

## **TRAUMA MEDICAL REVIEW COMMITTEE (TMRC)**

### **MEETING MINUTES – (APPROVED)**

**October 17, 2018**

Richard M. Flynn Fire Academy, Classroom 2, Administration Building  
98 Smokey Bear Boulevard  
Concord, NH 03301

#### **Members Present:**

Kenneth Call, MD; Mark Hastings, BS, RN; Peter Hedberg, MD, FACS; Tony Maggio; Eric Martin, MD, FACS; Rick Murphy, MD (Chair); Ryan Pouliot, MD; Stacey Savage, RN; Joey Scollan, DO; Jonathan Snow, MS, NRP; Jennifer Weymouth, DO **(11)**

#### **Members Absent:**

Reto Baertschiger, Kathy Bizarro-Thunberg, Ryan Hickey, Lisa Patterson, Ryan Ridley, Scott Schuler, and Richard Tomolonis **(7)**

#### **Bureau Staff:**

EMS Bureau Chief Justin Romanello; Captain Vicki Blanchard, Rachel Horr, Gerard Christian, and June Connor (notes) **(5)**

#### **Guests:**

Kevin Blinn, Lynn Chabot, Jeanne Church, Craig Clough, James E. Esdon, Kayleigh Farrell, John Hall, Katie Hartford, Hilary Hawkins, Alia Hayes, Sharon Hiller, Jeanne Kennedy, Joseph Leahy, Shelly Mackay, Kyle Madigan, Neil Moore, Matthew Petrin, Mary Reidy, Jennifer Roach, Andrew Seefeld, Gina Wuertzer **(21)**

**NOTE: "Action items" are in bold red.**

#### **I. Call to Order**

Item 1. The meeting was called to order at 9:40AM with a quorum present.

Chair Murphy addressed the group about adhering to the requirements of several RSA's that have to do with the TMRC while still respecting and encouraging non-voting members to actively participate in the work of the committee. (POST MEETING CLARIFICATION: specifically; [RSA 153-A:8](#) which outlines its statutory authority; [RSA 21-G](#), [RSA 15-A](#), and [RSA 15-B](#) which deal with ethics laws, and [RSA 91-A](#) which is New Hampshire's Right to Know Law)

He emphasized to the entire group that although voting members are required to sit in a particular area during meetings so that votes/motions can be more easily tracked/counted, this in no way is meant to disregard or diminish the participation of the non-voting members who are invaluable to the committee.

Item 2. Membership – Dr. Weymouth's second term on the TMRC was approved by the Commissioner.

Item 3. TMRC meeting attendance – It is important for voting members to let June Connor know whether or not they will be attending meetings so that no one will be inconvenienced by coming to a meeting, only to have it cancelled due to the fact that a quorum is not present.

Item 4. Approval of NON-PUBLIC minutes – February 21, 2018 (not voted upon at this meeting)

Item 5. **Motion made (Martin/Weymouth)** – *to approve the minutes from the TMRC meeting on June 20, 2018; passed unanimously.*

## **II. Bureau Report**

### Item 1. Division Items of Interest

- Justin Romanello emphasized the importance of the members and guests of the TMRC working cooperatively with the Division given the current State rules and laws that must be followed.
- EMS Rules – The public hearing schedule has been posted on the home page of the Division's website along with a copy of the [Saf-C 5900 EMS Rules for Re-adoption](#).
- SAMHSA grant stakeholder meeting – Today, October 17, 2018 at 1:00PM in classroom 2.
- Mental Health Symposium – October 29<sup>th</sup> at the Academy, 8AM to 4:30PM
- Committee of Merit – 8 EMS awards and 34 fire awards were presented. It is up to EMS agencies in the state to submit nominations. For the first time in 2018, an EMS unit citation was presented. Next year, a civilian award will also be presented; more information will be forthcoming about this in the next year.
- National Highway and Transportation Safety Administration (NHTSA) review: A nationwide group from this organization, that historically has overseen EMS in New Hampshire, spent a week reviewing the entire NH EMS system; the last time this was done was in 1990. They focused on 11 points: Regulation and Policy, Resource Management, Human Resources and Education, Transportation, Facilities, Communications, Trauma Systems, Public Information Education and Prevention, Medical Direction, Preparedness, and Evaluation.
  - NHTSA's report, amongst other things, included recommendations to work on improving and funding a statewide trauma system. **A summary of the report will be distributed.**
  - Chair Murphy added that starting a process of improvement with the trauma system will have a direct effect on other things that also need improving, like stroke and STEMI.

