

NH Protected Health Information; Privacy Committee

MEETING MINUTES (**Approved**)

**June 21, 2023**

12:00 PM

NH Fire Academy Classrooms 5 & 6

**Members Present:** Lisa Drabik, Mark Hastings, Terry Jarvis, Laura Sheridan, Justin Romanello

**Members Absent:** Ryan Hornblower

**NH FST&EMS Staff:** Chip Cooper, Joanne Lahaie, Crystal Tuttle

Meeting called to order at 12:05 PM.

**1) Welcome/Membership**

A. Welcome to Laura Sheridan, a psychologist who works with first responders.

**2) Approval of the minutes**

**Vote: A motion was made (Drabik/Hastings) to approve the minutes from the May 31, 2023 minutes. One abstention. Motion passed.**

**3) Data**

A. No requests currently.

**4) Old Business**

A. Purpose of Privacy committee explained by Chip Cooper and Justin Romanello.

B. **Vote: A motion was made (Drabik/Jarvis) to accept the guidelines for data requests not requiring pre-approval from the Privacy Committee, and anything that falls outside these guidelines will be brought to the Privacy Committee. All in favor. None opposed.**

**5) New Business**

A. **Vote: A motion was made (Romanello/Drabik) to approve the Privacy Committee schedule, with the meeting time changed to 1:00 PM- 3:00 PM. All in favor. None opposed.**

**6) Good of the Order**

**7) Adjournment**

**Next Meeting: August 23, 2023- Dry Lab Classroom**