

TRAUMA MEDICAL REVIEW COMMITTEE (TMRC) MEETING MINUTES – (APPROVED)

June 17, 2020

Via Teleconference

Quorum: 8 members required (currently 15 positions on the TMRC and 2 true vacancies)

Members Present:

Eric Martin (Chair), Kathy Bizarro-Thunberg, Kaveer Chatoorgoon, Alan Flanigan, Ryan Hickey, Tony Maggio, Neil Moore, Lisa Patterson, Scott Schuler, Jonathan Snow, Thomas Trimarco and Jennifer Weymouth **(12)**

Members Absent:

Peter Hedberg, Stacey Savage and Mark Shapiro **(3)**

Bureau Staff:

Director Deborah Pendergast, Bureau Chief Justin Romanello, Captain Vicki Blanchard, Walter Trachim and Hayley O’Brien **(5)**

Public Members were in attendance.

NOTE: “Action items” are in bold red.

I. Call to Order

Item 1: Introductions

The meeting was called to order at 9:38AM by Chair Martin.

Chair Martin read the “Checklist to Ensure Meetings are Compliant with the Right-To-Know Law during the State of Emergency” and then Hayley did a rollcall attendance for board members.

Item 2: Approval of NON-PUBLIC minutes - not needed at this meeting

Item 3: Approval of minutes

A motion was made (Moore/Hickey) – to approve the minutes as written from the February 19, 2020 meeting, passed unanimously via rollcall vote.

Bizarro-Thunberg	Yes
Chatoorgoon	Yes
Flanigan	Yes
Hickey	Yes
Maggio	Yes
Martin	Yes
Moore	Yes
Patterson	Yes
Schuler	Yes

Snow	Yes
Trimarco	Yes

Item 4: Membership

- Welcome Dr. Kaveer Chatoorgoon! Dr. Chatoorgoon is the Pediatric Trauma Medical Director at the Children’s Hospital at Dartmouth.
- Welcome Walt! Walter Trachim has been hired by the Division as the Trauma Coordinator.

II. Bureau Report

Item 1: Division Items of Interest - Reported by Director Pendergast & Chief Romanello

- Many staff members have been reassigned to do other duties.
- Several of the classrooms at the Division are being used as call centers.
- With a staggered start and a partial reintroduction of classes, starting June 24th some students will be back on campus. A Standard Operating Guideline has been put in place to meet CDC guidelines while allowing these programs to run. FFI and FFII are priority classes right now, including the EMR program as well.
- The Division has issued several protocols that will remain in effect as long as we are in a state of emergency or a public health/safety incident.
- A couple of emergency rules have been issued, but are only in place for 6 months and then they expire. The Division is pushing the following rule forward to hopefully establish this rule for good; the numbers of providers that are required to be in the back of an ambulance to transport a patient. The other emergency rule is an extension of EMS providers licensing period. Providers will need to reapply by the end of July.
- A waiver has been put into place for ambulance inspections. Beginning in July, inspections will resume.
- An executive order has been developed if needed to facilitate the transfer of patients from hospitals to an ACS site by utilizing alternate transport vehicles. This is currently not part of the protocols or rules.
- Approximately 700 providers still need to relicense.
- The Division has a few vacancies, including an EMS licensing coordinator, Ambulance Inspectors, Data Specialist and a National Registry Remote Testing Coordinator. Unfortunately, all these positions are on hold at this time.
- RespondNH is moving along, but the Records Management Coordinator position is now vacant and that is putting a hold on developing this process further. The Division has put in a request to the Governor’s Office to post this job and is classifying it as essential.
- In the wake of COVID-19, EMS training is on hold at this time.

Item 2: TEMSIS Data report - Reported by Vicki Blanchard

- Nothing to report
 - Trauma Registry Data:
Image Trend performed an update behind the scenes to make it more functional.

III. Work Group and Topic Reports

Item 1: Trauma Registry Sub-Committee - Reported by Vicki Blanchard

- A meeting was scheduled in May, but got cancelled. On hold at this time.

