

# **A Guide for**

# **NEW FIRE CHIEFS**

## **in New Hampshire**



Prepared by:

**The Division of Fire Standards and Training  
& Emergency Medical Services (FST&EMS)**

*and...*

**The New Hampshire**

**Association of Fire Chiefs (NHAFC)**



# State of New Hampshire

## Department of Safety



Division of Fire Standards and Training & Emergency Medical Services  
 Richard M. Flynn Fire Academy  
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John J. Barthelmes  
 Commissioner

Kevin P. O'Brien and Richard C. Bailey, Jr.  
 Assistant Commissioners

Deborah A. Pendergast  
 Director



Director Deborah Pendergast

On behalf of the dedicated staff and instructors here at the NH Fire and EMS Academy, let me begin by congratulating you on your new position as Fire Chief in your community. Whether you are new to the NH fire service or have been promoted up through the ranks in your department, I hope you find your new position to be extremely rewarding.

As one of seven divisions within the Department of Safety, we are charged with training, certifying, licensing, and supporting New Hampshire's emergency responders with up-to-date curriculums and a variety of continuing education opportunities. We want to be a resource for your department training whether it is help with a certification course for firefighting or supporting the education of your EMTs and Paramedics.

As a new Fire Chief, you will be faced with new challenges. These may include personnel issues, liability challenges, or budget constraints. We put together this *New Chief Guide* as a resource to help you transition into your new post and answer some of the questions you may have. You will find some pertinent information on your responsibilities as a fire chief, on state hiring requirements, and on state rules that guide us. I want you to feel free to reach out to me or one of our Bureau Chiefs with any unanswered questions. Our staff stands united in providing the best customer service possible.

Our Division is honored and privileged to serve and support your department's training needs. Again, congratulations and I wish you a long and successful tenure as Fire Chief.

Yours in safety,

Chief Deborah Pendergast

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# ASSOCIATIONS for FIREFIGHTERS

## NEW HAMPSHIRE ASSOCIATION OF FIRE CHIEFS



Organized Thursday April 6, 1933 at the Eagle Hotel in Concord with 92 charter members, the New Hampshire Association of Fire Chiefs (NHAFC) is a professional organization dedicated to our four core values as detailed in our articles of incorporation;

### Objectives:

- Promote and develop professionalism in all aspects of the fire service including, but not limited to, emergency medical services, emergency management, and the protection of life, property, and the environment.
- Promote research and effective and efficient methods of suppression, prevention, training, and public education as it relates to all aspects of the fire service.
- Promote and lobby for legislative changes that will aid the fire service in carrying out its functions.
- Provide leadership qualities for the New Hampshire Fire Service, and such other matters as the interest of the Fire Service may, from time to time, bring to our attention.

We currently have 162 Active, 25 Associate, 29 Advocate, 47 Life, 11 Retired members.

If you are not a member of the Association, please consider joining. We provide an opportunity to network with Chief Fire Officers from across New Hampshire and throughout New England.

**MEETINGS:** The regular meeting of the association shall be held on the **second Thursday of each month** at such a time and place as the Executive Committee (Board of Directors) may choose. Please visit the NHAFC website for more information: [www.nhafc.org](http://www.nhafc.org).

### CONTACT:

**2019 President Robert Buxton:** [rbuxton@hudsonnh.gov](mailto:rbuxton@hudsonnh.gov)

**Secretary:** [nhfirechiefs@gmail.com](mailto:nhfirechiefs@gmail.com)

## NEW HAMPSHIRE STATE FIREMEN'S ASSOCIATION



**The mission of New Hampshire State Firemen's Association:** New Hampshire State Firemen's Association was founded August 17, 1898. The first meeting was held in Manchester, NH. The purpose was to assist firefighters and their families with financial funds when a member of the Association was injured or killed in the line of duty.

Since its inception, the Association has been able to assist families to keep food on the table and a roof over their heads while a firefighter recovers from their injuries.

New Hampshire State Firemen's Association has always had a concern about education and legal rights of firefighters in the State. Sponsoring the annual convention each September allows firefighters to attend educational sessions and visit with vendors and to have hands on with new industry technology. Members also have the opportunity to hear from members who are on state committees that address the fire service in NH. The annual convention is also a great social event for many firefighters to visit with each other and attend the annual firemen's ball.

**NHSFA website:** <http://nhsfa.org/>

### **NEW HAMPSHIRE STATE FIREMEN'S ASSOCIATION ONLINE APPLICATION:**

To become a member of the New Hampshire State Firemen's Association, contact any of the county representatives for your area on the executive page:

<http://nhsfa.org/about/executive-board>

or contact the association directly at [President@NHSFA.org](mailto:President@NHSFA.org)

**DUES** are \$20.00 per year per member and are paid before the annual meeting. Any firefighter in NH can join any time of the year. You do not have to have your entire department belong; singles can join as well as a department.

The NHSFA is the voice of ALL firefighters in the state of NH, volunteer, call, or career.

## INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS



The **International Association of Fire Fighters (IAFF)** is a labor union that represents professional firefighters in the United States and Canada. It was formed in 1918 to unite firefighters in the fight for better wages, improved safety, and greater service for their communities. The IAFF is affiliated with the AFL-CIO in the United States and is headquartered in Washington, D.C.

According to Wikipedia, the IAFF “is one of the most active lobbying organizations in Washington. Its Political Action Committee, FIREPAC, is among the top 25 federal PACs among the more than 4,000 in the country.” Recently, talks began with unions in other countries that could result in a global alliance of fire fighting unions.

In the 20<sup>th</sup> century, the IAFF was the driving force behind many advances in the fire and emergency services. Professional standards were established for the North American fire service with the help of recognized experts and active political and legislative programs. The focus today is on helping firefighters and paramedics get the tools they need to perform their jobs.

Wikipedia website link:

[https://en.wikipedia.org/wiki/International\\_Association\\_of\\_Fire\\_Fighters](https://en.wikipedia.org/wiki/International_Association_of_Fire_Fighters)

IAFF Official website: [www.iaff.org](http://www.iaff.org)

## PROFESSIONAL FIREFIGHTERS OF NEW HAMPSHIRE



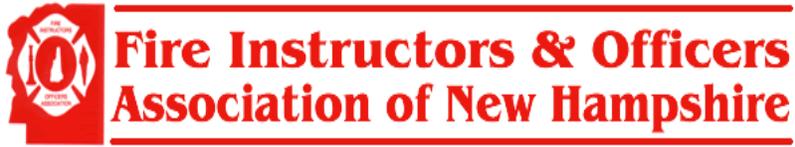
The Professional Fire Fighters of New Hampshire is a fraternal organization dedicated to providing services and representation to fire fighters, emergency medical services personnel and retirees. The Professional Fire Fighters of New Hampshire shall provide to the International Association of Fire Fighters Locals, their membership and retirees, multifaceted services which encompass safety and health compensation, benefits and political action.

The Professional Fire Fighters of New Hampshire shall be the preeminent organization which shall take the leadership role in promoting the profession within organized labor and the community. The Professional Fire Fighters of New Hampshire shall be the voice of public safety employees in legislative and regulatory matters:

- To encourage the formation of local unions affiliated with the International Association of Fire Fighters and this organization.
- To assist in the promotion and protection of legislation favorable to the interests of fire fighters.
- To aid and assist its members in securing adequate compensation and just and sound pensions.
- The fostering and encouragement of a high degree of skill and efficiency.

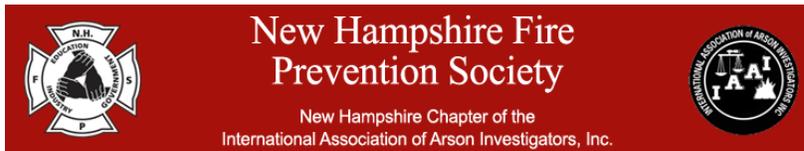
Website: [www.pffnh.org](http://www.pffnh.org)

## NEW HAMPSHIRE FIRE INSTRUCTORS & OFFICERS ASSOCIATION



FIOANH is a not-for-profit association. Our mission focuses on improving firefighter safety through training and education. While we are not a labor organization or IAFF affiliate, we would like to extend our gratitude to ProFirefighter.com and Unions-America.com for their support of our mission in hosting our website, [www.fioanh.org](http://www.fioanh.org). FIOANH can be reached at P.O.Box 54, Concord, NH 03302

## NEW HAMPSHIRE FIRE PREVENTION SOCIETY



The stated purpose of the New Hampshire Fire Prevention Society is to unite, for mutual benefit, the members of the Society engaged in fire prevention and code enforcement and to promote cooperation and assistance among interested groups through education and communication. Meetings are held on the fourth (4<sup>th</sup>) Tuesday of each month at a location determined by the Executive Committee.

