

## **TRAUMA MEDICAL REVIEW COMMITTEE (TMRC)**

### **MEETING MINUTES – (APPROVED)**

**June 20, 2018**

Richard M. Flynn Fire Academy, Classroom 2, Administration Building  
98 Smokey Bear Boulevard  
Concord, NH 03301

#### **Members Present:**

Reto Baertschiger, MD; Kathy Bizarro-Thunberg, FACHE; Kenneth Call, MD; Mark Hastings, BS, RN; Peter Hedberg, MD, FACS; Ryan Hickey, NRP; Tony Maggio; Eric Martin, MD, FACS; Rick Murphy, MD (Chair); Lisa Patterson, MD, FACS; Ryan Pouliot, MD; Scott Schuler, NRP; Joey Scollan, DO; Jonathan Snow, MS, NRP; Jennifer Weymouth, DO **(15)**

#### **Members Absent:**

Ryan Ridley, Stacey Savage, Richard Tomolonis **(3)**

#### **Bureau Staff:**

Director Deborah A. Pendergast; EMS Bureau Chief Justin Romanello; Captain Vicki Blanchard; Gerard Christian, and June Connor (notes) **(5)**

#### **Guests:**

Lynn Chabot, Sai Cheralé, Jeanne Church, Craig Clough, Theresa Epp, Kayleigh Farrell, Katie Hartford, Hilary Hawkins, Alia Hayes, Sharon Hillger, Kyle Madigan, Deborah Mallett, Neil Moore, Mike Mulhern, Matthew Petrin, Jennifer Roach, Anna Sessa, Grant Turpin, Marlene Van Dyke, and Gina Wuertzer **(20)**

**NOTE: "Action items" are in bold red.**

#### **I. Call to Order**

Item 1. The meeting was called to order at 9:30AM with a quorum present.

Item 2. Postponed: Approval of the non-public minutes from the February 21, 2018 meeting until a new process is in place for posting them on a secure website.

Item 3. **Motion made (Call/Scollan) – to approve the minutes from the TMRC meeting on April 18 2018, passed unanimously.**

#### **II. Bureau Report**

Item 1. Division Items of Interest

##### **From Director Pendergast:**

- **An engineer was brought in to inspect the different buildings used for fire training on the drill yard.** The "B" building, propane-fired, is in very good condition, but the "A" building, live fire class A materials burn building, needs work. This 22 year old building will be either repaired or replaced, depending on costs.
- **The Department of Environmental Services recently took soil and water samples looking for PFOA;** we should get back the results in 4-6 weeks.

- **Spending at the Division was cut off on June 1, 2018** due to the upcoming start of the new fiscal year on July 1, 2018. There will be a new budget in place in the second week of July, and expenditures can resume at that time.
- **EMS in the Warm Zone Active Shooter programs** – ongoing. We have had great feedback from around the state so far. Bureau Chiefs Scott Doherty and Justin Romanello are both points of contact at the Division.
- **June 11, 2018 – Recruit School orientation**; this year's class contains 29 students.
- **Attorney General's Annual Training Session** – This was attended by several members of the Division's staff. The training had a heavy focus on how boards and commissions run meetings. We are currently in the process of making arrangements to have a small training for board chairs, run by representatives from the Attorney General's Office so that we can be sure that all of our boards are in compliance with State law.
- **July 1, 2018 – deadline for nominations for the NH Fire Service and Emergency Medical Services Committee of Merit Awards and Recognition** presentation. This year's ceremony will be held on September 24, 2018 at 6:30PM, Concord City Auditorium. Here is the link to the EMS nomination form:
  - \* [https://www.nh.gov/safety/divisions/fstems/ems/documents/nominationform\\_000.pdf](https://www.nh.gov/safety/divisions/fstems/ems/documents/nominationform_000.pdf)
  - \* People can be awarded for both years of service (over 30) and heroic actions/service above and beyond the call of duty.
- **Senior Staff Retreat** – The senior staff from the Division met off campus on June 18<sup>th</sup> and assessed what has been accomplished and what our goals for the future need to be. A draft of a strategic plan, covering the next 5 years, was put together and the final version should be out within the next 2 months.
- **High School Technical programs** – Teachers and directors of these programs attended a luncheon at the Academy yesterday, followed by a discussion about how to make these programs more successful and encourage younger students to consider the emergency services as a career.

