



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety
Division of Fire Standards and Training and Emergency Medical Services
Richard M. Flynn Fire Academy
222 Sheep Davis Road, Concord, New Hampshire
Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast
Director

TRAUMA MEDICAL REVIEW COMMITTEE

COMMITTEE MEETING MINUTES

AUGUST 20, 2014

Members Present: Shawn Riley RP; Doreen Gilligan RN; Kathy Bizarro, FACHE; Rick Murphy MD; Kenneth Call MD; Tony Maggio RP; Gary Curcio MD (Laurie Latchaw MD; Lukas Kolm, Vice Chair; Mark Hastings; all via conference phone).

Guests: Janet Houston; Mary Reidy; Chris O'Connell; Sue Barnard; Michele Guilfoil; Peg Pedone; Nicole Keefe; Lu Mulla; Eric Martin; Gail Blouin; Gail Thomas; Ed Travers.

Bureau Staff: Bureau Chief Mercuri; Deputy Bureau Chief Jon Bouffard; Vicki Blanchard.

I. Call to Order

The meeting was called to order by Bureau Chief Mercuri at 9:30 a.m. on Wednesday, August 20, 2014 at the Richard M. Flynn Fire Academy in Concord, NH. There was a quorum present.

Item 1. Introductions all attendees introduced themselves. BC Mercuri introduced the new Deputy Bureau Chief, Jon Bouffard. Welcome Jon!

Item 2. Minutes

There was a motion to approve the June 18, 2014; passed unanimously.

II. Sub-Committee and Member Reports

Item 1. EMS

Bureau Chief Mercuri was present and had updates. He announced that the Committee will also be putting forth a Chairman, as well as Vice-Chair. Lukas Kolm is stepping down as Vice-Chair. Chip Cooper is back. There is a significant number who have taken the on-line spinal motion restriction training. The Trauma Registry has been delayed a little, but is still moving forward. The contract will need to go to AG's Office; Fiscal Committee and then to Governor & Council. The new Deputy Chief will have some updates also.



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Item 2. Hospital Designation Sub-Committee

Mary Reidy reminded everyone that the next meeting will be in September. She said they want to start encouraging Level 3 and Level 4 hospitals to become members of the Trauma System. When they meet next month they will be looking at everything to make sure it is workable. They will also look at data elements to see if they are reasonable. There was a discussion about designation, reporting and HIPPA concerns. Mary asked that everyone get back to her within the next few weeks with any questions and/or concerns.

Item 3. Trauma Conference – 2014

Doreen Gilligan had some updates. They will be having a committee meeting immediately following this meeting. The schedule has been set. Portsmouth is probably going to be the sponsor again this year. The deposits are paid. The dates are November 6th and 7th. Half day on the 6th. We will begin on-line registrations very soon. Doreen said they would like not to exceed 150 attendees this year. Last year the number of attendees was 188 and that really exceeded all limits. There will be break-outs both days. There will be multiple concurrent sessions also. She said if they outgrow the Mountain View Grand they already have a backup plan. She will send everything out to the group this afternoon.

Item 4. Trauma Registry

Nothing to report.

III. Old Business

Item 1. Engagement of Hospitals

Engagement continues, nothing new to report.

Item 2. Trauma Application Updates

Jon Bouffard said he has gone through the applications and spoken with both Cottage Hospital and Littleton. They are trying to make the applications complete so they can move forward. There was a handout for committee members regarding Concord Hospital.



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Motion was made by Doreen Gilligan; seconded by Shawn Riley to approve Concord Hospital's application. Motion passed unanimously.

Item 3. Membership of the TMRC

Need to look at the group and see what is needed for representation. Gupta is gone and Rosie Swain has resigned. Is there a role for a medical examiner on this committee?

Motion was made by Kenneth Call; seconded by Doreen Gilligan to nominate Rick Murphy as Chairman of the TRMC. Motion passed unanimously.

Motion was made by Kenneth Call; seconded by Doreen Gilligan to nominate Gary Curcio as Vice-Chair of the TRMC. Motion passed unanimously.

IV. New Business

Item 1. Trauma Application Updates

Concord Hospital – handout for committee members. There was a motion made by Doreen Gilligan; seconded by Shawn Riley to approve the application. Motion passed unanimously.

V. Next Meeting and Adjournment (11:00 a.m.) - October 15, 2014 @ 9:30 a.m.

Respectfully Submitted,