

TRAUMA MEDICAL REVIEW COMMITTEE (TMRC)

MEETING MINUTES – (APPROVED)

October 16, 2019

Richard M. Flynn Fire Academy, Classrooms 5 & 6, Dormitory Building
98 Smokey Bear Boulevard
Concord, NH 03301

Members Present:

Eric Martin (Chair), Peter Hedberg, Ryan Hickey, Tony Maggio, Neil Moore, Lisa Patterson, Stacey Savage, Scott Schuler, Joey Scollan, Jonathan Snow and Tom Trimarco **(11)**

Members Absent:

Kathy Bizarro-Thunberg, Alan Flanigan, Ryan Ridley, Mark Shapiro, and Jennifer Weymouth **(5)**

Bureau Staff:

Bureau Chief Justin Romanello, Gerard Christian, Vicki Blanchard and Hayley O'Brien **(4)**

Guests:

Leslie Burke, Kristie Carrigan, Craig Clough, John Hall, Katie Hartford, Hilary Hawkins, Alia Hayes, Michael Kelley, Lauren Kimball, Kyle Madigan, Brian Nicholson, Adam Rembisz, Gary Ringling, Frank DelGaudio, Jennifer Roach, Debra Samaha, Anna Sessa, Sherie Weber, Gina Wuertzer, Jess Wyman **(20)**

NOTE: "Action items" are in bold red.

I. Call to Order

Item 1: Introductions

The meeting was called to order at 9:36AM by Chair Martin and introductions were done.

Item 2: Approval of NON-PUBLIC minutes (not needed at this meeting)

Item 3: Approval of minutes

A motion was made (Schuler/Maggio) – to approve the minutes as written from the August 21, 2019 public meeting, passed unanimously.

Item 4: Membership

All members are aware of their expiration dates.

Item 5: Vice Chair of the TMRC

Congratulations to Jonathan Snow on your appointment as Vice Chair of the TMRC!

II. Bureau Report

Item 1: Division Items of Interest (BC Justin Romanello)

- **Budget;** The Division has a budget and can now move forward with the State Medical Director position, trauma coordinator position, and a few other part time

positions relating to trauma and clinical systems. The positions need to be created, therefore the Division is unsure of an exact timeline of when these positions will be filled.

➤ **EMS Rules;**

Adopted back in May and have been posted online by the Administrative Services Division.

➤ **EMS Training Section;**

- Covering the state very well with all the new and existing teleconference locations. **If anybody is interested in remote teleconference, contact Karen Louis or Chief Romanello at the Division.**
- The first quarterly NCCP free 4 hour training was offered back in September and was very well attended and successful. The next training being offered is Saturday, December 14th from 8:30 AM – 12:30 PM here at the Division.
- The Initial EMR programs are still set to come late this fall.
- The Division held 3 stakeholder meetings to present to EMS IC's to present the plan for special projects; education training agencies program. Feedback was well received and the Division will present this to the Coordinating Board in November. The next level will be to move it to legislation.

➤ **New Hires;**

The Division hired a simulation program coordinator, Bruce Goldthwaite. Hoping to get the simulation program back to where it was within the next 3 months or so.

Item 2: TEMSIS Data report (Gerry Christian reporting)

- Continuing to have meetings with the trauma data stakeholder group concurrent with the TMRC meetings.
- Currently trying to pare down the required elements that are reported back to the state's registry so that the stakeholder group can focus on the data and collecting the data.
- Collecting the PCR number will allow direct data linkage to EMS records.

III. Sub-committee and Topic Reports

Item 1: Process Improvement Sub-Committee (Chair Martin reporting)

Sub-Committee has not been meeting due to the difficulty of meeting in person and the limited data that has been received.

Item 2: Education Sub-Committee (Chair Martin/Gerry Christian reporting)

Conference was held 3 weeks prior to this TMRC meeting.

- Received 22 responses back into our feedback software through Survey Monkey from participants. 1 negative response, all other comments were good. Including, enjoying the format, educational offerings, panel discussion and good feedback.
- 150 participants over the 2 days. A handful of people short compared to last year's conference.

