

**NEW HAMPSHIRE FIRE STANDARDS & TRAINING COMMISSION
EMPLOYEE STATUS NOTIFICATION – FORM A**

1. Last 4 digits of SS #: _____ 2. First name / Middle name / Last name _____ 3. Date of birth: (mm/dd/yyyy) _____

Employee best contact phone #: _____

Employee email address: _____

4. Current home mailing address: _____

5. Date of hire (full-time):
(month/day/year) _____

6. Fire Department: _____ Chief's name: _____

Chief's best contact phone #: _____ Chief's email: _____

7. Employee to hold position of (Chief, Capt., Lt., Firefighter, etc): _____

8. LATERAL TRANSFER FROM ANOTHER NEW HAMPSHIRE FIRE DEPARTMENT?

(as described in Fire 703.01; see the reverse side of this form.)

YES NO If YES, from where: _____

9. FIREFIGHTER ENTRANCE REQUIREMENTS:

a. The firefighter satisfactorily meets the FST Commission's minimum firefighter entrance requirements for employment described in Fire 701.01 and Fire 702 (CPAT); the text is listed on page 2 of this form.

YES NO NOTE: If the firefighter is not a lateral transfer and has obtained a CPAT certificate from a state other than NH, then a copy of the certificate must be submitted along with this form.

10. FIREFIGHTER LEVEL OF TRAINING REQUIRED:

a. The firefighter meets the minimum training requirements as described in Fire 701.02 (FFII certification)

YES NO If NO, the firefighter must comply within one year of the hiring date. If he/she cannot meet the minimum requirements within one year of the hiring date, the department must submit a written request to the FST Commission for an additional year extension as described in 701.03 (see reverse).

The above named firefighter satisfactorily meets the FST Commission's minimum standards for employment as a full-time firefighter, and the hiring authority certifies all items in section 9 have been complied with. This form is signed subject to the provisions of RSA 641:3 (Unsworn Falsification).

Name of Hiring Authority (please print): _____

Signature of Hiring Authority (no stamp): _____

Title: _____

Phone #: _____

Date: _____

NOTE: This form must be submitted to the FST Commission within 15 days of the date of hire for all full time employees.

MAILING ADDRESS: NH Fire Standards & Training Commission
33 Hazen Drive, Concord, NH 03305

Form A: Updated 10-2015

ADMINISTRATIVE RULES – PART Fire
CHAPTER 700 FIRE FIGHTER MANDATORY STANDARDS

PART Fire 701 REQUIREMENTS OF MANDATORY STANDARDS

Fire 701.01 Fire Fighter Entrance Requirement.

(a) Fire departments, state agencies, or private corporations providing fire/rescue services to the general public and hiring career employees shall have entrance requirements as follows:

- (1) The candidate shall have a high school diploma or GED, general educational development;
- (2) The candidate shall not have been convicted of a felony; and
- (3) The candidate shall be at least 18 years of age;

(b) There shall be a thorough background investigation, to include a criminal and motor vehicle record check, before the candidate is employed.

(c) After written authorization is received from a physician, the candidate shall pass the physical ability test described in Fire 702.

(d) The candidate shall pass a pre-placement medical evaluation as outlined in NFPA 1582. Category "A" conditions as outlined by NFPA 1582 shall be causes for rejection. Waivers for category "B" conditions shall be granted after consultation with the local fire department physician.

(e) The candidate shall pass a written entrance examination given by the jurisdictional agency to determine the candidate's ability to successfully complete the fire fighter training program.

(f) The candidate shall be orally interviewed by the jurisdictional agency to determine the candidate's ability to communicate and how the person represents him or herself to others.

Fire 701.02 Fire Fighter Level of Training Required.

(a) Full-time career fire fighters shall, within one year of original appointment, complete a program of study as adopted by the commission in Fire 401 and Fire 402 as a career fire fighter. Performance required of the person shall be in accordance with all applicable sections of Fire 400.

(b) The requirements of Fire 701.02(a) shall not apply when a full-time career fire personnel:

- (1) Has previously met the requirements of Fire 701.02(a);
- (2) Is placed in lay off status due to a reduction in force; and
- (3) Is hired by a New Hampshire fire department within one year of the date of the lay off.

Fire 701.03 Mandatory Standards Time Extensions.

(a) The commission shall extend a time limit established in these rules, up to the statutorily allowed maximum under RSA 21-P:29, I, to a department or the person on presentation of evidence by the hiring authority or the person that the fire fighter is unable to complete the required courses within the prescribed time period because of:

- (1) Illness;
- (2) Injury;
- (3) Military service;
- (4) Special duty assignments; or
- (5) The unavailability of an instructor, a course, or a program.

PART Fire 702 PHYSICAL ABILITY TESTS REQUIREMENTS

Fire 702.01 Physical Ability Test. The candidate shall pass a physical ability test, as set forth in the Fire Service Joint Labor Management Wellness/Fitness Initiative's "Candidate Physical Ability Test (CPAT)", 1999 edition. The physical ability test shall be good for 26 months from the time the candidate successfully completes the CPAT.

Fire 702.02 Acrophobia Test. An acrophobia test shall be administered in which the candidate, without stopping for more than 30 seconds, shall climb up and down an unsupported aerial ladder at an angle of at least 65 degrees but not more than 75 degrees for a distance of 100 feet as measured from the tip of the ladder to the ground.

PART Fire 703 TRANSFERS

Fire 703.01 Transfers. Any full-time career fire personnel, as defined in Fire 101.17, and employed by a New Hampshire fire department, as defined in Fire 101.15, may transfer employment to another fire department. Said hiring shall meet Fire 701.01(a),