



State of New Hampshire

DEPARTMENT OF SAFETY
Robert L. Quinn, Commissioner of Safety
Division of State Police



James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305
Telephone: 603-223-8813

Colonel Nathan A. Noyes
Director

APPLICANT/LICENSING LIVSCAN FINGERPRINTING

_____ upon showing valid
(Name of Applicant/ Licensee) (Applicant's DOB)

identification, was fingerprinted by LiveScan technology at _____
(Location)

on _____ . The Tracking Number for this transaction is _____
(Date)

IMPORTANT: Applicants are responsible for the submission of the NH Criminal History Record Authorization Request Form, this form, and any applicable fees. *Fingerprint images will only be held for 30 days. Failure to submit this form to your state agency within 30 days will require you to be re-fingerprinted and charged additional fingerprinting fees.*

Please select one of the following reasons for fingerprinting.

- ADAM WALSH – EMPLOYEE/VOLUNTEER
- EMERGENCY MEDICAL & TRAUMA SERVICES – RSA 153-A:10-a
- ADOPTIVE PARENT VOLUNTEER – RSA 170-B:18
- FOSTER PARENT VOLUNTEER – RSA 170-E:29
- ALCOHOL & DRUG COUNSELORS – RSA 330-C:20
- GAMES OF CHANCE FACILITY – RSA 287-D:5
- ALLIED HEALTH PROFESSIONALS – RSA 328-F:18-a
- HAWKERS/PEDDLERS – RSA 31:102-b
- APPLICANTS FOR MEDICAL TECHNICIAN – RSA 328-I:7
- IRS PUBLICATION ADMINISTRATION – RSA 21-G:9 VII
- APPLICANTS TO PRACTICE MEDICINE – RSA 329:11-a
- IRS PUBLICATION DEPT OF REVENUE – RSA 21-J:3-a
- ARMED GUARD
- LICENSING OF GAME OPERATORS – RSA 287-D:12
- BOARD OF DENTISTRY – RSA 317-A:8-a
- MEDICAID PROGRAM
- BOARD OF MEDICAL IMAGING AND RADIATION THERAPY – RSA 328-J:7-a
- MUNICIPALITY – EMPLOYEE/VOLUNTEER – RSA 41:9-b
- BOARD OF MENTAL HEALTH – RSA 330-A:15-a
- NATUROPATHIC HEALTH CARE – RSA 328-E:9-a
- BOARD OF NURSING – RSA 326-B:15
- NH BANKING DEPARTMENT – MULTIPLE RSA'S
- BOARD OF PSYCHOLOGISTS – RSA 329-B:14-a
- NURSING HOME ADMINISTRATOR – RSA 151-A:6-a
- CCDBG – LICENSED CHILDCARE / CHILDCARE INSTITUTIONS / CHILDCARE EXEMPT
- PHYSICIAN ASSISTANT – RSA 328-D:3-a
- CJAP – AGENCY _____
- REAL ESTATE APPRAISERS – RSA 310-B:6-a
- COUNTY EMPLOYEE – RSA 28:10-c
- SERVE AMERICA ACT – EMPLOYEE/VOLUNTEER
- DEPT. OF SAFETY – RSA 21-P:15-c
AGENCY _____
- THERAPEUTIC CANNABIS – RSA 126-X:4 II-a; X:8 IV-a
CAREGIVER _____ ATC _____
- DRIVERS EDUCATION – RSA 263:44-b II
- OTHER _____
- EDUCATION – EMPLOYEE/VOLUNTEER – RSA 189:13-A
SAU# _____ TRANSPORTATION _____

UPDATED 02.2021

Privacy Act Statement

Authority: The FBI's acquisition, preservation, and exchange of fingerprints and associated information is generally authorized under 28 U.S.C. 534. Depending on the nature of your application, supplemental authorities include Federal statutes, State statutes pursuant to Pub. L. 92-544, Presidential Executive Orders, and federal regulations. Providing your fingerprints and associated information is voluntary; however, failure to do so may affect completion or approval of your application.

