger introduced himself and spoke about the Trauma Conference. He requested help in marketing the conference and getting the word out. He also requested if there are any questions, suggestions, etc. to bring them to him please. There is space for about 115 at the conference.

Chair Gupta said it is his hope that forming sub-committees tasked with taking care of certain things will help shorten these meetings.

V. Next Meeting and Adjournment - **October 16, 2013**