

# TRAUMA MEDICAL REVIEW COMMITTEE (TMRC)

## MEETING MINUTES – (APPROVED)

**August 21, 2019**

Richard M. Flynn Fire Academy, Classroom 2, Administration Building  
98 Smokey Bear Boulevard  
Concord, NH 03301

**Members Present:**

Eric Martin (Chair), Kathy Bizarro-Thunberg, Alan Flanigan, Ryan Hickey, Tony Maggio, Neil Moore, Lisa Patterson, Stacey Savage, Scott Schuler, and Tom Trimarco **(10)**

**Members Absent:**

Ryan Ridley, Joey Scollan, Mark Shapiro, and Jonathan Snow **(4)**

**Members on Phone:** Jennifer Weymouth; with nobody else in the room **(1)**

**Bureau Staff:**

Director Deborah Pendergast, Bureau Chief Justin Romanello, Gerard Christian, Vicki Blanchard and Hayley O’Brien (minutes) **(5)**

**Guests:**

Leslie Burke, Theresa Epp, Katie Hartford, Hilary Hawkins, Alia Hayes, Michael Kelley, Kyle Madigan, Matthew Petrin, Jennifer Roach, Debra Samaha, Sherie Weber, and Gina Wuertzer **(12)**

With Jennifer Weymouth participating by phone, all votes taken were conducted by roll call.

**NOTE: “Action items” are in bold red.**

**I. Call to Order**

Item 1: Introductions

The meeting was called to order at 9:35AM by Chair Martin, and introductions were made.

Item 2: Approval of NON-PUBLIC minutes (not needed at this meeting)

Item 3: Approval of minutes

**A motion was made (Maggio/Moore) – to approve the minutes as written from the June 19, 2019 public meeting;**

<b>Bizarro-Thunberg</b>	<b>Abstain</b>
<b>Flanigan</b>	<b>Yes</b>
<b>Hickey</b>	<b>Yes</b>
<b>Maggio</b>	<b>Yes</b>
<b>Martin</b>	<b>Yes</b>

<b>Moore</b>	<b>Yes</b>
<b>Patterson</b>	<b>Yes</b>
<b>Savage</b>	<b>Yes</b>
<b>Schuler</b>	<b>Yes</b>
<b>Trimarco</b>	<b>Yes</b>
<b>Weymouth</b>	<b>Yes</b>

Item 4: Membership

Upcoming membership expirations:

- Ryan Pouliot and Peter Hedberg (August 15<sup>th</sup>)
- Joey Scollan (December 7<sup>th</sup>)

They are all aware of their expiration dates.

Item 5: Vice Chair of the TMRC

2 letters have been sent to the Commissioner’s Office, awaiting approval.

**II. Bureau Report**

Item 1: Division Items of Interest (Director Pendergast and BC Justin Romanello):

- **Programs:** Reassessment of the entire Division, including;
  - a) Revamped student evaluations online that will be attached to every class taken, between FFI and FFII students the Division has received 114 evaluations over the past 2 weeks and currently the average rating is 4.7 out of 5.
  - b) New online program just released; Stress in EMS worth 1 hour of continuing education.
- **Budget:** still in a continuing resolution until September 30<sup>th</sup>.
- **EMS Operations:**
  - **State Medical Director:** based on the lack of submissions the Division is actively working on adequate means to reserve that position. Funding was put in the budget last year so funding is not an issue. This position will separate the Medical Director from the Chair of the MCB.
  - **Clinical Bulletins:**
    - Bulletin 54; Vaccination Protocol, clarified some language to provide folks for vaccination purposes.
    - Bulletin 55 & 56; Multi-Function Cardiac Monitor, cannot shock a pediatric patient in AED mode an adult dose of energy
    - Bulletin 57; Newborn Transport, recognizes new devices that NASEMSO has approved.
    - Bulletin 58; Possible Failure of NPA, Maine EMS has been made aware of the 4 instances of failures.
  - **Committee of Merit:** September 30<sup>th</sup>, 2019 at 6:30 PM at Capital Center for the Arts.