To contact the Society President, Scott Symonds: <http://www.nhfps.org/>

# THE FIRE STANDARDS AND TRAINING COMMISSION



## TITLE I, THE STATE AND ITS GOVERNMENT

### CHAPTER 21-P, DEPARTMENT OF SAFETY

#### General Provisions

##### Section 21-P:25

##### **21-P:25 Program Authorized; Definitions**

**I.** The New Hampshire fire standards and training commission is hereby established and directed to establish minimum educational and training standards for employment as full-time fire service personnel, establish minimum selection standards for full-time fire service personnel, establish and publish educational and training standards for fire service personnel, and certify fire service personnel as meeting the educational and training standard. This commission shall also act in an advisory capacity to the director of the division of fire standards and training and emergency medical services with reference to the instruction methods of determining and dealing with the causes of fire, the prevention of fire, techniques of firefighting and rescue, research techniques in firefighting and fire protection, and the administration and management of fire departments. The commission shall meet at least 4 times annually.

**II.** As used in this subdivision:

- (a) "Commission" means the fire standards and training commission; and
- (b) "Director" means the director of the division of fire standards and training and emergency medical services.

(c) "Fire service personnel" means firefighters, fire officers, rescue personnel connected with fire departments, fire prevention officers, inspectors, investigators, fire instructors, public education specialists, fire alarm personnel, or any other personnel who are members of fire departments or fire-related state agencies, whether full or part-time.

**Source.** 1989, 388:3. 1997, 135:2, 3. 2004, 171:28. 2005, 149:1, eff. Aug. 20, 2005.

## **Section 21-P:26**

### **21-P:26 Commission**

**I.** There shall be a fire standards and training commission consisting of 16 members, including the commissioner of safety or designee, the commissioner of education or designee, the attorney general or designee, the chief of the forest protection, the director of the division of fire standards and training and emergency medical services, and the state fire marshal, who shall each serve during his or her continuance in such office, and members of each of the following associations or groups chosen by the governor, with the approval of the council, from a list of 3 qualified members submitted by each association or group:

(a) Two representatives of the New Hampshire Association of Fire Chiefs, at least one of whom shall be a chief of a full-time fire department, and one a chief of a volunteer department.

(b) One representative of the Professional Firefighters of New Hampshire--International Association of Firefighters.

(c) One representative of the Fire Instructors and Officers Association of New Hampshire.

(d) One representative of the Federation of Fire Mutual Aid Associations.

(e) One representative of the New Hampshire State Firemen's Association.

(f) One representative of the insurance industry of New Hampshire, which members shall be recommended by the New Hampshire Association of Domestic Insurance Companies.

(g) One representative of the New Hampshire Municipal Association.

(h) One representative of the New Hampshire State Permanent Firemen's Association.

(i) One representative of the Fire Prevention Society.

I-a. The director of the division of fire standards and training and emergency medical services shall be a nonvoting member of the commission.

**II.** Each member shall serve a term of 3 years, provided that no such member shall serve beyond the time he ceases to hold the membership which qualified him for appointment to the

commission.

**III.** Members shall serve without compensation except that they shall be reimbursed for their regular and necessary expenses in the performance of their duties as members of the commission.

**IV.** Members shall annually elect from among themselves a person to serve as commission chairman and another to serve as commission vice-chairman. The director of the division of fire standards and training and emergency medical services shall serve as the commission's executive officer. The commission shall hold no fewer than 4 regular meetings a year at such times and places as the chairman shall fix, either on his own motion or upon written request of any 4 members.

**Source.** 1989, 388:3. 1994, 389:11-13. 1998, 321:4. 2002, 257:2. 2003, 319:104. 2004, 171:28. 2005, 149:2, eff. Aug. 20, 2005.

## **Section 21-P:27**

### **21-P:27 Rulemaking Authority**

**I.** The commission and the commissioner of safety shall adopt rules, pursuant to RSA 541-A, relative to:

- (a) The conduct of the meetings of the commission.
- (b) The establishment of minimum selection, educational, and training standards for fire service personnel and evidentiary standards pertaining to such matters, other than fire officials employed by the forest fire control division of the department of resources and economic development.
- (c) What constitutes a full-time career firefighter for purposes of RSA 21-P:29, I.
- (d) Procedures for the conduct of investigations regarding the certification of firefighters.
- (e) The issuance of certificates evidencing the satisfaction of educational and training requirements, including transfer credits and reciprocity, the revocation or suspension of a certificate, the procedures for incidents involving cheating or fraud in obtaining a certificate and the release of criminal or motor vehicle records by a student for purposes of determining qualifications to be appointed as a firefighter.
- (f) [Repealed.]
- (g) A procedure for the commission to waive any of the standards established under

subparagraph (b) for fire service personnel whom the commission finds do not have emergency response and mitigation as their predominant responsibilities.

**II. The commission shall:**

(a) Establish and publish general minimum educational and training standards for fire service personnel and evidentiary standards pertaining to such matters, other than fire officials employed by the forest fire control division of the department of resources and economic development.

(b) Establish and publish general minimal curriculum requirements for preparatory, in-service, and advanced courses and programs for schools operated by or for the state or any political subdivisions thereof for the specific purpose of training fire service personnel.

**Source.** 1989, 388:3. 1994, 389:2. 1997, 135:4-6, 11, I. 2005, 149:3, eff. Aug. 20, 2005. 2012, 171:5, eff. Aug. 10, 2012.

**Section 21-P:28**

**21-P:28 Powers and Duties**

**I. The commission, within budgetary limitations, shall:**

(a) Certify fire service personnel as meeting minimum educational and training standards.

(b) Act upon request as the advisory committee to the state board of education concerning any fire educational programs.

(c) Require submission of reports and information from fire departments within the state that may be pertinent to the functioning of the commission.

(d) In coordination with the division of fire standards and training and emergency medical services, make such investigations as may be necessary to determine whether governmental units are complying with the provisions of this subdivision.

**II. The commission may:**

(a) Make or cause to be made studies of any aspect of fire service, education, operations, training, research or recruitment;

(b) Recommend to the director of the division of fire standards and training and emergency medical services that he enter into contracts or do such things as may be necessary and incidental to the administration of the commission's authority pursuant to this subdivision;

(c) Undertake any project and engage in any activity which will serve to improve public fire

safety or public safety; and

(d) [Repealed.]

**Source.** 1989, 388:3. 1994, 389:3, 14, 15, 18. 1997, 135:7, 11, II. 2004, 171:28, eff. July 24, 2004

## **NH Fire Standards and Training Commission Member List**

**Commissioner of Safety or Designee: Perry E. Plummer**

Assistant Commissioner, NH Department of Safety

[perry.plummer@dos.nh.gov](mailto:perry.plummer@dos.nh.gov)

**Commissioner of Education or Designee: Ashley Frame**

Education Consultant, NH Department of Education

[ashley.frame@doe.nh.gov](mailto:ashley.frame@doe.nh.gov)

**Attorney General or Designee: Nancy J. Smith, Esq.**

Senior Assistant Attorney General, NH Department of Justice

[nancy.smith@doj.nh.gov](mailto:nancy.smith@doj.nh.gov)

**Chief of Forest Fire Service: Steven Sherman**

Chief, Forest Protection Bureau, Division of Forests & Lands

Department of Resources & Economic Development

[steven.sherman@dncr.nh.gov](mailto:steven.sherman@dncr.nh.gov)

**State Fire Marshal: Paul J. Parisi**

Director, State Fire Marshal, Division of Fire Safety

NH Department of Safety

[paul.parsi@dos.nh.gov](mailto:paul.parsi@dos.nh.gov)

**NH Fire Chiefs Association - Career Chief: Robert Buxton  
(Commission Vice Chair)**

Chief: Hudson Fire Department

Term expires: November 12, 2021

[rbuxton@hudsonnh.gov](mailto:rbuxton@hudsonnh.gov)

