



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety
Division of Fire Standards and Training and Emergency Medical Services
Richard M. Flynn Fire Academy
222 Sheep Davis Road, Concord, New Hampshire
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Deborah A. Pendergast
Director

TRAUMA MEDICAL REVIEW COMMITTEE

COMMITTEE MEETING MINUTES

FEBRUARY 19, 2014

Members Present: Rajan Gupta, Chair; Shawn Riley; Rick Murphy, MD; Rosie Swain; Doreen Gilligan, RN; Kathy Bizarro, FACHE; Laurie Latchaw, MD; Amy Matthews, RN; John Sutton, MD; Kenneth Call, MD; Gary Curcio, MD; Lukas Kolm; Eric Schelberg; Mark Hastings and Peter Hedberg (via teleconference).

Guests: Sue Barnard; Janet Houston; Michele Guilfoil; Nicole Keefe; Chris O'Connell; Gail Thomas; Mary Reidy.

Bureau Staff: Bureau Chief Mercuri; Director Pendergast; Vicki Blanchard.

I. Call to Order

The meeting was called to order by Chair Gupta at 9:35 a.m. on Wednesday, February 19, 2014 at the Richard M. Flynn Fire Academy in Concord, NH. A quorum was present.

Item 1. Introductions all attendees introduced themselves.

Item 2. Minutes

There was a motion to approve the December 18, 2013 minutes; the January 7, 2014 (regular) minutes; and the January 7, 2014 (special meeting) minutes; passed unanimously.

II. Sub-Committee and Member Reports

Item 1. Discussion of January 7th (special) meeting

Bureau Chief Mercuri updated on what was discussed. He said they discussed the Rules with the Department attorney. They are going to put Trauma rules within the EMS Rules. The DOS attorney said if a letter is what will be utilized to tell a hospital to stop presenting themselves as a Trauma Center (when they are not), it will not be necessary to change the rules. Nick said they would also have to go through a DOS hearing. He said he will be drafting a letter to send to the hospitals letting them know that the Trauma Plan is now within our rules.



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Item 2. EMS

Bureau Chief Mercuri said the Deputy Chief position is making slow progress. It is with State H/R. The Spinal Restriction Protocol is in the final stages and Vicki Blanchard is almost done going through last minute preparations with the group (Medical Boards). They have done a great job on a video and will be putting it on DVD and the internet and will go out to the providers by the end of next week. There will be a shorter version (3-5 minutes) for the Emergency Departments. This is also a big step forward for video training.

Nick welcomed Dep. Chief Shawn Riley (Laconia FD) to the Committee. He is representing the NHAFC.

Item 3. Hospital Designation Sub-Committee

Mary Reidy updated everyone on the last sub-committee meeting. She said they have determined Type I deficiencies and put it on one spreadsheet, which is available electronically. She said they are still waiting on the new book from the ACS and do not know when they will receive it. She said the sub-committee has been going through the criteria on their own and coming up with their own revisions. It will be a tiered system. They have gotten through about an eighth of it and it will probably take until late spring to go through it all. The application will be more detailed.

The deadline to apply will be January 2015 and applications will need to be submitted 6 months prior.

Item 4. Trauma Conference – 2014

Doreen Gilligan has been asked to head the education sub-committee. She said they are set to meet immediately following this meeting. The 2014 Conference will take place at the Mountain View Grand again on a Thursday and Friday. For anyone who chooses to stay the weekend, there will be an RTTDC course. Chair Gupta mentioned if there is a hospital close by, we think about holding the course there. Chief Mercuri said Weeks is close and they will look into asking them to host it.

Doreen said we want to think about how to get the information out.

Item 5. Trauma Registry

Bureau Chief Mercuri had a brief update. He said the RFP is in DoIT's hands and hopefully will be finished soon. Once we know who the vendor will be, every hospital



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will be able to access the registry. All hospitals will be encouraged to participate. Every designated trauma center will need to participate. This registry will be grant funded. **There are no designated resources, except for members of this committee.**

III. Old Business

Item 1. Goals for the NH Trauma System – Updating the Trauma Plan

It was decided to table this for now.

Item 2. Engagement of Hospitals

Bureau Chief Mercuri said there have not been any changes to note. Hospitals would like for committee members to go to their facility and meet with them. He said anyone who wants to go, they are looking for a little more technical information and assistance. They have questions about their process. Mary suggested pairing these facilities with hospitals who already have the experience and can give some guidance. Chair Gupta said we might consider sending this information out along with the meeting agenda to get things moving.

Chair Gupta proposed shortening the regular meeting to an hour and a half, beginning with the April 16th meeting. This would start the meeting at 9:30 a.m. and end it about 11:00 a.m. All were in agreement.

Doreen reminded everyone that anyone who is interested in being on the Education sub-Committee, it will be meeting immediately following this adjournment.

V. Next Meeting and Adjournment (10:45 a.m.) - April 16, 2014

Respectfully Submitted,