



John J. Barthelmes
Commissioner

State of New Hampshire

Department of Safety

Division of Fire Standards and Training & Emergency Medical Services
Richard M. Flynn Fire Academy
98 Smokey Bear Boulevard, Concord, New Hampshire
Mailing Address: 33 Hazen Drive, Concord, New Hampshire 03305-0002

Robert Quinn and Richard C. Bailey, Jr.
Assistant Commissioners



Deborah A. Pendergast
Director

TRAUMA MEDICAL REVIEW COMMITTEE

COMMITTEE MEETING MINUTES – (Approved)

FEBRUARY 15, 2017

Members Present: Reto Baertschiger, MD; Kathy Bizarro-Thunberg, FACHE; Mark Hastings, RN; Ryan Hickey; Lukas Kolm, MD; Tony Maggio; Eric Martin, MD; Rick Murphy, MD; Lisa Patterson, MD; Ryan Pouliot, MD; and Ryan Ridley (11)

Members Absent: Kenneth Call, MD; Peter Hedberg, MD; Scott Schuler, NRP; Joey Scollan, DO; Richard Tomolonis, MD; and Jennifer Weymouth, DO (6)

Bureau Staff: EMS Deputy Chief Jon Bouffard; Captain Vicki Blanchard; June Connor (Admin. Assistant) (3)

Guests: Lynn Chabot, Julie Dietrich, Kayleigh Farrell, Katie Hartford, Hilary Hawkins, Shelley Mackay, Kyle Madigan, Brian Nicholson, Chris O'Connell, Mary Reidy, Adam Rembisz, Jennifer Roach, Debra Samaha, Gail Thomas, Grant Turpin, Theresa Epp, and Nathan Denio. (18)

NOTE: "Action items" are in bold red.

NOTE: Some items on the agenda were discussed out of order. They are highlighted in bold blue.

I. Call to Order

The meeting was called to order by Dr. Murphy at 9:35AM on Wednesday, February 15, 2017 at the Richard M. Flynn Fire Academy in Concord, NH.



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Item 1. Introductions

All attendees introduced themselves, and it was determined that there was a quorum present with 10 voting members; another member arrived at 10:20AM, increasing the number of voting members at that time to 11. There were no call-in members.

Item 2. Minutes

Motion made (Maggio/Baertschiger) – to accept the minutes, as written, from the December 21, 2016 meeting; passed unanimously.

II. Sub-Committee and Member Reports

Item 1. Hospital Designation Sub-Committee

Mary Reidy gave the report:

- 5 hospitals are up for review this year:
Cheshire, Cottage, Parkland, Elliot, and Southern New Hampshire
- February 1, 2017 – reviewer workshop was held for those who were interested in becoming reviewers as well as hospitals that wanted to get more information on what a review would entail. Reviewer workshops will be held on an annual basis, the next one scheduled for February, 2018.
- Need to update trauma plan – Many things in the [2010 plan](#) need to be updated, including how ACS verified hospitals seek designation status through the state. Dr. Murphy elaborated on this subject, asking sub-committees to find the part of the plan that pertains to their committee's focus and report on needed revisions at each TMRC meeting. **(See IV. Item 3 for more information.)**
- Goals – revisions to the 2018 checklist. Mary asked hospitals to contact the sub-committee with suggested changes.
- Rick Murphy spoke about other sub-committees helping out with Level III and data submission; for example, the Education sub-committee could mentor hospitals that need more information about how to go through the designation process. In addition, the Process Improvement sub-committee could help out with data issues.



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Item 2. Education Sub-Committee

Kate Hartford reported that the sub-committee will meet for the first time after today's TMRC meeting. Kate and Lynn Chabot are co-chairs. The committee will be discussing mentor/mentee guidance regarding classes as well as this year's trauma conference.

Item 3. Pre-Hospital Sub-Committee

Ryan Ridley gave the report:

- The group met this morning and broke down what they are doing and why they are doing it.
- Training modules – will be released with the 2017 protocol roll-out for EMS providers. These modules will be relative to the new trauma triage protocol. The first 5 minute module is designed to break down the main components of a trauma system. The second one will be about an hour and will be all-inclusive.
- The hospital capabilities matrix is nearly done; the group is making sure that the information is accurate. "Knowledge Center" (a communication system between hospitals) will be utilized to keep the matrix updated.

Item 4. Coordinating Board Report

- Vicki Blanchard reported on the January 19, 2017 CB meeting.
- Highlights of the meeting:
 - * The CB members voted to approve the EMS Diversion Best Practice Guide and make it available as an EMS resource.
 - * The "Informed Consent" sub-committee was reformed and will deal with protection/liability issues for providers who encounter patients who refuse to be transported (particularly on college campuses). **Please contact June Connor (june.connor@dos.nh.gov) if you would like to be involved with this sub-committee.**
 - * The roles of the EMS regions were discussed; the regions, particularly those who are in more rural areas, will be taking on more of a role in the QA process.