Item 2. TEMSIS Data Report – Gerard Christian reported that there is nothing formal to present right now but that data continues to be collected.

Item 3. (Added to the agenda at the meeting) RSA 15-A financial disclosure forms  
BC Romanello told the group about a recent story in the Union Leader about the failure of State employees and officials and volunteer members of Boards and Commissions to file the Financial Disclosure Reports required under RSA 15-A. Some legislators were quoted as saying that they intend to draft a law providing a \$5,000 civil penalty for anyone who is required to file and who fails to file such a report. TMRC members should be aware of this when asked to fill out these forms for 2019.

## **III. Work Group and Topic Reports**

### Item 1. Process Improvement

Phone calls to hospitals are on-going. Questions were taken directly from the ACS review. Division staff met with the Hospital Association which has lent support to this process. **There should be more news on this topic at the December meeting.**

### Item 2. Education

This group will be meeting after today's TMRC meeting. The Trauma Conference is scheduled for November 1 (pre-conference; 3 positions are left) and November 2<sup>nd</sup> at the Fire Academy. Registration is up from last year, with 88 registered at this time. All speakers have been confirmed. Katie Hartford asked all TMRC members to help spread the word. The cost is \$45.00. **The link will be sent out over the Division's list serve.** (POST MEETING NOTE: This link was sent out on October 4<sup>th</sup>.)

### Item 3. Pre-Hospital

During a conference call, the group reviewed the hospital resource data. Stroke capabilities will be added. This information will be added to the protocols as a link and will also be accessible as an online app. The group hopes to have a final draft by the December TMRC meeting.

### Item 4. Coordinating Board Report

- Though there was no formal report, Vicki Blanchard filled in for Scott Schuler and spoke about the September 20, 2018 meeting.
- Highlights of the meeting include the following:
  - The "Implied Consent" work group will shift its focus from inebriated patients to the broader issue of minors.
  - The Stroke Collaborative will work with the Protocol Sub-Committee on incorporating FAST-ED into the protocol. (Stroke Conference on November 6<sup>th</sup> at the Grappone Conference Center)
  - The CB now has the responsibility of reviewing all data requests in conjunction with EMS staff from the Division.
  - There was a discussion about what sub committees can and cannot do.
- The next CB meeting will be held on November 15, 2018.
- Link to CB meeting minutes:  
<https://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>

### Item 5. Medical Control Board report

- Kenneth Call gave the report for the September 20, 2018 meeting.
- Highlights of the meeting include the following:
  - 9 protocols were reviewed and accepted as reviewed by the MCB.
  - The role of the medical director within the MRH was discussed.
- The next meeting is scheduled for November 15, 2018.
- Link to MCB minutes:  
<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

### Item 6. Injury Prevention report – **See attachment**

James Esdon gave the report.

### Item 7. Rehabilitation Report

- Matthew Petrin spoke about relying more on vestibular certified therapists to help with patients in the ER who have vestibular issues, especially before they have been given any kind of medication.
- **Chair Murphy asked Mr. Petrin to gather up some statistics about the rehab capacity in the state;** how many beds? What is the % occupancy? How long are rehab patients waiting in hospitals and how is this impacting the system? How are rehab services being utilized in the state, and how is this working in the continuum? Gerard Christian suggested that the Hospital Association might be able to help with this.