**NH Fire Chiefs Association - Volunteer Chief: Allan R. Clark**

Chief, Sugar Hill Fire Department

Term expires: November 12, 2021

[chief@sugarhillfd.org](mailto:chief@sugarhillfd.org)

**Professional Fire Fighters of NH - IAFF: Justin Cutting**

Hampton Fire & Rescue

Term expires: November 12, 2021

[jcutting@hamptonfirerescue.com](mailto:jcutting@hamptonfirerescue.com) or [jcutting74@gmail.com](mailto:jcutting74@gmail.com)

**Fire Instructors & Officers Association of NH: William Campbell**

Lieutenant, Nashua Fire & Rescue

Term expires: March 4, 2020

[wcampbell@brentwoodnh.gov](mailto:wcampbell@brentwoodnh.gov); [campbellw5130@comcast.net](mailto:campbellw5130@comcast.net)

**Federation of Fire Mutual Aids Association: VACANT**  
**Pending: Eric E. Wilking, Chief of Exeter Fire Department**

**NH State Firemen's Association: Jeremy Thibeault**  
**(Commission Chair)**

Captain, Hanover Fire Department

Term expires: August 1, 2021

[jeremy.thibeault@hanovernh.org](mailto:jeremy.thibeault@hanovernh.org)

**Insurance Industry of NH: Kerry M. LeBlanc, ARM**

Technical Loss Control Consultant, Hanover Insurance Group

Term expires: April 14, 2022

[kleblanc@hanover.com](mailto:kleblanc@hanover.com)

**NH Municipal Association: J. Michael Joyal**

Dover City Manager

Term expires: November 16, 2021

[m.joyal@doover.nh.gov](mailto:m.joyal@doover.nh.gov)

**NH Permanent Firemen's Association: Andre R. Parent**

Manchester Fire Department

Term expires: February 15, 2020

[rmcgahey@comcast.net](mailto:rmcgahey@comcast.net)

**NH Fire Prevention Society: Peter Lennon**

Fire Marshal, Manchester Fire Department

Term expires: February 14, 2020

[plennon@manchesternh.gov](mailto:plennon@manchesternh.gov)

**Executive Officer: Deborah Pendergast (Non-Voting Member)**

Director, Division of Fire Standards and Training & Emergency Medical Services

NH Department of Safety

[deborah.pendergast@dos.nh.gov](mailto:deborah.pendergast@dos.nh.gov)

**Chair Emeritus: VACANT**

**Chaplain: Ronald Anstey**

# DOS DIVISIONS AND BUREAUS

## The Division of Fire Standards and Training & Emergency Medical Services FST&EMS (commonly referred to as the NH Fire Academy)



The staff of the Division of Fire Standards and Training & Emergency Medical Services (NH FST&EMS) is committed to training, educating, and certifying emergency and community responders to protect the citizens and visitors of New Hampshire with professionalism, integrity, and respect.

Director Deborah Pendergast runs the Division, and her duty is to oversee the three bureaus that make up the Division - the Bureau of Firefighter Training, the Bureau of Certification and Support, and the Bureau of EMS, as outlined in state law RSA 21-P:12-a (<http://www.gencourt.state.nh.us/rsa/html/I/21-P/21-P-12-a.htm>) and RSA 21-P:12-b (<http://www.gencourt.state.nh.us/rsa/html/I/21-P/21-P-12-b.htm>) respectively. The Division does not use any money from the state's General Fund, nor does it use citizen tax dollars. Instead, it is funded through a fee charged to insurance companies for motor vehicle records. The Division also relies on grants being awarded to the Division in order to keep its two facilities in working order.

The Concord campus, the **Richard M. Flynn Fire Academy**, includes an administration/classroom building, 80-bed dormitory, 4-bay fire station (drive through), training ground (2 burn buildings, flashover simulator, and other props), and many mobile props that are used throughout the state. It also serves as the Northeast regional training facility for aircraft rescue and firefighting personnel. In August 2014, the **Raymond S. Burton Fire & EMS Training Facility** opened in Bethlehem to facilitate training in the northern part of NH. The new facility has a burn building with an accompanying water supply cistern, a 50-seat classroom, field office, and an equipment and decontamination bay.

## **Bureau of Firefighter Training and the Bureau of Certification and Support**



In 2017, the Division underwent a re-organization, and the former Bureau of Fire Training and Administration split into 2 new bureaus: The Bureau of Firefighter Training and the Bureau of Certification and Support. The latter focuses on testing, instructor oversight, and administrative support while the former is responsible for specific training programs related to the fire service as well as maintaining and updating equipment, buildings, and vehicles related to firefighter training.

### **The function of the 2 bureaus combined is...**

- 1. to ensure that the fire training programs offered by the Division are of the highest quality and relevant to meet today's emergency responder needs**

More specifically, they oversee the following:

- all firefighter training and certification testing; including aircraft rescue and firefighting, hazardous materials training, wildland firefighting, driver/operator pump and aerial training, and fire officer training,
  - the maintaining of NFPA standards,
  - maintaining of accreditation by Pro Board,
  - promotional exams for fire departments,
  - the State Entrance Examination, comprising a written exam and Candidate Physical Ability Test (CPAT) which generates the eligibility list for the hiring of full-time paid firefighters,
  - instructor certification and renewal,
  - courses offered on campus and throughout New Hampshire,
  - visiting committees for curriculum updates and new programs,
  - terrorism, weapons of mass destruction, and incident command training, and
  - National Fire Academy programs.
- 2. to provide administrative support for the entire Division**

This includes payroll and purchasing, accounts payable, and accounts receivable. In addition, the administrative support staff provides clerical support, website and social

media advertising, and tracking and processing of all courses given on campus and throughout the state from inception to completion.

3. **to maintain and update the equipment, buildings, and vehicles used in training programs**

The BFT is responsible for the upkeep and updating of the drill yard, maintenance contracts, fleet, apparatus, and inventory of all equipment.

Fire Staff Directory link: <http://www.nh.gov/safety/divisions/fstems/staffdirectory.html>

## The Bureau of Emergency Medical Services



The Bureau of Emergency Medical Services (BEMS) is one of the three bureaus that make up the Division of Fire Standards and Training & Emergency Medical Services. The Bureau's goal is to make sure that everything it does centers around the ultimate goal of improved patient safety and high quality out-of-hospital emergency care for everyone in New Hampshire.

### The Bureau of EMS is responsible for the following:

- managing the training, testing, and licensing of EMS providers, units, instructors, training agencies, and EMS vehicles, including wheelchair vans, according to **Law: RSA 153-A** (<http://www.gencourt.state.nh.us/rsa/html/NHTOC/NHTOC-XII-153-A.htm>) and **Rules: Saf-C 5900** ([http://www.gencourt.state.nh.us/rules/state\\_agencies/saf-c5900.html](http://www.gencourt.state.nh.us/rules/state_agencies/saf-c5900.html))
- supporting, promoting, and offering education and public information regarding the availability and use of the EMS and trauma services system,
- providing for the training and testing (written/practical) of emergency medical care providers, according to **RSA 153-A:11** (<http://www.gencourt.state.nh.us/rsa/html/XII/153-A/153-A-11.htm>)
- planning and providing resources for a cooperative effort between private and governmental agencies and emergency medical and adult/pediatric trauma services in the event of an emergency, including a response to a mass casualty incident,
- facilitating the establishment and maintenance of a communications network that addresses citizen access to the emergency medical and trauma services system and communications between all of the agencies and facilities involved in the care or transportation of patients, including **EMS units** (link to pdf file on web: <http://www.nh.gov/safety/divisions/fstems/ems/index.html>), healthcare facilities, **EMS Regional Councils** ([http://www.nh.gov/safety/divisions/fstems/ems/defibrillators/ems\\_reg\\_councils.html](http://www.nh.gov/safety/divisions/fstems/ems/defibrillators/ems_reg_councils.html)) local, county, and state agencies,
- establishing a data collection and analysis capability that provides for the evaluation of the emergency medical and trauma services system (TEMSIS),

- carrying out investigations, as provided under RSA 153-A:14 (<http://www.gencourt.state.nh.us/rsa/html/XII/153-A/153-A-14.htm>), and
- preparing budgets and grant requests for funds needed to maintain an effective emergency medical and trauma services system.