- **Mobile Testing:** 1 of 4 states for the National Registry to offer mobile testing. The Division will be hiring a part time mobile testing coordinator in the near future. The cognitive exam will be offered in Concord, Gorham, and Bethlehem locations.
- **Retirement/Resignations:**
  - Kim Mattil is retiring, her position will not be filled to that specific role therefore you will be redirected to another person for assistance.
  - Rachel Horr resigned as a records management coordinator for the user management system therefore progress will be slowed down a bit.
  - Todd Donovan has stepped down from the TEMSIS support specialist, TEMSIS calls will most likely be directed to Chip Cooper or voicemail while we are short staffed.
- **Trauma Coordinator:** Open position, but budget dependent.
- **PIFT Clinical Care:** The workgroup has made great strides in the PIFT clinical care program. The Division is working hard to redevelop the protocols and the administration packet.
- **User Management System:** 3-6 months for this to come into effect, the Division is still actively merging data.
- **EMS Training Section (previously Education Delivery):** Looking at an EMR class for the fall of 2019. Continuing education is still going great. September 14<sup>th</sup> the Division has their first, 4 hour, weekend, NCCP quarterly session from 8:30 AM to 12:30PM with a \$5.00 charge for breakfast. Also, the Division is scheduling a stakeholders presentation to EMS IC's in the beginning of October to present the plan for special projects; education training agencies program. Feedback will be taken and the Division will present this to the Coordinating Board in November and then the next level will be to move it to legislation.
- **Simulation Program Coordinator:** at a standstill for the next month or two until the Division has completed the last phase of the interviewing process to fill this position.
- **EMS Staff Instructors:** still hiring on a regular basis.
- **Recruitment and Retention:** Alia Hayes reported that there are 3 different surveys in regards to new, current, and non-returning licensees that will be on the same platform as the Health Profession Surveys that are now required when you relicense as a health professional in the State of New Hampshire.
  - The surveys were pilot tested with about 6 providers in the different categories across the state and excellent feedback was received in regards to targeting the questions better. Updates have been made and Alia will be working with BC Romanello to get this survey up and running as soon as possible.

Item 2: TEMSIS Data report (Gerry Christian reporting)

- Gerry presented data in June about falls and came back to the group with more data.
- Breakdown by county in NH of where these falls were occurring out of 1791 falls; Hillsborough: 747, Rockingham: 333 , and Strafford: 432, based on Level 3 and 4 centers that are participating.
- Working on clarification of definitions, such as: what is a “home?”

- Last week's annual meeting, glanced at inclusion criteria and exclusion criteria for the state registry. Attempted to extend inclusion criteria from 21 days to 30 days, but National Trauma Database came back with 14 days for 2020. We will not be tracking in any state level analysis; injury occurred more than the inclusion criteria timeframe, excluding patients admitted with injuries, but their condition is the result of a medical condition, and readmissions.

October 10<sup>th</sup> at the Fire Academy from 8:00AM – 12:00PM: Annual Meeting, every even month, a couple of weeks before the TMRTC meeting, **RSVP to Gerry if you would like to attend.** There will be a call-in option.

### III. Sub-committee and Topic Reports

Item 1: Process Improvement Sub-Committee (Chair Martin)

Sub-Committee has to meet in person with an open venue in an advertised meeting. This will require restructuring and will be a long process.

Workgroup vs Sub-Committee difference; the number of voting members that's on the Board.

Item 2: Education Sub-Committee (Kate Hartford reporting)

- Meeting is held after the TMRC meeting.
  - Conference date: September 26<sup>th</sup> and 27<sup>th</sup> at the Fire Academy. \$35.00 for the Conference, \$60.00 for both the pre-conference and conference.
  - Currently 2 applicants ahead of last year's registration numbers.
  - Sign up link for the State Registry has been distributed, Katie asked for assistance from the TMRC to help promote it.
  - Discussion about whether or not education is needed towards the designation process for hospitals.

Item 3: Pre-Hospital sub-committee (Ryan Hickey reporting)

- Reviewed how the data is gathered to improve the hospital capabilities matrix. Discussion about a drop down list being the only option therefore it enforces only specific answers be selected. This will speed up the data gathering process significantly.
- Air Medical Transport Protocol: Looked at is there a problem? Is it creating over/under triage? Decision was made to take 6 months of data to review and then revisit it.
- Deficiency in education for providers having a confusion on which patient should go to which hospital. Potential future project; another standalone education piece?
- Potential next protocol roll out date is projected to be in the spring.

