

TRAUMA MEDICAL REVIEW COMMITTEE (TMRC)

MEETING MINUTES – (APPROVED)

June 19, 2019

Richard M. Flynn Fire Academy, Classroom 2, Administration Building
98 Smokey Bear Boulevard
Concord, NH 03301

Members Present:

Eric Martin (NEW CHAIR), Alan Flanigan, Peter Hedberg, Ryan Hickey, Neil Moore, Lisa Patterson, Stacey Savage, Scott Schuler, Joey Scollan, Jonathan Snow, Tom Trimarco, and Jennifer Weymouth **(12)**

Members Absent:

Kathy Bizarro-Thunberg, Tony Maggio, Ryan Pouliot, and Ryan Ridley **(4)**

Excused: Mark Shapiro (has not yet moved to NH) **(1)**

Bureau Staff:

Director Deborah Pendergast, Bureau Chief Justin Romanello, Gerard Christian, and June Connor (minutes) **(4)**

Guests:

Julia Barry, Leslie Burke, Christie Carrigan, John Hall, Katie Hartford, Hilary Hawkins, Alia Hayes, Michael Kelley, Jeanne Kennedy, Natalie Kennett, Lauren Kimball, Shelly Mackay, Kyle Madigan, Mike Mulhern, Brian Nicholson, Adam Rembisz, Jennifer Roach, Debra Samaha, Anna Sessa, Sherie Weber, Gina Wuertzer, and Jess Wyman **(22)**

NOTE: "Action items" are in bold red.

I. Call to Order

Item 1: Introductions (no call-in members)

The meeting was called to order at 9:35AM by Chair Martin, and introductions were made.

Item 2: Approval of NON-PUBLIC minutes (not needed at this meeting)

Item 3: Approval of minutes

A motion was made (Weymouth/Moore) – to approve the minutes as written from the April 17, 2019 public meeting; passed with an abstention from Scott Schuler.

Item 4: Election of new TMRC chair

Dr. Eric Martin met with DOS Commissioner Robert L. Quinn this morning and was given an approval letter for his position as the new chair of the TMRC. Congratulations! This meeting marks his first one as the new TMRC Chair.

Item 5: Membership:

Vice Chair of the TMRC: **Anyone interested in being the Vice Chair of the TMRC should send a letter/email of intent to June Connor on or before July 17th.** This will be an item on the next agenda.

The following other memberships were approved by the DOS commissioner:

- Tom Trimarco, MD, representing the MCB
- Alan Flanigan, MD
- Kathy Bizarro-Thunberg, FACHE, representing NH acute care hospitals
- Mark Shapiro, MD FACS

Upcoming membership expirations:

- Ryan Pouliot and Peter Hedberg (August 15th)
- Lisa Patterson (October 19th)

II. Bureau Report

Item 1: Division Items of Interest (Director Pendergast and BC Justin Romanello):

- **Budget:** will go to the full legislature next week; included in the budget is the Trauma Coordinator position.
- Director Pendergast presented Chair Martin with a chief's challenge coin to commemorate the beginning of his chairmanship on the TMRC and told the committee members and guests that their dedication has not gone unnoticed by Commissioner Quinn and Assistant Commissioner Plummer.
- **EMS Operations:**
 - **Spot inspections** are going on around the state. BC Romanello is also trying to visit all of the agencies and departments around the state.
 - **PIFT Clinical Care and MIH part time positions:** in process. It is hoped that these types of positions will increase as the trauma system expands in NH.
 - **State Medical Director:** Dr. Scollan, chair of the MCB, will remain as the State Medical Director until the part-time contracted position is filled; RSA 153-A:6.
 - **Respond NH:** 3 – 6 months out from being instituted. It is anticipated that approximately 94% of the licenses processed each year will be able to be done automatically. This will free up staff to be able to attend to other responsibilities.
 - **TEMSIS support specialist:** Todd Donovan announced that he is stepping down from this role; his position will be posted soon.
 - **Education Delivery:** There has been a 200% increase in continuing education offerings. Teleconferencing programs have improved, and 95% of our continuing education is offered in this way. **Please reach out to BC Romanello and/or Karen Louis if you are interesting in participating.**
 - **Simulation Program Coordinator:** Andrew Mason stepped down, and the person who was selected to take his place declined the offer. The position will be reposted; **please let BC Romanello know if you know anyone who you think would be a good fit.**
 - **EMS State Initial Program Coordinator:** Richard Murphy (not to be confused with Dr. Murphy!) is the new hire for this position; he is a recently retired captain from