IV. Hospital Designation Sub-Committee (Chair Martin)

Item 1: Public report

- On August 13, 2019 representatives of the Division went to Catholic Medical Center to do a focus pediatric review for a Level 4 pediatric designation renewal. According to the report, there were no deficiencies noted, recommendations were made and several strengths were noted. Based on the overall review, the team has recommended to the Commissioner of Safety that Catholic Medical Center be designated as an adult Level 3 and pediatric Level 4, expiration date commensurate with the expiration date of their ACS adult verification.
- On September 6, 2019 representatives of the Division went to Exeter Hospital for a review. According to the report, there were no deficiencies noted, strengths were noted in order to become a trauma designated hospital again. There were a handful of opportunities for improvement. Based on the overall review, the team has recommended to the Commissioner of Safety that Exeter Hospital be designated as an adult Level 3 and pediatric Level 4 trauma center through September 26, 2022.
- Both of these reports will go to the Director upon her return.

Item 2: Non-Public Session

Both Hospitals waived their right to a non-public session.

Please notice the agenda change reflecting the order of the meeting.

Item 3: Pre-Hospital sub-committee (Ryan Hickey reporting)

- Meeting was held this morning, October 16, 2019.
- An agenda was followed, minutes were recorded, reaffirmed and voted in Ryan Hickey as the Chair and Craig Clough as Vice Chair. 4 voting members were identified.
- Discussion about the overall need for education for pre-hospital providers as it relates to the trauma triage protocol and the AEMT protocol. Consisting of where deficiencies exist and how to fix those deficiencies.

Item 4: Coordinating Board report (Scott Schuler reporting)

- The meeting was held on September 19, 2019 at 1:00PM.
- The members discussed the progress on the physician's pathway to practice in an ambulance in a legal capacity and EMS workforce issues.
- See minutes:
<https://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>

Item 5: Medical Control Board report (Tom Trimarco reporting)

- The meeting was held on September 19, 2019 at 9:00AM.
The TMRC members were informed about the protocol's that went through and were approved. Discussion about our participation as a CARES reporting state.
- See minutes:
<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mminutes.html>

Item 6: Injury Prevention Report (Debra Samaha reporting) **(See attachment)**

- September – Falls Awareness Month.
Quarterly meeting in November with the Falls Task Force, if interested see attachment to register.
- September – Suicide Awareness Month
Conference in November is sold out, waitlist room only.
- October is Fire Prevention Month and November is Carbon Monoxide Awareness Month, 2 day summit on fire and carbon monoxide awareness that is free and provides contact hours.
- New pediatric ambulance safety restraint module that has gone live on the Divisions online learning academy.

Item 7: Rehabilitation Report (Matthew Petrin absent/ Gerry Christian reporting)

- Nothing additional to report. Still strategizing the rehab registry data.

Item 8: Medical Examiner Report (Jon Snow reporting) **(See attachment)**

- Those that do death certificates will be moving to an online process. Program is called NECOD. Every provider has to be registered in the system.
- More information? Contact Christopher Wilder at 603-271-4651 ext. 276 or email msa@sos.nh.gov

V. Old Business – (nothing to report)

VI. New Business

- In the December, the TMRC meeting will discuss a strategic plan, goals, highlight key points about recommendations and the movement of the key stakeholders.
- Dr. Murphy received the Dr. David Connor Memorial EMS Appreciation Award. Which is given to an individual who has affected change in the EMS system for the state.
- EMS for Children Advisory Committee Meeting is December 18, 2019 after the TMRC meeting starting at 1:00 PM and is open to the public for anyone interested.
- November 15th is Gerry Christian's last day with the Division, thank you for all your hard work, we will miss you and good luck!
- ACS-COT Report:
<https://www.nh.gov/safety/divisions/fstems/ems/trauma/documents/tscreport.pdf>
- NHTSA: <https://www.nh.gov/safety/divisions/fstems/ems/documents/nhtsareport.pdf>

VII. Public Comment – (none)

VIII. Next Meeting and Adjournment – **December 18, 2019 | 9:30 – 11:00AM**

A motion was made (Scollan/Patterson) – to adjourn the TMRC meeting at 10:38 AM, passed unanimously.

(Notes prepared by Hayley O'Brien, Administrative Assistant I)