Item 4: Coordinating Board report (Scott Schuler reporting)

- The meeting was held on July 18, 2019 at 1:00PM.
- The members discussed the movement forward regarding the seatbelt legislation.
- See minutes:  
<https://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>

Item 5: Medical Control Board report (Tom Trimarco reporting)

- The meeting was held on July 18, 2019 at 9:00AM.  
The TMRC members were informed about the protocol changes that were made that impacted trauma care. Including;
  - Oxygen saturation goal for all patients has been changed to between 94% - 98%
  - LR was added in
  - Hospital capabilities survey was added into routine patient care
  - Revised stroke protocol
  - Strangulation protocol that was approved
- See minutes:  
<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

Item 6: Injury Prevention Report (Debra Samaha reporting) **(See attachments)**

- 10 September – Safe Kids NH meeting in Concord, special focus on Supporting the Survivors of Suicide Loss. Debbie Baird from NAMI will be speaking.
- 21 September – Seat Check Saturday is available at Londonderry Fire Dept.
- 2 October – International Walk Your Child to School Day
- 7 November – Suicide Prevention Conference
- October is Fire Prevention Month and November is Carbon Monoxide Awareness Month, 2 day summit on fire and carbon monoxide prevention.
- Director Pendergast explained the Seatbelt for All coalition. NH is the only state in the country that does not have a seatbelt law. The legislation would be for a secondary stop, meaning a person will not be stopped initially for not wearing a seatbelt. This could be delayed until there is a budget for it. A discussion ensued about restraints and the extent of injury data.

Item 7: Rehabilitation Report (Matthew Petrin)

- Gerry and Matthew presented the data chart showing how rehabilitation is being utilized in the trauma system. Data was pulled from NH Trauma Registry Data from January 1, 2018 – December 31, 2018. A discussion ensued about the data.

Item 8: Medical Examiner Report (Jon Snow absent – no report)

**IV. Old Business**

Item 1: NH Stroke Collaborative (no report)

**V. New Business**

- House Bill 224 – L.O.D.D is awaiting a signature from the Governor.
- House Bill 59 – was signed stating PTSD can be listed as workman’s compensation for Fire, EMS, Law Enforcement and Dispatcher’s.
- **Please clarify when using acronyms while Hayley is still learning!**

**VI. Hospital Designation Sub-Committee (Chair Martin)**

Item 1: Public report

- Currently looking for physician reviewers, if interested contact Chair Martin.
- Concord Hospital won their verification appeal process.
- **A motion was made (Martin/Weymouth) – to grant Concord Hospital their designation as an adult Level 3 pediatric, expiration date commensurate with the expiration date of their ACS adult verification;**

<b>Bizarro-Thunberg</b>	<b>Yes</b>
<b>Flanigan</b>	<b>Yes</b>
<b>Hickey</b>	<b>Yes</b>
<b>Martin</b>	<b>Yes</b>
<b>Moore</b>	<b>Yes</b>
<b>Patterson</b>	<b>Yes</b>
<b>Savage</b>	<b>Yes</b>
<b>Schuler</b>	<b>Yes</b>
<b>Trimarco</b>	<b>Yes</b>
<b>Weymouth</b>	<b>Yes</b>

Item 2: Non-public session (none)

**VII. Public Comment** – (none)

**VIII. Next Meeting and Adjournment** – **October 16, 2019 | 9:30 – 11:00AM**

A motion was made (Martin/Schuler) – to adjourn the TMRC meeting at 11:10AM

<b>Bizarro-Thunberg</b>	<b>Yes</b>
<b>Flanigan</b>	<b>Yes</b>
<b>Hickey</b>	<b>Yes</b>
<b>Martin</b>	<b>Yes</b>
<b>Moore</b>	<b>Yes</b>
<b>Patterson</b>	<b>Yes</b>
<b>Savage</b>	<b>Yes</b>
<b>Schuler</b>	<b>Yes</b>
<b>Trimarco</b>	<b>Yes</b>
<b>Weymouth</b>	<b>Yes</b>

(Notes prepared by Hayley O'Brien, Administrative Assistant I, NH FST&EMS)