The Bureau of EMS provides assistance to the following EMS boards:

- Emergency Medical and Trauma Services Coordinating Board (CB)
- Medical Control Board (MCB)
- Trauma Medical Review Committee (TMRC)
- Website link to all 3 boards:

<http://www.nh.gov/safety/divisions/fstems/ems/boards/index.html>

The Bureau has one field office in Gorham and a central office in Concord. Staff members in the Concord office supervise system wide training, licensing, trauma, and information services. The Bureau also serves as the lead agency for the New Hampshire CODES project, a program to reduce the frequency and severity of motor vehicle crash-related injuries.

The Advanced Life Support section coordinates the development of the **NH Patient Care Protocols** (<http://www.nh.gov/safety/divisions/fstems/ems/advlifesup/patientcare.html>) for approval by the Medical Control Board. This includes the prerequisite protocols; RSI, Immunization, and Paramedic Interfacility Transfer & Critical Care Transfer (PIFT & CCT).

Should PIFT or CCT providers pose clinical practice questions the Advanced Life Support Coordinator will reviews the question(s) and send recommendations to the Interfacility Transport Subcommittee of the Medical Control Board for its decision. Additionally, ALS Section works with the Board of Pharmacy to approve medications for prehospital use, oversees controlled substance agreement, and procedures by level of licensure.

EMS Staff Directory link: <http://www.nh.gov/safety/divisions/fstems/ems/contactstaff.html>

## Office of the Fire Marshal, NH Division of Fire Safety



It is the mission of the Division of Fire Safety, Office of the State Fire Marshal to prevent deaths, injury and property loss by promoting a safe fire, building and hazardous materials environment for the citizens and visitors of New Hampshire through education, engineering, investigation and enforcement.

The Division of Fire Safety is headed by State Fire Marshal J. William Degnan. (603) 223-4289 The current term of office for the State Fire Marshal runs through March, 2016.

Location: 11 Smokey Bear Boulevard, Concord, NH 03301.

To request an investigator or K9 team: **call the New Hampshire State Police at (603) 271-3636 24 hours a day, seven days a week**

### The Board of Fire Control

The Board of Fire Control was established in 1947. The Board is governed by [RSA 153:2](#), which stipulates its composition. The text of RSA 153:2 is included below:

**153:2 Membership and Organization.** – There shall be a state advisory board of fire control consisting of 11 members appointed by the governor with the advice and consent of the council. The members shall be persons with experience and background in (1) a manufacturing industry; (2) the storage of petroleum products and in standard safety precautions with reference thereto; (3) the position of forest fire warden and who is a chief of a volunteer or full-time fire department; (4) fire insurance underwriting, including knowledge of national standards of construction, causes of fire loss and regulations pertaining to fire safety; (5) the position of chief of a municipal fire department; (6) a registered architect; (7) a chemical engineer; (8) an electrical engineer; (9) the position of chief of a volunteer fire department; (10) natural gas distribution; and (11) propane gas distribution. Members shall be appointed for terms of 5 years. One member of the board shall be designated as chairman thereof by the governor.

**Building Safety and Construction, Mechanical Safety Section, Voluntary Certification of Oil Heating Technicians**

The NH State Fire Marshal's Office was given the responsibility of developing a voluntary certification of oil heating technicians by Senate Bill 60-FN from the 2003 Session. The recent amendment to RSA 153:16-b now places the oversight of the Oil Heating Technicians **with the Technical Safety & Licensing Board effective July 1, 2013.**

## Division of Homeland Security and Emergency Management



New Hampshire Homeland Security and Emergency Management (HSEM) is the state agency responsible for coordinating the planning for, responding to and recovery from major natural and manmade disaster. HSEM is part of the New Hampshire Department of Safety and is the state-level equivalent of the Federal Emergency Management Agency.

Emergencies occur every day and the vast majority of them are handled at the local level by police, firefighters and emergency medical personnel. HSEM only becomes involved in major disasters where state resources are needed or where the size of duration of the disaster requires a coordinated state response.

HSEM is headquartered at the Incident Planning and Operations Center on the grounds of the State Fire Academy, and houses the state Emergency Operations Center.

As Director of Homeland Security and Emergency Management, Director Perry Plummer oversees the function as part of the Office of the Commissioner and has a direct line reporting authority to the Governor of New Hampshire. He oversees the Bureau of Emergency Management.

Emergency Management is responsible for coordinating the State's response to major disasters. This includes natural disasters such as hurricanes, floods and severe winter storms, and human-caused disasters, such as nuclear power plant accidents or chemical spills. In its Homeland Security function, the Bureau also works on planning and training to prepare for terrorist attacks.

The Director of Homeland Security and Emergency Management is the State's primary contact with the federal Department of Homeland Security and our counterparts in other states.

Website link: <http://www.nh.gov/safety/divisions/hsem/index.html>

Contact email: [nheoc@dos.nh.gov](mailto:nheoc@dos.nh.gov)

Staff Directory: <http://www.nh.gov/safety/divisions/hsem/contactusstaffem.html>

## **Division of Emergency Services and Communication.**

### **The 9-1-1 Enhanced Service**



This service is provided by the Division of Emergency Services and Communication. The Bureau of Emergency Communication operates 9-1-1, and the goal of 9-1-1 Enhanced is to protect the citizens of New Hampshire.

Web address: <http://www.nh.gov/safety/divisions/emergservices/>

Bruce Cheney, Director (603) 271-6911 ([bruce.cheney@dos.nh.gov](mailto:bruce.cheney@dos.nh.gov))

Location: 110 Smokey Bear Boulevard, Concord, NH 03301

9-1-1 Enhanced provides New Hampshire residents and visitors with police, fire or emergency medical assistance by calling 9-1-1 from any telephone in New Hampshire, help can be dispatched within minutes for any type of emergency.

### **Bureau of Emergency Communications (9-1-1) Enhanced 9-1-1 Commission**

Established in 1992 by New Hampshire RSA 106-H. It is comprised of representatives from 16 organizations. Members are appointed by the Governor for a 3 year term. The Commission sets policy for the Bureau of Emergency Communication.

### **Bureau of Emergency Communications (9-1-1) Training NHBEC Training Outline**

#### **What training do NH 9-1-1 Emergency Medical Dispatchers (EMD) receive?**

Training consists of seven weeks of classroom, followed by seven weeks of mentoring on a live console with a fully certified EMD. Total training time is 14 weeks or 560 hours. EMD training includes but is not limited to:

- Administrative Information
- Welcomes
- Emergency Medical Dispatch
- Basic Telecommunications
- Suicide Intervention
- Hazardous Materials

- Terrorism
- Domestic Violence
- Vesta Call handling software
- Critical Incident Stress
- New Hampshire Geography
- TTY Training
- Advanced First Aid/CPR/AED
- Role Playing
- Computer Aided Dispatch
- NIMS 100 and 700
- Mapping software

## **Outside Agency Interactions**

### **Remote ANI/ALI Project**

For those not familiar with the term, ANI/ALI it refers to the phone number (automatic number identification) and address (automatic location identification) which appears on the 9-1-1 computer screen when a 9-1-1 call is placed.

In 1999, the BEC began the process of acquiring technology allowing the ANI/ALI information at the 9-1-1 call taker's screen to be transferred instantly to a remote dispatch center. [ValorCAD](#) software is installed at both the PSAP and about 50 remote dispatch agencies and utilizes a secure dedicated data line to transmit data. Additionally, ValorCAD is a full featured computer aided dispatch application agencies may use for dispatch operations. The Bureau deployed the third generation of Valor's CAD product providing enhanced functionality and ease of use.