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- * The group decided that the idea of having a reporting system for EMS providers who leave one service and get hired by another when they are under investigation does not have much traction at this time.
- * Governor Sununu has put a pause on new and/or amended rules until a thorough review has been done (due by March 1st)
- Here is the link to the minutes from the CB meetings:
<http://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>
- The next CB meeting will be held on March 16, 2017, from 1:00PM to 3:00PM at the Richard M. Flynn Fire Academy.

Item 5. Medical Control Board Report

- Vicki Blanchard reported on the January 19, 2017 MCB meeting.
- Highlights of the meeting:
 - * Dates to remember:
 - April 29 & 30 New London DHART Conference
 - May 17 Brain Injury Association Conference
 - May 21 – 27 EMS Week (“EMS Strong, Always in Service”)
 - June 8 Stroke Collaborative
 - * Josh Patrick, from Peterborough Fire Rescue, gave a presentation on how EMS sepsis care can be improved. The board then voted to send the EMS sepsis issue to the Protocol sub-committee to be turned into a draft.
 - * The Protocol sub-committee discussed many protocols, deciding to remove the fever protocol and then approve the remaining protocols, except for “Violence”.
 - * The board began a discussion about medical resource hospital director credentialing and will continue the discussion at the next meeting in March.
- Here is the link to the minutes from the MCB meetings:
<http://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>
- The next regular MCB meeting will be held on March 16, 2017, from 9:00AM to 12:00PM at the Richard M. Flynn Fire Academy.



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Item 6. Injury Prevention Report ([see attachments](#))

Debra Samaha presented the following report:

Update on reporting child abuse- DCYF is announcing "After Hours Intake" starting February 14, 2017. This means DCYF is going 24/7. Should you need to contact DCYF for authorization to treat a child in DCYF Guardianship after regular business hours or on weekends you will call 1-800-894-5533. Please remember that **EVERYONE** is a mandated reporter for suspected child abuse and neglect. Also remember you are not being asked to **determine** if there is reasonable suspicion of abuse. That is the job of DCYF. Proof of abuse and neglect is **not required** to make a report and you may report anonymously. A great resource is the Know and Tell campaign which can be located at www.knowandtell.org. An open letter to medical professionals about the changes at DCYF was distributed at the meeting.

Child Passenger Safety- The most current list of car seat fitting stations in the state was distributed at the meeting. There will be a four day training to become a certified CPS technician at Frisbee Hospital in April. The class is currently full. Thank you to Frisbee for hosting! For child passenger safety questions call 877-783-0432.

ATVs/OHRVs- There has been increasing concern about transporting children on ATV's/UTV's. Many communities are opening public roads to these vehicles. The problem is these vehicles were never designed to be ridden on public paved roads. Currently there is an attempt in the legislature to form a committee to research these issues and make some recommendations. People are strapping small children into the vehicles using car seats which have never been tested for safety on the vehicles. Additionally they are putting helmets on small children as the current law requires those under 18 to wear helmets. This is causing concern for the necks of small children. At this point we are telling the public there is no safe way to transport children on these vehicles. Major Wimsatt at NH Fish and Game is the most informed person in the state on these issues at this time. Safe Kids NH is working with Fish and Game and Safe Kids Buckle Up to get more information so that we can inform parents on concerns.

If you have questions about OHRV's go to <http://www.wildlife.state.nh.us/ohrv/>. We would like to request a data query of the NH Trauma registry on number of ATV admissions, ISS, and LOS to share with NH Fish and Game.



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Safe Kids 500- The Safe Kids 500 event which offers free bike safety checks and helmet checks is scheduled for May Wednesday May 3rd. The event is being held at NH Motor Speedway, rain or shine. Flyers for the event are distributed at meeting. For more information call 603-653-8360 or email ipc@hitchcock.org.

The free NH Traffic Safety Conference will be held May 9th at Grappone in Concord. Add NH Traffic Safety conference. For details call 653-8360 or contact Howard.C.Hedegard@hitchcock.org.

Item 7. Rehabilitation Report

Matthew Petrin was not present and no report was submitted.

