

**TRAUMA MEDICAL REVIEW COMMITTEE (TMRC)
MEETING MINUTES – (APPROVED)****December 20, 2017**

Richard M. Flynn Fire Academy, Classroom 2, Administration Building
98 Smokey Bear Boulevard
Concord, NH 03301

Members Present: (at 9:47AM – official start of the meeting)

Reto Baertschiger, MD; Kathy Bizarro-Thunberg, FACHE; H. Scott Bjerke, MD; Mark Hastings, RN; Ryan Hickey; Tony Maggio; Rick Murphy, MD; Lisa Patterson, MD; Scott Schuler, NRP; Joey Scollan, DO; and Jonathan Snow, NRP; and **(11)**

Members Absent:

Sharon Breidt, RN; Kenneth Call, MD; Lukas Kolm, MD; Eric Martin, MD; Ryan Pouliot, MD; Ryan Ridley; Richard Tomolonis, MD; and Jennifer Weymouth, DO **(8)**

Member Excused: Peter Hedberg, MD (deployed on July 7th and home in mid to late October) **(1)**

Bureau Staff:

Director Deborah A. Pendergast; Chief of Strategy and Planning Nick Mercuri; Captain Vicki Blanchard, Gerard Christian, and June Connor (notes) **(5)**

Guests:

Lynn Chabot, Craig Clough, Kayleigh Farrell, Katie Hartford, Hilary Hawkins, Shelly Mackay, Kyle Madigan, Chris O'Connell, Matthew Petrin, Mary Reidy, Adam Rembisz, Jennifer Roach, Justin Romanello, Debra Samaha, and Gina Wuertzer **(15)**

NOTE: "Action items" are in bold red.

I. Call to Order

Item 1. The meeting was officially called to order at 9:47AM, once a quorum was present. Introductions and information about membership was done in an informal meeting prior to the official start of the meeting. A discussion about membership took place once the meeting was called to order. Letters will be sent to voting members who are not active on the committee and do not attend meetings. Currently, there are 11 doctors on the TMRC; only 5 are required by law.

Item 2. **Motion made (Maggio/Bjerke) – to approve the minutes from the TMRC meeting on October 18, 2017; passed unanimously.**

II. Sub-Committee and Member Reports**Item 1. Hospital Designation sub-committee**

Mary Reidy gave the report.

- At the next meeting, the Portsmouth ACS re-review and possibly the Dartmouth re-review need to be discussed.
- Cheshire's re-review is coming up in February; a letter will be sent.
- Adam Rembisz spoke about the Parkland 6 month re-review (follow up from the April 21st visit). He, Eric Martin, Vicki Blanchard, and Gerard Christian were on the team. This was a chart review, and all deficiencies from the first review were addressed as well as all of the weaknesses.

Motion made (Murphy/Bjerke) – *to grant Parkland Hospital the remainder of its 3 year Adult Level III and Pediatric Level IV designation in the NH Trauma System, to expire on April 21, 2020, three years from the date of the initial review;* **passed unanimously.**

- Mary Reidy thanked Adam Rembisz for reviewing and revising the checklist and creating a separate PRQ, above and beyond the application process for a hospital.
- Mary urged all level IV hospitals to attend the next TMRC meeting and give input regarding their perspectives on the NH Trauma System and designation process.

Item 2. Process Improvement sub-committee (See attachment)

Mary Reidy presented data reports to the members, starting with an explanation of how the data is pulled.

- The members had a lot of questions about the data results. These reports will improve over time, as agencies learn more about how to submit accurate data. Data points can also be addressed over time.
- Reto Baertschiger requested that future data be categorized by pediatric, adult, and geriatric age levels.
- **A request was made to pull data about acute trauma patients for the next meeting.**

Item 3. Education sub-committee

Katie Hartford gave the report.

- The results of a conference evaluation showed that changing the location to central NH or the seacoast region is preferred by attendees. People also like the idea of rotating locations.
- Future goals of the Education sub-committee include getting involved with the “Stop the Bleed” program and mentoring hospitals interested in becoming involved in the trauma system.

Item 4. Pre-Hospital sub-committee

Ryan Hickey gave the report.

- The training module is out along with the Protocols.
- The hospital capabilities matrix is in the appendix section. Some answers were confusing to interpret, so the next version will be more standardized.
- The sub-committee will be concentrating on more public and provider education in the future (like PHTLS and Stop the Bleed).

The Division is now a “training agency” for the National Association of EMTs and is on the lookout for grant money.

A question was asked as to who is now in charge of education at the Bureau. Karen Louis handles continuing education programs. Kathy Doolan and Liza Burrill handle regulatory matters like approving classes, etc.

March 31st: National Stop the Bleed Day. The Bureau will help get the word out for this.

Item 5. Coordinating Board report

Scott Schuler gave the report.