Supplemental ALI database form:

[http://www.nh.gov/safety/divisions/emergservices/documents/20160112\\_SuppALI\\_TwoSidedHandout\\_Form.pdf](http://www.nh.gov/safety/divisions/emergservices/documents/20160112_SuppALI_TwoSidedHandout_Form.pdf)

ALI database information bulletin:

[http://www.nh.gov/safety/divisions/emergservices/nh911/pubinfo/documents/20160112\\_SuppALI\\_TwoSidedHandout\\_Info.pdf](http://www.nh.gov/safety/divisions/emergservices/nh911/pubinfo/documents/20160112_SuppALI_TwoSidedHandout_Info.pdf)



## **Firefighter Training Activity Enforcement**

**(from a 2016 NH Dept. of Environmental Services online newsletter)**

As a follow-up to last month's reminder about local fire departments planning to conduct training burns, NHDES wishes to remind those local fire departments that administrative fines of up to \$2,000 per violation, or civil penalties of up to \$25,000 per day of violation, may be assessed for failure to follow all of the requirements for this activity. Recently, NHDES assessed a fine of \$2,601 in a case where a local fire department failed to notify NHDES prior to a training burn and failed to properly remove asbestos-containing materials prior to the training burn. Historically, NHDES has assessed fines for improperly burning camping trailers and a boat, as well as for failing to have a state certified fire instructor or specialty instructor for the training burn.

For assistance with firefighter training burn requirements, please contact Tom Guertin at (603) 271-0907 or Steve Cullinane at (603) 271-1373.

You can also find additional information on fire fighter training requirements, including lists of consultants, abatement contractors and notification forms at the following links:

<http://des.nh.gov/organization/divisions/air/cb/ceps/npsap/firefighter-training.htm>

<http://des.nh.gov/organization/divisions/air/cb/ceps/ams/index.htm>

<http://des.nh.gov/organization/divisions/air/cb/ceps/npsap/documents/open-burn-firefight-train.pdf>

## STATUTES & RULES SECTION

### THE “RED BOOK”

The **New Hampshire Fire Laws Annotated** are found in a publication in an excerpt from the *LEXIS New Hampshire Statutes Annotated, 2012-2013* edition. This compilation of selected laws is fully up to date with statues enacted through Chapter 290 of the 2012 Session of the 3 General Court. This publication contains annotations taken from decisions of the New Hampshire Supreme Court, and from decisions of the appropriate federal courts posted on lexis.com with decisions dates through August 31, 2013.

TO ACCESS A COPY: (note that an order form can be found in this book). You can also access the form at <http://www.nhfps.org/pdfdocuments/2014/2012NHFireLawBookOrderForm.pdf>

### TITLE XII: PUBLIC SAFETY AND WELFARE CHAPTER 153: STATE BOARD OF FIRE CONTROL

#### Section 153:1 Definitions

When appearing in this chapter:

VI-a. "New Hampshire fire code" or "state fire code" means the adoption by reference of the **Life Safety Code 2009 edition and the Uniform Fire Code NFPA 1, 2009 edition, as published by the National Fire Protection Association** and as amended by the state board of fire control and ratified by the general court pursuant to RSA 153:5. The provisions of any other national code, model code, or standard referred to within a code listed in this definition shall be included in the state fire code unless amended in accordance with RSA 153:5.

### TITLE XII: PUBLIC SAFETY AND WELFARE CHAPTER 154: FIREWARDS, FIREFIGHTERS, AND FIRE HAZARDS

#### FIREWARDS, FIRE CHIEFS, & FIRE DEPARTMENTS; ORGANIZATION, POWERS, AND DUTIES

#### Section 154:1 Organization

I. All town and city fire departments, and fire departments of village districts or precincts organized pursuant to RSA 52:1, I(a), shall be organized according to one of the following forms, chosen by vote of the local legislative body:

#### Section 154:1-a Finances and Property

In municipal fire departments organized under RSA 154:1, all fire department real estate or equipment purchased with funds appropriated by the municipality shall be the property of the municipality.

#### Section 154:1-b Firefighter Associations

RSA 154:1 and RSA 154:1-a shall not be construed to preclude the formation of social or fraternal associations of firefighters

**Section 154:1-bb Municipal Financing; Fire Departments**

The legislative body of a municipality may vote to choose a form of financing and property ownership different than those in RSA 154:1-a and RSA 154:1-b.

**Section 154:1-c Private Firefighting Units**

I. Any fire company not organized according to RSA 154:1 shall be deemed to be a private firefighting unit.

**Section 154:1-d Fire Department Liability; Public Duty Rule; Status of Firefighters**

I. Firefighting and other emergency service provided by a fire department shall not, in itself, be deemed to be the making of a promise, or the undertaking of a special duty, towards any person for such services, or any particular level of, or manner of providing, such services; nor shall the provision of, or failure to provide, such services be deemed to create a special relationship or duty towards any person, upon which an action in negligence or other tort might be founded.

**Section 154:2 Powers**

I. Except as provided in RSA 227-L and this chapter, the fire wards, fire engineers, and fire chiefs shall have the authority and the control of all firefighters and officers and all fire apparatus and other equipment designed or used for the extinguishment of fire or the control of other emergencies in the town or city, and of all persons whose duty it is to aid in extinguishing fires.

II. (a) The fire chief shall have the authority to enforce any local or state laws or rules pertaining to the control of combustible or hazardous materials, or both, the design of exits, and any other fire safety measures including the state fire code enacted pursuant to RSA 153:5.

(b) All local fire chiefs and duly authorized subordinates shall provide information on the local appeals process for local fire code ordinances and the variance process for the state fire code upon review of plans and notice of violations.

III. The fire chief and duly authorized subordinates shall have the authority to inspect all buildings, structures, or other places in the fire chief's fire district or under the fire chief's jurisdiction, including but not limited to any place where any combustible or hazardous material, including waste paper, rags, shavings, waste, leather, rubber, crates, boxes, barrels, rubbish or other combustible material that is or may become dangerous as a fire menace to such buildings, structures or other places has been allowed to accumulate or where such chief or designated representative has reason to believe that such material of a combustible or hazardous nature has accumulated or is liable to be accumulated. If consent for such inspection is denied or not reasonably obtainable, the fire chief may obtain an administrative inspection warrant under RSA 595-B.

**Source.** RS 111:3. CS 114:8. GS 96:2. GL 106:2. PS 115:2. PL 146:2. RL 175:2. RSA 154:2. 1975, 443:2. 1977, 361:5. 1991, 231:6. 1992, 154:3. 1995, 299:8. 1998, 318:13, eff. Aug. 25, 1998. 2012, 225:2, eff. Aug. 14, 2012.

**Section 154:5 Chief Fireward, Engineer, or Fire Chief**

The chief fireward, engineer or fire chief who is appointed, rather than elected in any town, village district, precinct, city or area shall be appointed for an indefinite period of time or for a definite term, as determined by the legislative body, and the tenure of office shall depend upon good conduct and efficiency. The chief fireward, engineer or fire chief shall be technically qualified by training or experience and shall have ability to command firefighters and hold their respect and confidence.

**Section 154:6 Duties as to Fire Apparatus and Water Supply**

The chief fireward, engineer or fire chief shall keep, or cause to be kept, in order all apparatus provided by the town for the extinguishment of fires and the mitigation of other emergencies, and shall cause all cisterns and sources of water prepared for the fire department to be fully supplied and kept in order within the available funds.

**Section 154:7 Authority of Fire Officer in Charge**

II. While any duly constituted fire department recognized by the state fire marshal is responding to or operating at a fire, service call or other emergency, the fire officer in charge shall have the following authority:

- (a) To control and direct the activities at such scene.
- (b) To order any persons to leave any building or place in the vicinity of such scene for the purpose of protecting such persons from injury or remove persons interfering with duties.
- (c) To blockade any public highway, street or private right-of-way temporarily while at such scene.
- (d) To trespass at any time of the day or night without liability while at such scene.
- (e) To enter any building, including private dwellings, or upon any premises where a fire is in progress, or where there is reasonable cause to believe a fire is in progress, for the purpose of extinguishing the fire.
- (f) To enter any building, including private dwellings, or premises near the scene of the fire for the purpose of protecting the building or premises or for the purpose of extinguishing the fire which is in progress in another building or premises.
- (g) To direct without liability the removal or destruction of any fence, house, buildings, vehicle or other thing which the fire officer in charge may judge necessary to prevent the further spread of the fire.
- (h) To request and be supplied materials such as sand, treatments, chemicals and special equipment when it is deemed a necessity, to prevent the further spread of the fire.
- (i) To order disengagement or dis耦lement of any convoy, caravan or train of vehicles, craft or railway cars if deemed a necessity in the interest of safety of persons or property.
- (j) To direct industrial management or other personnel and equipment within the jurisdiction of the fire officer in charge whenever such officer's company or department is called to respond to such, if in the officer's opinion such action is in the interest of public safety.
- (k) Upon request, to apprise the state fire marshal, or designee, of all hazardous materials incidents and to keep the state fire marshal or designee informed of the situation. The state fire marshal or designee shall take control of a hazardous materials incident upon the request of the local fire chief or fire official in charge, or if the state fire marshal or designee believes that the welfare of the public is not being appropriately served. Upon assuming control of a hazardous

materials incident, the state fire marshal or designee shall have all of the authority outlined in this chapter.