Principal Purpose: Certain determinations, such as employment, licensing, and security clearances, may be predicated on fingerprint-based background checks. Your fingerprints and associated information/biometrics may be provided to the employing, investigating, or otherwise responsible agency, and/or the FBI for the purpose of comparing your fingerprints to other fingerprints in the FBI's Next Generation Identification (NGI) system or its successor systems (including civil, criminal, and latent fingerprint repositories) or other available records of the employing, investigating, or otherwise responsible agency. The FBI may retain your fingerprints and associated information/biometrics in NGI after the completion of this application and, while retained, your fingerprints may continue to be compared against other fingerprints submitted to or retained by NGI.

Routine Uses: During the processing of this application and for as long thereafter as your fingerprints and associated information/biometrics are retained in NGI, your information may be disclosed pursuant to your consent, and may be disclosed without your consent as permitted by the Privacy Act of 1974 and all applicable Routine Uses as may be published at any time in the Federal Register, including the Routine Uses for the NGI system and the FBI's Blanket Routine Uses. Routine uses include, but are not limited to, disclosures to: employing, governmental or authorized non-governmental agencies responsible for employment, contracting, licensing, security clearances, and other suitability determinations; local, state, tribal, or federal law enforcement agencies; criminal justice agencies; and agencies responsible for national security or public safety. As of 03/30/2018

Exchange of FBI identification records § 50.12

(a) The Federal Bureau of Investigation, hereinafter referred to as the FBI, is authorized to expend funds for the exchange of identification records with officials of federally chartered or insured banking institutions to promote or maintain the security of those institutions and, if authorized by state statute and approved by the Director of the FBI, acting on behalf of the Attorney General, with officials of state and local governments for purposes of employment and licensing, pursuant to section 201 of [Public Law 92-544, 86 Stat. 1115](#). Also, pursuant to [15 U.S.C. 78q](#), [7 U.S.C. 21 \(b\)\(4\)\(E\)](#), and [42 U.S.C. 2169](#), respectively, such records can be exchanged with certain segments of the securities industry, with registered futures associations, and with nuclear power plants. The records also may be exchanged in other instances as authorized by federal law.

(b) The FBI Director is authorized by [28 CFR 0.85\(j\)](#) to approve procedures relating to the exchange of identification records. Under this authority, effective September 6, 1990, the FBI Criminal Justice Information Services (CJIS) Division has made all data on identification records available for such purposes. Records obtained under this authority may be used solely for the purpose requested and cannot be disseminated outside the receiving departments, related agencies, or other authorized entities. Officials at the governmental institutions and other entities authorized to submit fingerprints and receive FBI identification records under this authority must notify the individuals fingerprinted that the fingerprints will be used to check the criminal history records of the FBI. The officials making the determination of suitability for licensing or employment shall provide the applicants the opportunity to complete, or challenge the accuracy of, the information contained in the FBI identification record. These officials also must advise the applicants that procedures for obtaining a change, correction, or updating of an FBI identification record are set forth in [28 CFR 16.34](#). Officials making such determinations should not deny the license or employment based on information in the record until the applicant has been afforded a reasonable time to correct or complete the record, or has declined to do so. A statement incorporating these use-and-challenge requirements will be placed on all records disseminated under this program. This policy is intended to ensure that all relevant criminal record information is made available to provide for the public safety and, further, to protect the interests of the prospective employee/licensee who may be affected by the information or lack of information in an identification record. [Order No. 2258-99, [64 FR 52229](#), Sept. 28, 1999]

Procedure to obtain change, correction or updating of identification records §16.34

If, after reviewing his/her identification [record](#), the subject thereof believes that it is incorrect or incomplete in any respect and wishes changes, corrections or updating of the alleged deficiency, he/she should make application directly to the agency which contributed the questioned information. The subject of a [record](#) may also direct his/her challenge as to the accuracy or completeness of any entry on his/her [record](#) to the FBI, Criminal Justice Information Services (CJIS) Division, ATTN: SCU, Mod. D-2, 1000 Custer Hollow Road, Clarksburg, WV 26306. The FBI will then forward the challenge to the agency which submitted the data requesting that agency to verify or correct the challenged entry. Upon the receipt of an official communication directly from the agency which contributed the original information, the FBI CJIS Division will make any changes necessary in accordance with the information supplied by that agency.

[Order No. 1134-86, [51 FR 16677](#), May 6, 1986, as amended by Order No. 2258-99, [64 FR 52226](#), Sept. 28, 1999]