#### **Clinical Systems – Gerard Christian reported:**

- **Thursday, August 23, 2018 from 9:00AM – 4:00PM at the Academy – 2<sup>nd</sup> Annual Data Summit.** This will involve going over the 2019 Trauma Dictionary and PI goals and benchmarking trauma data goals for the next 6 – 18 months.
- **About non-public minutes:** These minutes and supporting documents will be posted up on a secure NHOODLE site. Those who access the site will have to create a password.
- **Data migration and submission:** We are working with Digital Innovations now to build a bridge for a couple of facilities.

#### **Bureau of EMS - Justin Romanello reported:**

EMS in the Warm Zone statistics:

- \* 3300 people have taken the online awareness program to date
- \* 1500 people have taken the operations program
- \* 165 people have been trained in the operations day for police and fire departments
- \* 6 classes have been done and 9 more are scheduled
- \* 94 departments have received the grant that enables their members to get this training
- \* 18 grants available for municipalities under the current grant...Spread the word!
- \* Information about this grant is on the Homeland Security website:  
[https://prd.blogs.nh.gov/dos/hsem/?page\\_id=2701](https://prd.blogs.nh.gov/dos/hsem/?page_id=2701)
- Andrew Mason is now in Miami getting more training, but will be back on the road soon with his Simulation Program.
- Stop-the-Bleed program – Two kits are available. This kind of realistic equipment enhances training considerably.

- Wifi is coming!
- A new analyst is starting in Chip Cooper's data section on Friday. This is a brand new position.
- There is an ongoing effort to better utilize the resources we already have in the Bureau of EMS, so we ask for your patience as we adapt to some new roles.
- **Respect** – Chief Romanello has observed a lack of respect in some of the email exchanges and phone conversations with bureau staff. He will be working on improving this situation; he would prefer hearing complaints rather than his staff.

**Monday, October 29, 2018 at the Academy (9AM to 5PM)**  
**Behavioral Health Summit for Fire and Emergency Services**  
**and Healthcare Professionals...**  
**MARK YOUR CALENDARS!**

Item 2. TEMSIS Data Report – no report at this time

**III. Sub-committee and Member Reports**

Item 1. Process Improvement SC

- Eric Martin explained that rather than continuing on with data reports based on limited data, the group will be focusing on getting hospitals to submit data which will result in more meaningful reports that capture a truer picture of the trauma system in NH.
- Though a survey to all 26 hospitals was suggested, the members all agreed after discussion that making personal calls to each hospital will get better results.
- Another idea is to create a micro trauma form in the trauma registry which will include 3 or 4 data points for a UC to be able to do in real time, enabling a better assessment of hospital participation in the system.
- The members of the TMRC expressed concern about business agreements not yet being in place. Gerard Christian explained that right now, we are just trying to get an idea of where things are, and then the legal department can take care of everything all at once rather than in piece meal fashion.
- Rick Murphy emphasized the importance of utilizing the data submitted by pre-hospital providers as well as hospitals.

Item 2. Education SC

- Katie Hartford reported that the theme of this year's conference is going to be "Emergency Preparedness". This year's conference will be on November 1 & 2, 2018.
- Kathy Bizarro-Thunberg added that there is a new healthcare coalition, focused on emergency preparedness, that could be a good source for speakers. Reto Baertschiger suggested some of the doctors who were involved in the Las Vegas incident.
- Gerard Christian spoke about trauma scenarios being put on at the conference; 12 nurses and ED providers and 12 EMTs and paramedics are needed.