- The CB met on November 16, 2017.
- Highlights of the meeting:
 - * More workgroups are going to be utilized.
 - * There was a lot of discussion about EMS provider safety as it relates to hours of work; this will be addressed in a best practices document.
- The next CB meeting will be held on January 18, 2018.

- Link to CB meeting minutes:
<https://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>

Item 6. Medical Control Board report

Vicki Blanchard gave the report in place of Kenneth Call.

- The MCB met on November 16, 2017.
- Highlights of the meeting:
 - * The Protocols will be going live on January 1st.
 - * There have been some challenges in getting TEMSIS information into the CARES registry.
 - * The members voted in favor of endorsing the UCDC training program and support its being brought forward to the Hospital Pharmacist group for review and feedback.
 - * The members voted to change the protocol definition of hypoglycemia from 70 to 60 mg/dl.
 - * The members voted in favor of leaving out the protocol wording about transferring to a hospital capable of continuing TXA therapy.
 - * There was a discussion about the pros and cons and confusion regarding EMTs and Poison Control working together during events; this will be watched over the next few months.
 - * The new RSI training manual has been posted on the Bureau website.
 - * Jim Suozzi has stepped down as the Chair of the MCB; a new chair will be chosen in January.
- The next meeting is scheduled for January 18, 2018.
- Link to MCB minutes:
<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

Item 7. Injury Prevention report

Debra Samaha gave the report. **(See attachment – click on paperclip icon)**

The report mentions several legislative topics that are being carefully watched as well as upcoming events.

Item 8. Rehabilitation Report

Matthew Petrin gave the report that focused on falls prevention.

- 2 resources for patients who are released to go home after falls:
 - * **Matter of Balance Program** – 4-8 week program focusing on helping seniors learn how to make themselves safer and avoid falls
 - * **Tai Ji Quan** – moving for better balance; exercise class that runs for 24 weeks

Item 9. Medical Examiner Report

Jonathan Snow gave the report.

- The ME's Office is still without 2 pathologists; anyone who can recommend qualified candidates should contact Jonathan.
 - An additional person was just added to the office; first new hire since 1989.
- Chair Murphy asked for statistics on trauma deaths for the next meeting.

III. Bureau Report

Item 1. Trauma Registry

Gerard Christian gave the report.

- The 2018 edition of the Trauma Dictionary was distributed; no feedback was received.

Motion made (Maggio/Schuler) – *to accept the draft version of the data dictionary*, passed unanimously.

- Gerard will get back to the TMRC as soon as he has any updates on HPI.
- He and Vicki Blanchard are also working on creating group emails for specific trauma items.

Item 2. Strategic Planning update (See attachment – click on paperclip icon)

Chief Nick Mercuri gave the report detailing the results of his travels around the state this year gleaning input about EMS and Fire needs from departments around the state; a PowerPoint presentation was shown.

Item 3. Division Items of Interest (report given before Item 1 in this section)

- The simulation program coordinator is now on board.
- The EMS Deputy Chief position closed on Dec. 19th. It is hoped that interviewing can begin by the end of January, 2018.
- The auditorium renovation is now complete; there are now 140 comfortable seats, new carpeting, a new sound system, and new lighting.
- Legislation:
 - * Criminal History Background Check with policy wording removed in an effort to streamline
 - * Clearing up a conflict about where funds get deposited – General Fund or Fire Fund
 - * Removing data pieces in 21-P so that Chip Cooper's data team will not be under Health and Human Services. (Requests will therefore come through the Coordinating Board if this goes through.)
 - * REPLICA Compact (EMTs licensed in one state and privileged in another) – This got filed and a senator was found who has agreed to support it. Chief Mercuri explained the benefits of the Compact to the members.
 - * Separation of State Medical Director and State Medical Control Board Chair so that the State Medical Director can get paid as an employee (between \$10,000 and \$14,000 which will come out of the operating budget); this separation will eliminate perceived or actual conflict between the 2 positions.
 - * Exemption of the part of the rule that deals with separating the protocol version from the rule making process so that we can go from the Protocol Committee to a Public Hearing to the MCB for a vote.
 - * Withdrawal of proposed legislation about allowing family members to make the determination as to where an ambulance should go rather than EMS providers; will probably be pulled but not sure yet.

IV. Old Business

No old business.

V. New Business

Item 1. Vote to approve 2018 TMRC meeting schedule.

Motion made (Bjerke/Bizarro-Thunberg) – to approve the 2018 TMRC schedule of meetings, passed unanimously.

VI. Public Comment**VII. Next Meeting and Adjournment – February 21, 2018 9:30 – 11:30AM**

Motion made (Snow/Bjerke) – to adjourn the TMRC meeting at 11:30AM, passed unanimously.

(Notes prepared by June Connor, Administrative Assistant, NH FST&EMS)