III. Except as provided in RSA 154:7-a, the police officer in charge shall have authority to direct police officers at the scene to direct, control and regulate traffic, to gather investigative information, and to preserve and collect evidence, subject to the authority conferred upon the fire officer in charge by this section.

**Section 154:7-a Fire Investigations**

II. The fire officer in charge or designee shall investigate the cause and origin of fires, including the taking of evidence relative to the cause and origin of fires, except as enumerated elsewhere by statute.

**Section 154:7-b Expeditious Clearance of Roadways**

Subject to the authority and limitations granted in RSA 154:7, I(c) with respect to a propelled vehicle accident, natural disaster, or special event occurring in or immediately adjacent to a state highway, the fire officer in charge, or if the incident is not within the purview of the fire department, the police officer in charge and all public safety responders shall coordinate their efforts to maintain incident area safety and security, including protection of responders to the incident, protection of roadway users and others at the incident site, movement of road users safely past, around, or away from the incident, reduction of the likelihood of secondary crashes, and expeditious clearance of the roadway.

**Section 154:8 Duties at Scene of Fires or Other Emergencies**

The fire chief, or in the fire chief's absence the engineer or fire officer in charge, shall have the direction of all apparatus and other equipment, and the government and direction of all persons and proceedings relating to any fire or other emergency, and the other firewards or engineers shall aid as assistants.

**Section 154:8-a Liability Concerning Hazardous Materials Accidents**

Notwithstanding any other provision of law, no person who provides assistance or advice in mitigating or attempting to mitigate the effects of an actual or threatened discharge of hazardous materials or wastes or in preventing, cleaning up, or disposing of or in attempting to prevent, clean up or dispose of any such discharge shall be subject to civil liabilities or penalties of any kind, providing that such assistance or advice is rendered at the request of state, county or local officials in charge at the emergency scene.

**Section 154:9 Penalty**

If any person present at a fire, emergency or service call, at or to which the fire department is responding shall refuse or neglect to obey the commands of any member who is recognized as, or should have been recognized as, a member of the fire department, or shall unlawfully assume the office or badge of office of a fire chief, fire officer or firefighter, such person shall be guilty of a violation.

**Section 154:13 Right of Way; Penalty**

The officers and employees of the fire department of any city or town, with the engines and apparatus thereof, shall have the right of way while going to a fire or responding to an alarm

through any street, lane, or alley in said city or town, subject to such rules and regulations as the city council or selectmen may prescribe. Whoever willfully and maliciously obstructs or retards the passage of an engine or other apparatus of a fire department, while so going to a fire, shall be guilty of a misdemeanor.

**Section 154:15 Compensation, Etc., of Chief; Expenses**

The chief fireward or fire chief shall be paid for services such compensation as the council, aldermen or town meeting shall think reasonable; and the bills for the operation of the fire department, including but not limited to costs of apparatus and equipment, shall be approved or disapproved by the fire chief, fireward or engineer responsible and, if approved, shall be presented for payment to those town officials designated for this purpose by statute, local ordinance or town meeting within the limits of the funds appropriated.

**Section 154:16 Pay of Firefighters**

The firefighter shall be paid for their services such compensation as the council, aldermen or town meeting shall think reasonable.

**REGULATIONS RELATIVE TO FIRE HAZARDS**

**Section 154:18 Establishment by the Firewards or Fire Chiefs**

The fireward, engineer or fire chief may establish such regulations respecting the kindling, guarding, safe-keeping, prevention, and extinguishment of fires, and for the removal of combustibles from any building or place, as such individual shall think expedient, which shall be signed by such individual and recorded by the town clerk and posted in 2 or more public places in the town 30 days before they shall take effect. Each breach of such regulations shall constitute a violation. Such fireward, engineer or fire chief shall confer with recognized authorities and the state fire marshal, in the promulgation of such regulations. Where regulations have not been promulgated pertaining to electric wiring and equipment, all electric installations and safeguards shall be installed in a standard, modern, and approved manner. Compliance with the standards of the National Electrical Code or such code specified by local ordinance or state law shall be prima facie evidence of such approved manner.

**DANGEROUS BUILDINGS**

**Section 154:20 Notice to Repair**

If any building is deemed by the firewards or engineers to be dangerous to the property of others, by reason of decay, want of repair or otherwise, they may give written notice to the owner, the same to be served personally or by registered mail, to repair or alter the same, which shall contain a particular account of the repairs or alterations required to be made. If the owner does not reside in the town like notice may be served on the occupant, if any.

**Section 154:21 Neglect; Penalty**

If the repairs or alterations are not made within 5 days after notice as provided in RSA 154:20, unless upon application to the firewards or engineers an extension has been granted for reasonable cause, the owner or occupant so notified shall be guilty of a violation for each day's

neglect, and shall be liable to the owner of any building or property consumed by fire, communicated from such dangerous building, for the damages suffered by the owner.

**Section 154:21-a Ordering Building Vacated**

I. The fire chief or designee or state or local fire marshal or designee shall have the authority to order occupants to vacate a building, structure, or other premises if the chief or state or local fire marshal or designee determines, based on reasonable information and belief, that the condition of such premises constitutes a clear and imminent danger to the life or safety of occupants or other persons and that protection of life or safety requires vacating the premises. Such an order shall be subject to the procedures of RSA 147:16-a.

II. The provisions of paragraph I shall not apply to a residence which is occupied by the owner and his or her family, unless the condition of such premises constitutes a clear and imminent danger to the life and health of persons other than the occupant or occupants.

III. Nothing in this section shall be construed to diminish the authority of the fire officer in charge at the scene of a fire or other emergency under RSA 154:7.

**AID OUTSIDE DISTRICT**

**Section 154:24 Outside Service by Local Fire Department**

Any city, town, village or fire district may authorize their respective fire department to go to the aid of another city, town, village or fire district within or without the state, for the purpose of extinguishing a fire, rendering other emergency assistance, or performing any detail as requested.

**Section 154:25 Rights, Privileges, Immunities**

While in the performance of their duties in extending such aid, firefighters shall be subject to the control and direction of the chief fire official of the municipality within which the fire or other emergency occurs, and they shall have the same immunities and privileges as if performing the same duties within their respective city, town, village or fire district.

**Section 154:26 Loss or Damage**

Any expenses incurred by any fire department, in rendering such aid outside the limits of its jurisdiction as provided hereunder, including loss or damage to equipment may be charged to the city, town, village or fire district whose officials requested such aid.

**Section 154:27 Donation of Services**

Nothing contained herein shall be construed to prohibit any city, town, village or fire district extending such aid from donating their equipment and services and assuming the damage or loss to their equipment.

**Section 154:28 Conditions and Restrictions**

The fire department may extend such aid outside the district, under this subdivision, subject to such conditions and restrictions as may be prescribed.

**Section 154:30 Duties of the State Fire Marshal**

At the request of any chief of an organized fire department within the state, the fire marshal

shall provide help and assistance in coordinating the services of fire departments giving the mutual aid in the extinguishment of fires and other emergencies.

## **RELIEF TO DISABLED FIREFIGHTERS**

### **Section 154:31 Appropriations**

Any town at a legal meeting, or city by its city council, may appropriate money for the relief of any member of the fire department of such town or city who shall become disabled by accident in the discharge of such fire department member's duty.

### **Section 154:32 Relief for Permanently Disabled Firefighters**

In case any member of the fire department shall, by accident as set forth in RSA 154:31, become permanently disabled, the town or city may grant the fire department member relief.

### **Section 154:33 Burial**

In case any such member shall be accidentally killed in the discharge of such member's duty, or receive injuries which shall result in death within 60 days from the date of the accident, the town or city, by its selectmen or mayor, may assume all or part of the burial expenses of such deceased member.

### **Section 154:34 Where Applicable**

The provisions of this subdivision shall apply in all cases where members of the fire department are acting under the authority and direction of the chief or other legally authorized officer of the fire department of the town or city.

