

TRAUMA MEDICAL REVIEW COMMITTEE (TMRC)

MEETING MINUTES – (APPROVED)

October 21, 2020

Via Teleconference

Quorum: 9 members required (currently 17 positions on the TMRC)

Members Present:

Eric Martin (Chair), Jonathan Snow (Vice Chair), Kathy Bizarro-Thunberg, James Beaudoin, Kaveer Chatoorgoon, Peter Hedberg (late), Ryan Hickey, Mark Kromer, Tony Maggio, Neil Moore, Lisa Patterson, Scott Schuler, Brett Sweeney, Thomas Trimarco Jennifer Weymouth
(15)

Members Absent:

Alan Flanigan and Stacey Savage **(2)**

Bureau Staff:

Director Deborah Pendergast, Bureau Chief Justin Romanello, Captain Vicki Blanchard, Walter Trachim and Hayley O'Brien **(5)**

Public Members were in attendance.

NOTE: Changes in the order of the agenda are addressed in bold red.

I. Call to Order

Item 1: Introductions

The meeting was called to order at 9:32AM by Chair Martin.

Chair Martin read the “Checklist to Ensure Meetings are Compliant with the Right-To-Know Law during the State of Emergency” and then Hayley did a rollcall attendance for board members.

Item 2: Approval of NON-PUBLIC minutes - not needed at this meeting

Item 3: Approval of minutes

A motion was made (Maggio/Martin) – to approve the minutes as written from the June 17, 2020 meeting, passed unanimously via rollcall vote.

Bizarro-Thunberg	Yes
Beaudoin	Abstain
Chatoorgoon	Yes
Hickey	Yes
Kromer	Abstain
Maggio	Yes
Martin	Yes
Moore	Yes

Patterson	Yes
Schuler	Yes
Snow	Yes
Sweeney	Yes
Trimarco	Yes

Item 4: Membership

All members were reminded about their upcoming expirations.

II. Bureau Report

Item 1: Division Items of Interest - Reported by Director Pendergast & Chief Romanello

- Received funds from FEMA to reline the lining in the A Building on the drill yard to be scheduled for January 2021.
- The new haul truck has been ordered which was 85% funded and approved through the FEMA grant.
- The North Country EMR class completed with 10 students that all passed the final and practical exam and several have gone on to take the National Registry Exam.
- Instructor I and Fire Officer II programs are now underway. Along with the Recruit program. The Recruit class consists of 16 students. They are approximately half way through the 10 week program, graduating just before Thanksgiving.
- The Division takes a brief break in the winter through the holidays, then programs start back up in mid-January.
- The last CPAT test of the year will be run in November.
- Crisis Intervention Team Training program is taking place at the Academy the first week of December. This training is open to Law Enforcement, Fire and EMS and consists of training on how to deescalate a mental health crisis situation.
- The Division is still the current host site for the Governor’s Press Conferences.
- The Division will continue to assess the current data from NH DHHS and determine our strategy for continuation of in-person programs.
- The 2 rules referring to the number of providers required to transport and licensing as non-affiliated have been submitted to the DOS Legal Unit.
- The first 2 electrostatic sprayers were issued to Goffstown Fire Department and Brookline Ambulance.
- Complacency issue with individuals not wearing the minimum levels of PPE equipment when on calls or around others. Please remind those that are not masked up, to mask up!
- Waiting on vaccinations. The plan moving forward includes First Responders and other healthcare professionals receiving the vaccine in the first phase. The Bureau is also looking at how to utilize the fire mobilization plan as a resource for vaccinators.
- Protocols were released end of August and the deadline for this to be in effect is November 1st.
- The Bureau relicensed 5500 providers.
- There were 12 less EMR courses run this year compared to last year. Along with 25 less EMT courses and 11 less AEMT courses.

- RespondNH is moving along and will be launched for staff very soon. Once it is up and running internally for about 6 months, the public will also start using it.

Item 2: TEMSIS Data report - Reported by Walter Trachim

- Trauma registry group met on the 14th of October. Discussion was had regarding the patient registry from ImageTrend and reexamining the data dictionary from the beginning. ImageTrend has put out 2 releases since the last time TMRC meeting and the 3rd version is scheduled for release on the 3rd of November. Some issues came up, but those issues have seem to be resolved. Things are working well.

III. Work Group and Topic Reports

Item 1: Trauma Registry Sub-Committee - Reported by Vicki Blanchard

- Nothing more to report.