Item 2: Education Sub-Committee - Reported by Katie Hartford

- No meeting occurred in April or June.
- Stop the Bleed classes are on hold at this time.
- Interest was expressed in regards to Rural Trauma Team Development courses. This will be the focus for the next few months and then they will reevaluate. A brief discussion ensued about others interest in the Rural Trauma Team development courses.

Chair Martin asked what the conference will look like in the fall or if their will be a conference. Chief Romanello responded with the fact that there are many unknowns at this time and also the limitations due to social distancing. Captain Blanchard mentioned only discussing high priority topics and doing webinars. More to come.

Item 3: Pre-Hospital sub-committee - Reported by Ryan Hickey

- A meeting was held this morning, prior to the TMRC meeting.
- Discussion about hospital capabilities matrix. It was discovered this was updated last year so it is time for another update. Once it is updated, this will be posted online for access.
- Integrated with the TEMSIS data group to see how those numbers dictate which direction they need to go in.

Item 4: Coordinating Board report - Reported by Scott Schuler

- The meeting was held telephonically on May 21, 2020 at 1:00PM.
- Emergency Rule changes occurred as Chief Romanello discussed.
- Forming a Sub-committee for the vehicle equipment list of what has to be on an ambulance.
- A proposed rule change for the ability to license without affiliation.
- Here is the link for the minutes:
<https://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>

Item 5: Medical Control Board report - Reported by Tom Trimarco

- The meeting was held telephonically on May 21, 2020 at 9:00AM.
- Normal reports out. The new protocol draft has been finalized with only a matter of small changes. Expected to be released early summer.
- Here is the link for the minutes:
<https://www.nh.gov/safety/divisions/fstems/ems/boards/medicalcontrol/mbminutes.html>

Item 6: Injury Prevention Report – (Deb Samaha – Absent)

- No report.

Item 7: Rehabilitation Report – (Michael Petrin – Absent)

- No report.

Item 8: Medical Examiner Report - Reported by Jon Snow

- Dr. Mitchel Weinberg started at the end of April. Trained in Florida and practiced in Canada for years. This is the first time the Medical Examiner’s Office has had 3 full time pathologists on staff. Allowing them to fall more in line with compliance standards and bring in more cases of autopsy.
- Assisting with the Department of Public Health in tracking.
- Many COVID deaths have come in for cremation. Last year Massachusetts doubled the price of cremation services which forced many cremations into New Hampshire because it was cheaper here. This is also being tracked.

IV. Old Business –

Item 1. TMRC Strategic Plan – Reported by Chair Martin (Combined with Hospital Designation Sub-Committee)

- No meeting occurred in April or in June.
- Discussion at this meeting was going to be about the ACS verification process for Level 3 hospitals and creating a Level 4 Trauma Ready Designation, but due to the inability to meet, these discussions have not happened.
- Chair Martin is unsure when these meetings will continue in person, but hoping to meet telephonically to bring something back to the next TMRC meeting.

V. New Business

Item 1. Extension of Hospital Designation – Reported by Chief Romanello

- In line with the ACS extensions, the Division chose to present the extension option to the Commissioner and he was in agreeance with it. 1 year extension has been added to all currently designated hospitals. Every hospital has received written and email notification of this.

VI. Hospital Designation Sub-Committee - Reported by Chair Martin (Combined with Old Business)

Item 1. Public Report – None

Item 2. Non-Public Session – None

VII. Public Comment

No public comments or questions.

VIII. Topics ad Libitum and Adjournment

A motion was made (Weymouth/Maggio) - to reappoint Scott Schuler as the TMRC representative to the Coordinating Board; passed unanimously via rollcall vote.

Bizarro-Thunberg	Yes
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Chatoorgoon	Yes
Flanigan	Yes
Hickey	Yes
Maggio	Yes
Martin	Yes
Moore	Yes
Patterson	Yes
Schuler	Abstain
Snow	Yes
Trimarco	Yes
Weymouth	Yes

A motion was made (Martin/Weymouth) – to adjourn the TMRC meeting at 10:27 AM; passed unanimously.

Next Meeting Reminder - August 19, 2020 | 9:30 – 11:30AM

(Notes prepared by Hayley O'Brien, Administrative Assistant I)