## **RSA 265:8 EMERGENCY VEHICLES**

I. A person driving an emergency vehicle, as defined in RSA 259:28, when responding to an emergency call or when in the pursuit of an actual or suspected violator of the law or when responding to but not upon returning from a fire alarm, may exercise the privileges set forth in this section, but subject to the conditions herein stated.

II. (a) The driver of an emergency vehicle may:

- (1) Park or stand notwithstanding the provisions of Title XXI.
- (2) Proceed past a red or stop signal or stop sign, but only after slowing down as may be necessary for safe operation.
- (3) Exceed the maximum speed limits so long as he does not endanger life or property.
- (4) (a) Disregard rules governing direction of movement or turning in specified directions.

(b) Notwithstanding subparagraph II(a), any emergency vehicle approaching a school bus, which is stopped for the purpose of picking up or dropping off pupils, shall come to a complete stop before proceeding.

NEW HAMPSHIRE FIRE STANDARDS AND TRAINING COMMISSION  
33 Hazen Drive  
Concord, NH 03305  
Telephone: (603) 271-2661

CHAPTER Fire 100 ORGANIZATIONAL RULES

Statutory Authority: RSA 21-P:27

REVISION NOTE:

Document #12225-A, effective 6-28-17, adopted, readopted, readopted with amendments, and repealed rules in Chapter Fire 100 and adopted, readopted, and readopted with amendments rules in Chapter Fire 200, which required extensive renumbering of the former rules in Part Fire 101 and Chapter Fire 200.

The definitions of “certification” in Fire 101.03, “curricula” in Fire 101.08, “mental disorder” in Fire 101.18, “mentor” in Fire 101.19, and “student” in Fire 101.25 were adopted. The existing definitions of “days” in Fire 101.10, “fire service personnel” in Fire 101.16, and “module” in Fire 101.19 were readopted and renumbered, respectively, as Fire 101.09, Fire 101.15, and Fire 101.20. The definitions of “agency” in Fire 101.01, “certified career fire fighter” in Fire 101.04, “course coordinator” in Fire 101.09, and “training coordinator” in Fire 101.25 were repealed. The other existing definitions were readopted with amendment and renumbered.

The rules in Document #12225-A will not expire except pursuant to RSA 541-A:17, II. Document #12225-A replaces all prior filings for rules in the former Fire 100 and Fire 200. The prior filings affecting the former Fire 101 on definitions include the following documents:

- #2013, eff 5-5-82, EXPIRED 5-5-88
- #5726, eff 10-21-93, EXPIRED 10-21-99
- #6526, eff 6-25-97
- #6883, eff 11-17-98
- #7144, INTERIM, eff 12-2-99, EXPIRED 3-31-00
- #7331, eff 8-1-00
- #8026, eff 1-12-04
- #9319-A, eff 11-12-08

PART Fire 101 DEFINITIONS

Fire 101.01 “Appointment” means the act of officially assigning a person to a fire service personnel position in a fire department or fire-related state agency.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.02 “Candidate” means a person who has made application for appointment to a fire service personnel position in a fire department or fire-related state agency.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.03 "Certification" means official confirmation by the commission of a person that has successfully completed all required components of a curriculum and certification testing.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, *eff 6-28-17*

Fire 101.04 "Chair" means presiding officer of the commission.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, *eff 6-28-17*

Fire 101.05 "Commission" means the New Hampshire fire standards and training commission, as defined in RSA 21-P:25, II(a).

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, *eff 6-28-17*

Fire 101.06 "Complaint" means any submitted written petition which protests an action of any person in a fire service personnel position who holds a certification issued by the commission, where a remedy regarding the person's certification or rights under these rules is available.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, *eff 6-28-17*

Fire 101.07 "Course" means the entire progression of training, consisting of one or more modules, leading to a person achieving certification by the commission at a particular level.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, *eff 6-28-17*

Fire 101.08 "Curricula" means the combination of subject matter, learning objectives, instructional methodology, testing procedures and other specifications established for courses approved by the commission in accordance with Fire 402.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, *eff 6-28-17*

Fire 101.09 "Days" means working days excluding Saturdays, Sundays, or state legal holidays.

Source. #5726, *eff 10-21-93*, EXPIRED: 10-21-99

New. #7144, INTERIM, *eff 12-2-99*, EXPIRED: 3-31-00

New. #7331, *eff 8-1-00*; (See Revision Note at chapter heading for Fire 100) #12225-A, *eff 6-28-17* (from Fire 101.10)

Fire 101.10 "Director" means the director of the division of fire standards and training and emergency medical services of the department of safety, as defined in RSA 21-P:25, II(b).

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, *eff 6-28-17*

Fire 101.11 "Discharge" means the hiring authority's dismissal of a person from a fire service personnel position.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.12 “Division” means the division of fire standards and training and emergency medical services of the department of safety.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.13 “Effective date” means the date on which action was taken concerning an appointment, a death, a promotion, retirement, or termination of a person in a fire service personnel position.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.14 “Fire department” means the legally constituted municipal or privately incorporated entity that provides services such as, but not limited to, fire suppression, fire prevention, rescue, hazardous materials, emergency medical care, fire investigation, and fire or building inspections in the state, county, municipality, organized fire district, or area.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.15 “Fire service personnel” means “fire service personnel” as defined in RSA 21-P:25, II(c).

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.16 “Full-time career fire service personnel” means permanent fireman as defined in RSA 100-A:1, VIII.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.17 “Hiring authority” means any legally designated official(s) of a private, incorporated, or unincorporated entity or body politic that authorizes the appointment of fire service personnel.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.18 “Mental disorder” means a condition defined in the Diagnostic and Statistical Manual of Mental Disorders of the American Psychiatric Association (5<sup>th</sup> edition)(2013), available as provided in Appendix B, diagnosed by a psychologist or psychiatrist, based upon mental status examination or psychological testing.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.19 “Mentor” means an instructor who has been trained to properly evaluate education methodology.

Source. (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.20 “Module” means a specific area of instruction which is a part of a course leading to certification.

[Source.](#) (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.21 “Petition” means any of the following:

(a) A written request submitted to the commission complaining of the actions of a person in a fire service personnel position where a remedy regarding that person’s certification or rights under these rules is available;

(b) A written request submitted to the commission to adopt, amend, or repeal a rule; or

(c) A written request submitted to the commission for a declaratory ruling.

[Source.](#) (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.22 “Promotion” means a raise in rank or a change authorized by a hiring authority in a fire service personnel position which allows for increased duties and responsibilities.

[Source.](#) (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.23 “Resignation” means when a person gives up a fire service personnel position or related office.

[Source.](#) (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.24 “Subject matter expert” means a person who possesses a specialized expertise in a particular subject area and who has met the requirements of these rules to teach only in that particular area.

[Source.](#) (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.25 “Student” means a person enrolled and participating in an approved New Hampshire fire standards and training course or related module.

[Source.](#) (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.26 “Termination” means resignation or discharge of a person from a fire service personnel position.

[Source.](#) (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

Fire 101.27 “Training outline” means the written compilation of the curricula information regarding a module or course which is approved by the commission in accordance with these rules.

[Source.](#) (See Revision Note at chapter heading for Fire 100) #12225-A, eff 6-28-17

## PART Fire 102 COMMISSION

Fire 102.01 Composition of the Commission. Pursuant to RSA 21-P:26, the commission consists of the commissioner of safety or designee, the commissioner of education or designee, the attorney general or designee, the chief of the forest protection, the director of the division of fire standards and training and emergency medical services, the director of the division of fire safety and 10 members, appointed by governor and executive council for a term specified by law.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7144, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7331, eff 8-1-00

New. #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17  
(See Revision Note at chapter heading for Fire 100)

Fire 102.02 Duties of the Commission. The responsibilities of the commission include:

- (a) Adopting rules pursuant to RSA 21-P:27;
- (b) Establishing minimum educational and training standards for employment as full-time career fire service personnel;
- (c) Establishing minimum selection standards for full-time career fire service personnel;
- (d) Establishing educational and training standards for fire service personnel;
- (e) Certifying fire service personnel as meeting the educational and training standard;
- (f) Holding hearings as required by RSA 21-P:29, III(c); and
- (g) Any other duty or power specified by statute.

