

# TRAUMA MEDICAL REVIEW COMMITTEE (TMRC)

## MEETING MINUTES – (APPROVED)

**February 19, 2020**

Richard M. Flynn Fire Academy, Classroom 2  
98 Smokey Bear Boulevard  
Concord, NH 03301

### **Members Present:**

Eric Martin (Chair), Tony Maggio, Neil Moore, Lisa Patterson, Stacey Savage, Scott Schuler, Jonathan Snow and Jennifer Weymouth **(8)**

### **Members Absent:**

Alan Flanigan, Peter Hedberg, Ryan Hickey, Ryan Ridley, Mark Shapiro, Kathy Bizarro-Thunberg, and Tom Trimarco and **(7)**

### **Bureau Staff:**

Director Deborah Pendergast, Bureau Chief Justin Romanello, and Captain Vicki Blanchard **(3)**

### **Guests:**

Leslie Burke, Kristie Carrigan, Frank DelGaudio, John Hall, Alia Hayes, Natalie Kennett, Lauren Kimball, Kyle Madigan, Mike Mulhern, Adam Rembisz, Gary Ringling, Jennifer Roach, Anna Sessa, and Gina Wuertzer **(15)**

**NOTE: “Action items” are in bold red.**

## **I. Call to Order**

Item 1: Introductions

The meeting was called to order at 9:35AM by Chair Martin and introductions were done.

Item 2: Approval of NON-PUBLIC minutes (not needed at this meeting)

Item 3: Approval of minutes

**A motion was made (Maggio/Weymouth)** – *to approve the minutes as written from the December 18, 2019 meeting*, passed unanimously.

Item 4: Membership

Snow stated he got his letter from the Commissioner and does not think he is expiring. Blanchard will look into it.

## **II. Bureau Report**

Item 1: Division Items of Interest (Director Pendergast)

- We are holding an EMR program in Bethlehem beginning March 9, with two other classes scheduled for Cheshire Medical Center and Epping.

- We have several seminars planned to include Mental Health First Aid for Fire and EMS on April 30 and , Responder Mental Health Summit on April 22 and 23. This is in conjunction with NHAFC and Chiefs of Police as well as Primex, and the Stroke Conference on May 8.
- We have offered the position of State Medical Director to an applicant and they are currently going through the hiring process.
- We have completed interviews for the position of Statewide Trauma coordinator position and will be announcing the candidate in the coming weeks.
- Senior Staff presented our Five year Strategic Plan to our staff at the February briefing. We also hosted Commissioner Quinn at briefing where he got to meet all of our full time and some part time employees as well as have a question and answer forum.
- SB 609 (adult secondary seatbelt law) passed the Senate Transportation Committee 4-1, now on to the full Senate. Please contact your local Senator and let them know you support this legislation.
- We have hired a fulltime communications coordinator, Leah, who will be publishing quarterly newsletters as well as a full suite of Social Media posts. (FB, Twitter, LinkedIn, Instagram and Snapchat).

Romanello reported:

**EMS Operations**

- NREMT Remote Testing Site for Cognitive Exam
  - Awaiting hiring of program coordinator
- 2,500 provider renewals this cycle
- Open Positions -
  - Licensing Coordinator – Full-Time – Position Posted
  - Ambulance Inspector – Part-Time – Position Posted
  - NREMT Remote Testing Coordinator– Part-Time – Position Posted

**Clinical Systems**

- Protocols 8.0 estimated to be released after certification/licensing cycle complete
  - Working on rollout with Education Technology group
- Open Positions -
  - Trauma Coordinator – Full-Time – Candidates selected and in the process of making an offer
  - PIFT/Critical Care Program Coordinator – Part-Time – Budget Approved
  - MIH Program Coordinator – Part-Time – Budget Approved

**Data Systems**

- DERMIS – User Management System
  - Ongoing System Integration occurring
  - 76-80k to enter
- Open Positions -
  - TEMSIS Elite Support Specialist Coordinator – Part-Time – Position filled

