



John J. Barthelmes  
Commissioner

# State of New Hampshire

Department of Safety  
Division of Fire Standards and Training & Emergency Medical Services  
Richard M. Flynn Fire Academy  
98 Smokey Bear Boulevard, Concord, New Hampshire  
Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002



Deborah A. Pendergast  
Director

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## TRAUMA MEDICAL REVIEW COMMITTEE

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### COMMITTEE MEETING MINUTES - APPROVED

### JUNE 17, 2015

**Members Present:** Kathy Bizarro-Thunberg, FACHE; Kenneth Call, MD; Doreen Gilligan, RN; Ryan Hickey, NRP; Tony Maggio, EMT; Eric Martin, MD; Rick Murphy, MD; Shawn Riley, EMTP; Scott Schuler, NRP; John Seidner, MD; Elizabeth Soukup, MD

**Call in member:** Sue Barnard, ARNP (family medical reason)

**Members Absent:** Gary Curcio, MD; Peter Hedberg, MD; Lucas Kolm, MD(ED)

**Bureau Staff:** Bureau Chief Nick Mercuri; Deputy Chief Jon Bouffard; Captain Vicki Blanchard; June Connor, Administrative Assistant (minutes)

**Guests:** Lynn Chabot, RN; Mark Hastings, RN; Hilary Hawkins, RN; Janet Houston, EMSC; Mary Reidy, RN; Adam Rembisz, RN; Debra Samaha, RN; Gail Thomas, RN, AEMT

### I. Call to Order

The meeting was called to order by Dr. Murphy at 9:30AM on Wednesday, June 17, 2015 at the Richard M. Flynn Fire Academy in Concord, NH.

#### Item 1. Introductions

All attendees introduced themselves, and it was determined that a quorum was present with 10 voting member attendees counted; one member arrived late to make 11. Sue Barnard was on the conference phone, but did not vote during the meeting.



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### Item 2. Minutes

**Motion made by Kenneth Call; seconded by Tony Maggio – to accept the minutes, as written, from the April 15, 2015 meeting; passed unanimously.**

## II. Sub-Committee and Member Reports

### Item 1. Hospital Designation Sub-Committee

- Mary Reidy reported that the sub-committee met this morning (June 17<sup>th</sup>). St. Joseph Hospital in Nashua will have their review on July 22, 2015, and the review team is nearly completed.
- The sub-committee formalized the minimum number of people that should attend reviews:
  - \* Level 3 hospitals - minimum of 5 people
  - \* Level 4 hospitals - minimum of 4 people.
  - \* No more than 2 trainees will be included at any review.

Review criteria items were designated to the different members of the review team, and the role of the state person was established.

- The next discussion is going to be for the Level I and II hospitals that go for ACS and those hospitals that go for a Level III ACS but are not necessarily reviewed for pediatrics. The State of NH requires that if a hospital gets evaluated for a trauma designation, it must also be evaluated for a pediatric one. The committee will look into have 1 or 2 state reviewers attend ACS reviews.
- The sub-committee discussed legality in terms of addressing security issues when information is exchanged between state personnel and the reviewers. Nick Mercuri explained that none of the communications would contain patient identifiable information; he will check with David Hilts to make sure that all of the security issues have been addressed.
- **Rick Murphy spoke about the need for a template so that the reviews can be done with consistency. This needs to be completed before the St. Jo's review. Dr. Murphy and Deputy**



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**Chief Bouffard will work on this, including establishing guidelines as to how reports are written.** Mary Reidy concluded by saying that after the pediatric review issue is resolved, the next step will be to focus on how to train reviewers.

## Item 2. Education Sub-Committee

- Doreen Gilligan reported that planning for the Trauma Conference in North Conway is coming along very well. So far, 8 speakers have been confirmed. In addition, vendor letters have gone out ahead of schedule, and 3 vendors are already in place for the conference. The hotel contract has been signed, and a “Save the Date” notice has been sent out. Many people are asking about registration, and Doreen will be working with Denice McAdoo on this; Chris Rousseau will also be helping to get the notice up on the website. The sub-committee will be meeting right after the TMRC meeting today (June 17<sup>th</sup>).
- Finally, **the sub-committee will be working on a mentoring program for hospitals that would like to become designated. A document will be written based on the experience / time lines of the hospitals that have already gone through the process. Doreen is looking for anyone who is interested in helping with this, no matter what the designation level of their hospital.**

## Item 3. Coordinating Board Report

Jon Bouffard and John Seidner summarized the CB meeting that was held on May 21, 2015 at the Richard M. Flynn Fire Academy. The licensing statistics included in the minutes showed a slight drop, but since that meeting, those numbers have rebounded. Dr. Seidner added that there was also a discussion at the CB meeting regarding a strategic plan for the next 5 years; this will be done in concert with the MCB and the TMRC so that everyone will be on the same page about where we are going. Dr. Murphy will be attending the CB meetings regularly to bring to them the things that are happening on the TMRC. Here is the link to the draft of the minutes from this meeting:

<http://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>



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## Item 4. Medical Control Board Report

Dr. Kenneth Call summarized the MCB meeting that was held on May 21, 2015 at the Richard M. Flynn Fire Academy. The MCB took under advisement the TMRC's recommendation that they create a TXA protocol. They will look at what other states do. Another highlight of the meeting was a presentation done by Eric Jaeger entitled, "[The Coming Tidal Wave: The Aging of NH's Population and the Implications for EMS](#)". Here is the link to the draft of the minutes from this meeting:

<http://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

## III. Bureau Report

### Item 1. Trauma Registry

The Trauma Registry contract has been signed. **Please contact Jon Bouffard if you are interested in being on the data committee. (Kathy Bizarro volunteered.)** Training should be completed by September 1<sup>st</sup>, and the project should be moving by September 15<sup>th</sup>. The "drop dead" date for the money is September 30<sup>th</sup>.