Item 3. Pre-Hospital SC

The hospital medical capabilities matrix editing is nearly complete; it should be ready sometime this month.

Item 4. Coordinating Board Report

- Scott Schuler gave the report for the May 17, 2018 meeting.
- Highlights of the meeting include the following:

- \* The members discussed EMS physician level of licensure.
- \* Recruitment and retention is moving forward.
- The next CB meeting will be held on July 19, 2018.
- Link to CB meeting minutes:  
<https://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>

Item 5. Medical Control Board report

- Kenneth Call had nothing new to report.
- The MCB met on May 17, 2018.
- The next meeting is scheduled for May 17, 2018.
- Link to MCB minutes:  
<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

Item 6. Injury Prevention report – **See attachment**

Debra Samaha was not present, but she submitted a report that was presented by Gerard Christian.

Item 7. Rehabilitation Report

Matthew Petrin spoke about the increased push for therapy services in the ER and that occupational therapy is as yet an untapped resource. One of the barriers is that OT services are not available 24/7. Statistic: About 20% of all Medicare patients are re-admitted to the hospital within 30 days of discharge, and 75% of those re-admissions are considered preventable, according to the CTDC; this translates to about 12 billion dollars-worth of Medicare services that can be prevented.

Item 8. Medical Examiner Report

Jonathan Snow gave the report.

- New position at the ME's Office: Deputy ME starting in August or September; there is still one more position to be filled.
- The TMRC members asked for data regarding the impact of Motorcycle Week in NH as well as pediatric statistics on accidental deaths (18 and under).
- Please email data requests to Jonathan, and be very specific about what you want.
- Gerard Christian volunteered Jonathan to speak about mass fatalities at the Trauma Conference.

#### IV. Old Business

Item 1. ACS Plan implementation (Nick Mercuri was not present – Gerard Christian reported on his behalf that the senior staff is working on this.)

Item 2. Trauma plan edits **See attachment**

Trauma Plan Section/Topic	Status
Introduction	Needs Revision
<b>Section 1: Administrative Components</b>	
Organization & Management Overview	Needs Revision
System Management	Needs Revision
Lead Agency	Revised
Injury Prevention	Revised
Trauma System PI	Needs Revision

Trauma Hospital Performance Improvement & Patient Safety (PIPS)	Needs Revision
Trauma Registry & Data	In Progress
Prehospital Performance Improvement & Patient Safety (PIPS)	Needs Revision
<b>Section 2: Clinical Components</b>	
Prehospital Trauma Services	Revised
Prehospital Trauma Assessment & Triage Guidelines	Revised
Hospital Trauma Services	Needs Revision
Hospital Participation Process	Needs Revision
Adult Hospital Standards	Needs Revision
Pediatric Hospital Standards	Needs Revision
<b>Appendices</b>	
Appendix A: Mandatory Performance Improvement & Patient Safety (PIPS) Monitoring Criteria for NH Trauma Hospitals	Needs Revision
Appendix B: Mandatory Data Elements for Trauma Hospital Registry	In Progress
Appendix C: Required Pediatric Equipment & Supplies	Needs Revision

Item 3. Trauma Registry data report

Gerard Christian stated that the Bureau continues to work with Data Innovations to build a bridge for the facilities that are using DI.

**V. New Business** (no new business)

**VI. Hospital Designation Sub-Committee**

- A non-public session was not needed.
- Exeter Hospital – application submitted
- Frisbie – moving forward, application possible
- July 18, 2018: St. Joseph Hospital
- August 1, 2018: SNHMC follow-up
- October 15, 2018: Wentworth-Douglass
- The workgroup discussed streamlining the PRQ as well as the pediatric aspect.

**VII. Public Comment**

**VIII. Next Meeting and Adjournment – August 15, 2018 9:30 – 11:30AM**

**A motion was made (Weymouth/Maggio) – to adjourn the meeting at 10:50AM;** passed unanimously.

(Notes prepared by June Connor, Administrative Assistant, NH FST&EMS)