**EMS Training**

- Continuing Education

- Remote Delivery - Teleconferencing
  - Hospital Sites – 10 Sites and 2 upcoming
- Weekend Quarterly Training
  - 0830 – 1230 Saturdays
  - 28 March 2020
- Initial Programs
  - EMR Course – North Country (Bethlehem) – 3/4 to 4/4 Wed and Sat
  - EMR Course – West (Cheshire Medical Center) – 4/25 to 6/6 Saturdays
- Open Positions
  - Staff Instructor – In process

### **Special Projects**

- Educational Training Agencies – Ongoing development

Item 2: TEMSIS Data report (Chair Martin reporting)

- Registry workgroup meeting February 16, 2020 from 8:00 – 12:00 in classroom 4 of the Fire Academy & EMS.
- There was discussion regarding whether it would be a workgroup or a subcommittee.
  - Captain Blanchard to check on this.

### **III. Sub-committee and Topic Reports**

Item 1: Process Improvement Sub-Committee (Chair Martin reporting)

Sub-Committee has not been meeting due to the difficulty of meeting in person and the limited data that has been received. Chair asked that this be removed as an agenda item for now.

Item 2: Education Sub-Committee (Katie Hartford absent)

No report

Item 3: Pre-Hospital sub-committee (Ryan Hickey absent)

No report

Item 4: Coordinating Board report (Scott Schuler reporting)

- The meeting was held on January 30, 2020 at 1:00 PM.
- Jeremy LaPlante was elected Chair replacing Grant Turpin
- Nominations for Vice Chair will be accepted until February 10, 2020, send to Chief Romanello.
- Voted to move forward with development of educational training agencies concept.
- Next meeting is March 18, 2020
- For full details, see minutes:  
<https://www.nh.gov/safety/divisions/fstems/ems/boards/coordinating/cbminutes.html>

Item 5: Medical Control Board report (Joey Scollan reporting)

- The meeting was held on January 15, 2019 at 9:00AM.

- No quorum, presented information only.

Item 6: Injury Prevention Report (Deb Samaha absent)

- No report

Item 7: Rehabilitation Report (Michael Petrin absent)

- No report

Item 8: Medical Examiner Report (Jon Snow Reporting)

- Hired a new pathologist, Dr. Mitchel Weinberg , so now staffed with 3
- Overdose numbers for 2015: 444, 2016: 486, 2017: 490, 2018:471 and 2019: 415.
- 2019 homicide were up with 32
- 2019 motor vehicle crashes was down to 99
- There was a lengthy discussion on the number of suicides. Snow did not have the 2019 number yet but would report next meeting.

#### **IV. Old Business – Strategic Plan (Chair Martin presenting)**

- Chair Martin stated the Hospital Designation Subcommittee is going to explore the concept discussed in December, that being:
  - ACS verification process for Level 3 hospitals
  - Create a Level 4 Trauma Ready Designation
  - Require all hospitals to submit data to the State Trauma Registry

- V. More information will be brought to this committee after the subcommittee has a chance to flesh this out.

#### **VI. New Business**

Item 1. FSTEMS Strategic Plan

- Director Pendergast reported the Division has developed a 5 year strategic plan with 4 main goals
  - Promote professional development and positive culture for our personnel
  - Expand emergency services education opportunities
  - Enhance customer experiences
  - Expand data use
- Additionally, the Division developed a Vision Statement that it never had. When questions on the Division’s vision the Director replied it was focused on excellent customer service
- Copies of the Strategic Plan will be handed out at the next TMRC meeting in April.

#### **VII. Hospital Designation Sub-Committee**

Item 1. Public Report – *Martin*

Littleton was reviewed in December 2019 and did not meet all of the requirements for designation recommendations.

Item 2. Non-Public Session – (none)

#### **VIII. Public Comment –**

Gina Wuertzer questioned how attendance was accounted for. Romanello explained that a spreadsheet is kept with membership attendance, if there are members routinely not attending the Chair will speak to them. This has worked well in the past when Dr. Murphy was Chair and Dr. Martin will continue the process.

**IX. Next Meeting and Adjournment – April 15, 2020 | 9:30 – 11:30AM**

**A motion was made (Weymouth/Patterson) – to adjourn the TMRC meeting at 10:29 AM,** passed unanimously.

(Notes prepared by Hayley O'Brien, Administrative Assistant I)