- o the Portsmouth Fire Dept. Emphasis will be placed on getting initial programs into the Recruit School program as well as in the western and northern parts of the state.
 - o **EMS Staff Instructors:** 9 have either been hired or are in the process of being hired.
- **Recruitment and Retention:** Alia Hayes has been working on a 45 question survey that is broken out according to provider status. Details were provided to the group.
 - o Data mining the survey results: BC Romanello met some National Registry people at the NASEMSO conference who may be able to help; **BC Romanello will find out more about this.**
- **EMS Rules:** passed by JLCAR on May 17th; signed by the commissioner on May 24th and adopted...8 years in the making! The Bureau has reached out to the legal department for help on correcting some discrepancies in the equipment list. Additionally, JLCAR passed the EMS rules with the stipulation that the Trauma System rules would be removed and placed in their own section, similar to the way in which the protocols were carved out.
- **Stop the Bleed assistance:** Emails were sent out to all instructors, looking for those who would be interested in being on a master list posted on the web. The bureau is also working on an equipment list that includes Stop the Bleed kits, tourniquets, and training materials. In the meantime, the bureau has some equipment that can be used. BC Romanello taught a class and feels that some of the materials, like the slide deck, need to be updated and better suited to our audience.

Item 2: TEMSIS Data report (Gerry Christian reporting) [\(See attachment\)](#)

August 8, 2019 at 9:00AM – 3:00PM in classroom 1: Trauma Data Summit; **RSVP to Gerry if you would like to attend.** There will be a call-in option.

Gerry gave a presentation on falls data.

III. Sub-committee and Topic Reports

Item 1: Process Improvement sub-committee (Chair Martin)

This will be a long process.

Item 2: Education sub-committee (Kate Hartford reporting)

- Trauma Conference “save the dates” have gone out and all but 1 speaker have been booked. **Vendors are needed, and suggestions are welcome.**
 - o Conference date: September 26th and 27th at the Fire Academy.
 - o Pre-conference: The emphasis will be on mass casualty; this will be limited to 24 attendees.
- Designation Reviewer Training: dates to be set in October.
- September 24th & 25th: Pediatric Disaster Planning and Preparedness course (MGT 439) at the Fire Academy. Registration through the Academy will open soon.
- August 3rd: Injury Prevention for children at the Lancaster Fair Grounds [\(See attachment\)](#)
- August 8th and 9th: Trauma Registrar Specific ICD-10-CM Training at Portsmouth Hospital [\(See attachment\)](#)

Item 3: Pre-Hospital sub-committee (Ryan Hickey reporting)

- This part of the 2019 trauma plan has been updated.

- Capabilities spreadsheet: every receiving hospital is now represented and the updated spreadsheet is ready to go out.
- Air Medical Transport protocol: Some members of the sub-committee attended the meeting about this protocol.
- This sub-committee should be back on track in time for the August TMRC meeting.

Item 4: Coordinating Board report (Scott Schuler reporting)

- The meeting was held on May 16, 2019 at 1:00PM.
- The members had a procedural discussion relative to approving the rules.
- See minutes:
<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

Item 5: Medical Control Board report (Tom Trimarco reporting)

- The meeting was held on May 16, 2019 at 9:00AM.
- The TMRC members were informed about the protocols that were pushed through.
- The members discussed the status of CARES, the State Medical Director position, the role of the Medical Director and interactions with EMS agencies, and physicians who want to participate in pre-hospital care but do not have a specific EMS license.
- Northern NE Resuscitation Academy: held on May 30-31, 2019 at Loon; very successful with 115 people attending. High performance CPR will be dispersed throughout NH.
- National Association of EMS Physicians: 1st formal meeting of the Northern NE Chapter in conjunction with colleagues in Maine and Vermont at the May, 2019 Resuscitation Conference. Members of NAEMSP who are interested in getting on the mailing list should contact Dr. Trimarco at his Hitchcock mailing address: thomas.w.trimarco@hitchcock.org.
- See minutes:
<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

Item 6: Injury Prevention Report (Debra Samaha reporting) **(See attachment)**

- Debra thanked everyone who participated in the Safe Kids 301 event; about 450 people attended.
- Seatbelts for All Coalition – contact Debra if you want to get involved with this group. The strategy will be to present this as a secondary seatbelt law.
- Suicide Conference – November 7, 2019.
- There was a discussion about summer safety information resources, specifically about pool safety.