Item 2: Education Sub-Committee - Reported by Alia Hayes and Katie Hartford

- Alia Hayes has been meeting with the critical access hospitals as part of her grant work that has to be done each year. All 13 responded to the needs assessment invitations. Alia spoke with 4 of them. One hospital is very excited to start the RTTDC training ASAP, one is in pursuit of the Level 4 designation, one was not interested due to an EMR implementation and the last one was unable to respond until they spoke with more of their providers. Alia will be speaking with the remaining 9 and will be in touch.
- Katie stated they have 1 class currently in the works for the 2nd week in January 2021. Based on the amount of instructors needed and people willing to be instructors, they will be able to run 5-6 RTTDC classes over the course of next year.

Item 3: Pre-Hospital sub-committee - Reported by Ryan Hickey

- This group met briefly prior to the TMRC meeting this morning.
- They reviewed and approved the updates to the hospital capabilities matrix. Kathy sent this out and it came back with only 1 update regarding to Exeter Hospital's Trauma Designation. Kathy will be emailing this to Vicki to be placed in the Protocols and placed on the Bureau's website.
- Discussion about a data collection project, considering EMS providers field triage and trauma patients. Ryan Hickey and Craig Clough have agreed to work with Chip Cooper to look at what this report will look like. Unsure of an exact timeframe for this report at this time.

Item 4: Coordinating Board report – Reported by Scott Schuler and Chief Justin Romanello

The meeting was held telephonically on September 17, 2020 at 1:00PM.

- "Just Culture" was discussed in regards to a couple incidents that had occurred. The Division is in the process of evaluating the compliance rules and making changes to some RSA's for some flexibility in promoting "Just Culture."
- Here is the link for the minutes:

<https://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>

Item 5: Medical Control Board report - Reported by Tom Trimarco

The meeting was held telephonically on September 17, 2020 at 9:00AM.

- Normal reports out.
- Discussion about “Just Culture” with an error in incident reporting to medical resources hospitals and medical directors and how this interacts with the State.
- Due to budget issues, the annual subscription was not paid for this year and the likelihood of being removed from participating in the CARES registry is very likely.
- Here is the link for the minutes:

<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

Item 6: Injury Prevention Report – Reported by Deb Samaha

- See attached detailed report.

Item 7: Rehabilitation Report – Reported by Matthew Petrin

- Matthew Petrin absent, therefore nothing to report.

Item 8: Medical Examiner Report - Reported by Jon Snow

- Dr. Christine James, the Associate Medical Director left a few weeks ago to take a Deputy Medical Director position in Kansas City.
- Still looking for a pathologist. Must be double board certified in forensics and pathology.

IV. Old Business and Hospital Designation Sub-Committee

Item 1. TMRC Strategic Plan – Reported by Chair Martin

- Met with State representatives about a month ago which was their first meeting since Covid hit. The Designation Sub-Committee met afterwards to continue this conversation. Hopefully having another meeting between this TMRC meeting and the next TMRC meeting in December.
- Discussion topics included getting back on track with designations starting in the spring of 2021, institutions that are having their ACS review this year (identifying the major changes with this) and looking at the global picture of trying to get as many hospitals in the states to participate in a Trauma Ready/Level 5. More to come.
- Walter created a 24 page document that color coordinates the differences between ACS requirements versus the State requirements. Walter will clean this document up, have it reviewed at the Designation Sub-Committee group and then distribute it once it is finished. Dr. Martin stated that Katie is looking for information that Walter confirmed he did not have included in his document. A brief discussion ensued.

V. New Business

- Vote on 2021 Schedule

A motion was made (Schuler/Maggio) – to approve the proposed 2021 TMRC schedule with a time correction to reflect 9:30AM-11:00AM; passed unanimously via rollcall vote.

Bizarro-Thunberg	Yes
Beaudoin	Yes
Chatoorgoon	Yes
Hedberg	Yes
Hickey	Yes
Kromer	Yes
Maggio	Yes
Martin	Yes
Moore	Yes
Patterson	Yes
Schuler	Yes
Snow	Yes
Sweeney	Yes
Trimarco	Yes
Weymouth	Yes

All upcoming TMRC Meetings will be held virtually through WebEx unless otherwise stated. All call-in information will be posted on the Division’s website and sent out through email distribution.

Item 1. Public Report – None

Item 2. Non-Public Session – None

VI. Public Comment

- None.

VII. Topics ad Libitum and Adjournment

- Financial Disclosure forms have not been sent out yet for 2021, but all members were asked to be on the lookout for this email once the forms are available. The deadline for submission of this form is usually mid-January.

A motion was made (Martin/Maggio) – to adjourn the TMRC meeting at 10:40AM; passed unanimously.

Next Meeting Reminder – December 16, 2020 | 9:30 – 11:00AM

(Notes prepared by Hayley O’Brien, Administrative Assistant I)