### Item 8. Medical Examiner Report **(See attachment)**

Jonathan Snow gave the report.

- The suicide data is not available to the public yet.
- Drug data indicated that NH has secured the #2 spot in the entire country.
- Fatal overdoses are still trending upwards.
- The ME's office is still looking for a 3<sup>rd</sup> pathologist to come on staff; please contact Jon if you know of anyone who might be interested.

- Dr. Hedberg announced that Jenny Duval, Chief Medical Examiner, would be speaking about "Patterned Injuries" at the Wentworth-Douglass monthly trauma conference this Friday, October 19<sup>th</sup> and encouraged people to attend. (A discussion then ensued about posting lectures on the Division's Youtube site.)

#### IV. Old Business

##### Item 1. ACS Plan implementation

Information from the ACS review back in 2015 has been used to fuel other projects, particularly the PI project and updates to our updated trauma plan.

##### Item 2. Trauma plan edits **(See attachment)** (discussed after Trauma Registry Data Report)

- Copies of the most updated 2018 trauma system plan were made available at the meeting and were also emailed to everyone on October 4<sup>th</sup>.
- This plan will be voted upon by the TMRC at the December 19<sup>th</sup> meeting, but it will be dated as the 2019 plan.
- **Please contact Gerard with any more changes/updates by December 1<sup>st</sup>.**
- Vicki Blanchard spoke about updating the trauma plan on a 3 year cycle. Chair Murphy agreed and wants the sub-committees to work on doing the updates for the parts of the plan relevant to them.

##### Item 3. Trauma Registry Data Report (actually discussed before Item 2)

- A stakeholders meeting was held to go over the data dictionary. Inclusion and exclusion criteria were discussed. Much of the data has been clarified and is not as vague as it once was. PI was discussed in terms of getting outcome data back to EMS units; the problem is that right now, it is only an ED hospital diagnosis and an ED hospital discharge disposition. The goal is to have data that is entered by the registrar flow back to TEMSIS seamlessly.
- What is being done in terms of Process Improvement: **Gerard Christian will email out the list of non-discretionary PI items. He will also have a draft copy of the latest version of the Data Dictionary by the December TMRC meeting.**
- Gina Wuertzer spoke about including data about inter-facility transfer delays as well as physical therapy and rehab delays.
- Gerard concluded by saying that the Division continues to work with legal to get third party registries set up; there is progress being made!

#### V. New Business

Alia Hayes spoke about the 13 critical access hospitals being able to take rehab patients, allowing more acute care hospitals to concentrate on patients with severe issues. Transportation and communication with larger hospitals need to be improved, however. Dr. Hedberg spoke about cooperation between Wentworth-Douglass and MGH in Boston that could be used as a model for other cooperative ventures.

#### VI. Hospital Designation Sub-Committee

##### Item 1. Public Report

Hilary Hawkins reported that the sub-committee spent time discussing when and why to go into public versus non-public session.

Reviews that are coming up:

- Concord – ACS Level II and Pediatric Level III
- Elliot – (same as Concord)
- Exeter – in 2019, doing State Level III and Pediatric Level IV

Working towards reviews: Frisbie, Speare, and CMC

Item 2. Non-Public session – The TMRC went into NP session to discuss 2 hospital designations.

**A motion was made (Martin/Weymouth)** *to enter NP session, per RSA 91-A:3, II(c);*

Roll call vote:

Murphy – yes

Weymouth – yes

Martin – yes

Hedberg – yes

Hastings – yes

Pouliot – yes

Savage – yes

Scollan – yes

Snow – yes

Call – yes

Maggio – yes

(Motion passed unanimously)

## **VII. Public Comment**

## **VIII. Next Meeting and Adjournment – December 19, 2018 9:30 – 11:30AM**

**A motion was made (Snow/Maggio)** – *to adjourn the meeting at 11.22AM;* passed unanimously.

(Notes prepared by June Connor, Administrative Assistant, NH FST&EMS)