Item 8. Medical Examiner

Alf Rylander was not present and no report was submitted. **(See IV. Item 1 below regarding Mr. Rylander's resignation from the TMRC.)**

Item 9. Process Improvement

Eric Martin gave the report:

- The sub-committee had a phone conference and asked Chip Cooper to help them determine the top three mechanisms and the numbers; from this, the group realized how difficult their job would be to wade through data to get answers. Undeterred, the group experimented with different data sets and came up with some conclusions. **(See attachment for presentation.)** There is still much work to do to figure out how to interpret data and ask the right questions as we figure out how to move from data collection to data usability.
- AMR will be “dumping” their data as soon as software issues are resolved.
- The group agreed to “meet” on the phone. **Please let Vicki Blanchard know if you want to be included; date to be determined.**
- The group realized the importance of state involvement in this and recognized the experience and ability of Chip Cooper. Dr. Murphy then spoke about the evolution of EMS in the state and questioned whether or not the state has enough resources to meet the expanding



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meaning of EMS (Emergency Medical Services to Emergency Medical Systems). A discussion ensued.

III. Bureau Report

Item 1. Trauma Registry

Vicki Blanchard gave the report:

- 1,321 patients in the registry, as of 2/14/17. (4 hospitals submitting)
- There will be a users' meeting next week.
Some of the hospitals are concerned about costs for training people.
- Concern was expressed about hospitals that are already submitting to the NTDB and how we can get them to submit to the state.
- Jon Bouffard summarized legislative news:
 - * HB 649 – Line of Duty Death for EMS is moving to the Senate
 - * HB 433 – Firefighter stickers for license plates; DOS is opposed
 - * HB 407 – Exposure prophylaxis for worker's compensation; has DOS support and is still in committee
 - * SB 59 – requiring blood testing in certain circumstances beyond HIV exposure; supported by DOS
 - * Our rules will be paused until they can be reviewed, per Governor Sununu. Nick Mercuri is working on an analysis to be submitted in mid-March to our legal team, and the final report is due at the end of March. **He welcomes any input on the rules.**
- **Strategic Planning survey – very little response. Board members should give serious consideration to taking the survey.**
- Simulation Coordinator position – on hold for now during hiring freeze, per Governor Sununu.

(NOTE: Dartmouth Hitchcock's designation status was discussed at this point; see V. Item 1.)

Item 2. Items of Interest

Nothing to report



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IV. Old Business

Item 1. Membership of the TMRC

- Chief Ryan Ridley, from Alton, attended his first TMRC meeting today as the representative of the NH Association of Fire Chiefs.
- Alf Rylander submitted his resignation as a representative from the Medical Examiner's Office; he will be replaced by Jon Snow.
- A representative from the NH Emergency Nurses Association is needed. Sharon Breidt, from Elliot Hospital, was nominated and will go through the process to become a member of the TMRC.
- Everyone's terms are current.

Item 2. Comprehensive Trauma System Evaluation

Chief Nick Mercuri and EMS Deputy Chief Jon Bouffard will be meeting with DHHS in two weeks to discuss the evaluation.

Item 3. 2010 State Trauma Plan (also discussed in II. Item 1)

Sub-Committee related pages:

Pages 11 – 17 – Process Improvement

Pages 18 – 26 – Pre-Hospital

Pages 27 – 33 – Hospital Designation

Revisions should be completed within 6 months (August, 2017)

June Connor will send everyone the Word version of the plan.

This item should be kept on every agenda as "Old Business".

Once the plan is updated, it will have to be sent to the Commissioner's Office and the Coordinating Board for approval.

Jon Bouffard cautioned everyone to keep legislative authority in mind as revisions are made.

Hilary Hawkins pointed out that the part of the plan dealing with imaging of pediatric patients needs to be updated.



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V. New Business

Item 1. Dartmouth is ACS verified Level One Adult and Level II Pediatric through January 30, 2018, but is not legally “designated” by the State of New Hampshire (yet another reason to update the 2010 trauma plan!).

Motion (Patterson/Bizarro-Thunberg) - *to recommend to the Commissioner of the Department of Safety that Dartmouth Hitchcock be officially designated as a State Level One Adult and State Level II Pediatric until January 30, 2018, due to their successful completion of an ACS verification; 7 in favor with 2 abstentions from Reto Baertschiger and Ryan Pouliot; motion carried.*

VI. Public Comment

March 1, 2017 – Bureau of EMS continuing education will feature DCYF talking about child abuse reporting.

VII. Next Meeting and Adjournment – **April 19, 2017 (9:30-11:00AM)**

Motion made (Bizarro-Thunberg/Maggio) – *to adjourn the meeting at 11:00AM; passed unanimously.*

- The TMRC meetings are usually held on the third Wednesday of the even months.
- Remaining 2017 schedule:
June 21, August 16, October 18, and December 20

Respectfully Submitted,

Rick Murphy, MD
(TMRC Chair)