Item 7: Rehabilitation Report (Gerry Christian reporting for Matthew Petrin)

Gerry and Matthew are continuing to work on data sets. More substantive information will be available in August.

Item 8: Medical Examiner Report (Jon Snow reporting)

- Jon reported that drug overdoses have crested, but NH is still between #2 and #3 per capita in the country.
- NH is still in the top 3% of suicides and in the top 10 per capita nationwide.

- Motorcycle Week: busy week for fatal crashes (final number not yet available), and there has also been an increase in non-motorcycle fatal crashes.
- Third pathologist position: still waiting!
- **Jon will provide more data in the future; please let him know what you are looking for!**

IV. Old Business

Item 1: Trauma Plan (Christian Reporting)

All of the edits to the 2019 plan have been completed.

A motion was made (Hedberg/Schuler) – to approve the 2019 Trauma Plan, as written; passed with an abstention from Tom Trimarco.

Item 2: Air Medical Transport Protocol (Gerry Christian reporting for Clay Odell)

- There was concern about this protocol in preparation for Version 8. This topic was last reviewed in 2009. It also morphed into the Trauma Triage Protocol. The group will wait for a data set in order to properly analyze this topic.
- The plan:
 - July 1, 2019 thru December 31, 2019: timeframe established to get a snapshot of data from all of the NE Air Alliance partners as well as TEMSIS data.
 - At the Academy, Chip Cooper's group will look primarily at Level 1 and 2 hospitals, all of the GCS scores, the CDC 2nd box injury criteria, the hemodynamics, and what the transport mode was.
 - Peter Hedberg added that pupillary response should also be part of the data collected.
 - With the data collected, the group will re-convene to look at developing the protocol.
- Business agreements remain a sticking point, but it is hoped that legal will be dealing with this in the near future.

A motion was made (Schuler/Weymouth) – to support the plan of the Air Medical work group; passed unanimously.

Item 3: NH Stroke Collaborative (no report)

V. New Business

Point of Order: If someone recuses himself/herself, does this affect the quorum?

POST MEETING ANSWER: (contrary to the answer given at the meeting)

RSA 21-G:22

- Recused members cannot participate in any discussion or vote on a matter if recused.
- Recused members should be marked on the meeting agenda and not receive documents related to the item for which the member has recused himself/herself.
- **Recused members must leave the room and no longer qualify as a part of the quorum.**
- If a quorum is defeated by the recusal of a member, the item in question cannot be acted on and will have to wait until the next meeting where there will (hopefully) be a quorum of non-recused members.

VI. Hospital Designation Sub-Committee

Item 1: Public report

- **Portsmouth Pediatric review:** expired in February, and their ACS review expires in May, 2020; they requested that their Pediatric review be extended to correlate with the ACS review.

A motion was made (Martin/Hedberg) – *to allow Portsmouth Hospital to maintain their NH Pediatric Level IV until May of 2020 in order to coincide with their ACS review; passed unanimously.*

- Point of clarification: the designation sub-committee requires that the chair be a voting member of the TMRC. This will be put on the next agenda for the sub-committee.
- Pediatric verification discussion: There needs to be more education for reviewers in order to ensure review consistency as well as more reviewers, especially physicians.

Item 2: Non-public session (none)

VII. Public Comment

VIII. Next Meeting and Adjournment – August 21, 2019 | 9:30 – 11:00AM

A motion was made (Schuler/Scollan) – to adjourn the TMRC meeting at 11:05AM.

(Notes prepared by June Connor, Administrative Assistant I, NH FST&EMS)