### Item 2. Items of Interest

- **EMS Compass Project:** National Association of State EMS Officials Project in conjunction with the National Highway Safety Transportation Administration (NHSTA). The goal is to build a set of data that can be certified to allow Medicare/Medicaid to bill for quality points, moving us towards value-based reimbursement.
- **E.V.E.N.T (EMS Voluntary Notification Tool):** This is a tool designed to improve the safety, quality, and consistent delivery of Emergency Medical Services. There is a link on the TEMSIS website.
- **REPLICA (Recognition of EMS Personnel Licensure Interstate Compact Agreement):** Nick Mercuri explained that this is similar to the Nursing Compact; NSEMSO has come up with some model legislation to allow cross-border working on the same license. The option of bringing this national program to NH by issuing one license with multiple privileges is being examined, but some



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changes will have to be made in order to make it work. Hilary Hawkins cautioned that there could be issues with people who live in non-compact states but work in compact states.

- **Line of duty death benefits:** This is an on-going project that is just beginning. Bureau Chief Mercuri and Stacy Meier are working on it.
- **Protocol roll-out:** This will be happening within the next week. Beta testing is being done this week.
- **Mobile Integrated Health (MIH):** Nick Mercuri stated that this is moving forward, and the protocol is all set. An update to the rules has to go through the state process, and it should be ready to officially launch by the end of August. In the meantime, Vicki Blanchard and Nick Mercuri will be working on the application process and the application packet. 4 – 6 services have already expressed an interest.
- **BEMS organizational change:** Vicki Blanchard will take on the trauma duties and will work with the board and sub-committees. Jon will continue to work on the trauma registry and the comprehensive state review. At this time, Vicki’s title will not change to “Trauma Coordinator”. Mary Reidy asked to whom hospitals should submit their applications because they are supposed to submit them to the “Trauma Coordinator”. Nick Mercuri explained that because the BEMS is going through a transition right now, the applications will still be forwarded to Vicki even if they are sent to Jon.

#### IV. Old Business

##### Item 1. Membership of the TMRC

- Scott Schuler has filled one of the 2 vacant positions, representing the Paramedic Association. A letter is on its way to the other person who will be a representative from the Medical Examiner’s Office.
- **Rick Murphy asked that an attendance tally and the agenda be on display at every meeting.** It is vitally important to have a quorum in order to be effective as a committee. When a question



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was asked whether or not a representative for injury prevention would be added to the TMRC, Dr. Murphy explained that there are quite a few people who are active in helping the TMRC but who are not voting members due to legislative restrictions which limit representation on the committee.

## **Item 2. Comprehensive Trauma System Evaluation**

Jon Bouffard reported that the contract is going to the Governor & Council for approval on June 22<sup>nd</sup>; an announcement will be made after this date as to which agency will be selected. This will be the next goal of the TMRC. The process should take about 6 months. Jon Bouffard will be the point person.

## **V. New Business**

### **Item 1. Presentation – NH Healthy Communities: Falls**

Rebecca Sky, from the Foundation for Healthy Communities, gave a presentation on the [falls prevention program](#).

The foundation is located at 125 Airport Road, Concord, NH 03301. The phone number is (603) 415-4277 and Ms. Sky's email is [rsky@healthynh.com](mailto:rsky@healthynh.com).

### **Item 2. Portsmouth Hospital Review – Update**

Doreen Gilligan explained that Portsmouth Hospital was given a provisional Level II designation and in one year had to show that they were maintaining their program or undergo an ACS consultative visit. Because the ACS is backed up and cannot meet with Portsmouth until 1 month before the deadline, they are concerned about meeting the requirements in a timely manner. A discussion ensued as to what to do to help.

*Motion made by John Seidner; seconded by Ryan Hickey – to extend by one year the Level II provisional assignment to Portsmouth Regional Hospital with the caveat that they continue to maintain an effort to schedule and obtain their review by the ACS of their trauma program, and that the report is then brought back to the TMRC for consideration within the one-year extension; passed unanimously.*



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### **Item 3. Committees – Need a Data Committee – Any Volunteers?**

This was discussed in III, Item 1.

### **VI. Public Comment**

None

### **VII. Next Meeting and Adjournment – August 19, 2015 (9:30-11:00AM)**

*Motion made by John Seidner; seconded by Tony Maggio – to adjourn the meeting at 11:40AM; passed unanimously.*

The TMRC meetings are the third Wednesday of the even months. Future 2015 dates are as follows: \*October 21, 2015 and \*December 16, 2015.

Respectfully Submitted,

Rick Murphy, MD  
TMRC Chair

Prepared by June Connor  
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