Source. #7331, eff 8-1-00; ss by #12225-A, eff 6-28-17  
(See Revision Note at chapter heading for Fire 100)

## PART Fire 103 ACCESS TO INFORMATION

Fire 103.01 Requests for Information.

- (a) Requests for information from the commission shall be sent to the:
  - Director, Division of Fire Standards and Training and Emergency Medical Services
  - 33 Hazen Drive
  - Concord, NH 03305.
- (b) Public records, not otherwise declared confidential by law, shall be available for inspection by appointment.

(c) A person who receives copies of documents in response to a request pursuant to (a) above, shall be assessed the fee, as provided in RSA 91-A:4, IV.

Source. #7331, eff 8-1-00; amd by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (See Revision Note at chapter heading for Fire 100)

## CHAPTER Fire 200 PETITIONS AND HEARING PRACTICE AND PROCEDURES

### REVISION NOTE:

Document #12225-A, effective 6-28-17, adopted, readopted, readopted with amendments, and repealed rules in Chapter Fire 100 and adopted, readopted, and readopted with amendments rules in Chapter Fire 200, which required extensive renumbering of the former rules in Part Fire 101 and Chapter Fire 200. The source note information for the rules in Fire 200 applies to the rules with the former rule number indicated in the source notes.

The rules in Document #12225-A will not expire except pursuant to RSA 541-A:17, II. Document #12225-A replaces all prior filings for rules in the former Fire 100 and Fire 200.

## PART Fire 201 GENERAL PROVISIONS FOR PETITIONS AND HEARINGS

Fire 201.01 Applicability. This part shall apply to all petitions and where a hearing is required by law.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (See Revision Note at chapter heading for Fire 200)

Fire 201.02 Presiding Officer.

(a) The chair, with the advice and consent of a majority of the commission, shall appoint as designee any member of the commission to act as the presiding officer, when necessary to aid in the efficiency and integrity of the hearing.

(b) A presiding officer shall, at any stage of the hearing process, withdraw from a case if he or she:

- (1) Presently, or in the past, has had a personal or business relationship with a party, witness or attorney that could hinder him or her from arriving at an impartial decision on the issue(s); or
- (2) Cannot render an impartial decision for any other reason.

Source. #12225-A, eff 6-28-17 (See Revision Note at chapter heading for Fire 200)

Fire 201.03 Waiver. The commission or presiding officer, upon his or her own initiative or upon the motion of any party, shall suspend or waive any requirement or limitation imposed by this chapter upon reasonable notice to affected persons when the proposed waiver or suspension appears to be lawful, and would be

more likely to promote the fair, accurate and efficient resolution of issues pending before the commission than would adherence to a particular rule or procedure.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.02) (See Revision Note at chapter heading for Fire 200)

Fire 201.04 Computation of Time Periods. In computing any period of time prescribed or allowed by these rules or RSA 21-P:27:

(a) The day of the act, event, or default after which the designated period of time begins to run shall not be included; and

(b) The last day of the period so computed shall be included unless it is a Saturday, Sunday, or state legal holiday, in which event the period shall extend until the end of the next day that is not a Saturday, Sunday, or state legal holiday as specified in RSA 288.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.03) (See Revision Note at chapter heading for Fire 200)

Fire 201.05 Filing of Documents.

(a) Each petition shall be in writing, signed, and shall accurately describe the nature of the petition and the relief sought.

(b) All petitions, motions, replies, answers, notices, and other pleadings relating to any petition shall, if mailed or hand-delivered, be addressed to:

Chair, Fire Standards and Training Commission  
c/o Director, Division of Fire Standards and Training and Emergency Medical Services  
33 Hazen Drive  
Concord, NH 03305

(c) All documents shall be deemed to have been filed when received by the director.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.04) (See Revision Note at chapter heading for Fire 200)

#### Fire 201.06 Action on Petitions.

(a) Upon receipt, all petitions or other documents shall be forwarded by the director to the chair.

(b) Within 60 days of receipt by the director, the chair shall examine the petition and notify the petitioner of any apparent errors or omissions. The petitioner may resubmit the completed petition within 30 days of the receipt of the chair's or presiding officer's notification. The commission shall deny in writing any untimely petitions.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-A, eff 6-28-17 (formerly Fire 201.05) (See Revision Note at chapter heading for Fire 200)

#### PART Fire 202 PETITIONS OF COMPLAINT

Fire 202.01 Investigations of Complaints. The chair shall consult with the director and appoint staff member(s) of the division to investigate any complaint submitted by petition to the commission. Should the complaint pertain to any staff member of the division, the chair shall consult with the commissioner of the department of safety to coordinate the investigation. The investigator(s) shall report their findings and recommendations to the chair or presiding officer within 60 days of receipt of a complaint or petition.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.06) (See Revision Note at chapter heading for Fire 200)

Fire 202.02 Informal Settlements and Uncontested Cases.

(a) The chair or presiding officer is authorized to engage in non-adjudicative processes for the purposes of settling a complaint or petition to determine if settlement can be reached without a hearing.

(b) The chair or presiding officer shall, if needed, schedule one or more informal prehearing conferences, pursuant to RSA 541-A:31, V.

(c) No party shall be required to utilize informal procedures when a hearing is required.

(d) In the event a proposed informal settlement is reached, the chair or presiding officer shall advise the commission of the nature of the proposed settlement, which shall be approved by a majority of the commission prior to the settlement being entered.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.07) (See Revision Note at chapter heading for Fire 200)

Fire 202.03 Contested Cases.

(a) In the event a complaint petition is considered a contested case which cannot be settled under Fire 202.02, and a hearing is scheduled, all parties shall be notified of the:

- (1) Time, place, and nature of the hearing;
- (2) Statutory authority under which the hearing is to be held;
- (3) Particular sections of the statutes or rules involved;
- (4) Issues involved;
- (5) Right to have an attorney present to represent the party at the party's expense; and
- (6) Right to have the commission provide a certified shorthand court reporter at the party's expense.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.08) (See Revision Note at chapter heading for Fire 200)

Fire 202.04 Continuances.

(a) The presiding officer shall grant up to a 30-day extension of time to schedule a hearing pursuant to RSA 21-P:27 if a party:

- (1) Is absent from the jurisdiction;
- (2) Has a serious illness;
- (3) Is incarcerated;
- (4) Has had a death in his or her family; or
- (5) Other good cause shown.

(b) All requests for continuances shall:

- (1) Be in writing;
- (2) Be submitted to the presiding officer at least 5 working days before the scheduled hearing; and
- (3) Include:
  - a. The reason for the request; and
  - b. Optional dates when the party shall be available.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.09) (See Revision Note at chapter heading for Fire 200)

Fire 202.05 Representation of Parties.

(a) Parties may be represented:

- (1) Pro se;
- (2) By legal counsel; or

(3) Pursuant to RSA 311:1.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, *eff 11-12-08*; ss by #12225-A, *eff 6-28-17* (formerly Fire 201.10) (See Revision Note at chapter heading for Fire 200)

Fire 202.06 Discovery.

(a) Parties shall be provided with all documents and records requested relative to the issues raised by the request for hearing no later than 5 working days prior to the hearing date.

(b) All discovery requests shall be in writing and shall be honored unless the presiding officer rules that the request is not relevant to an issue(s).

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, *eff 11-12-08*; ss by #12225-A, *eff 6-28-17* (formerly Fire 201.11) (See Revision Note at chapter heading for Fire 200)

Fire 202.07 Role of Complainants. Unless called as witnesses or granted party or intervenor status, a person who initiates an adjudicative proceeding by complaining to the commission about the conduct of a person who becomes a party shall have no role in any enforcement or disciplinary hearing and is not a party.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, *eff 11-12-08*; ss by #12225-A, *eff 6-28-17* (formerly Fire 201.12) (See Revision Note at chapter heading for Fire 200)

Fire 202.08 Intervenors. If a person meets the criteria of RSA 541-A:32, that person shall be allowed on motion to intervene in any action before the presiding officer.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.13) (See Revision Note at chapter heading for Fire 200)

Fire 202.09 Division Staff. Division staff who have been designated by the chair to investigate and present the commission's case shall fully participate in the hearing. Other division staff shall have no role in the hearing unless called as a witness.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.14) (See Revision Note at chapter heading for Fire 200)

Fire 202.10 Motions.

(a) All motions shall be submitted in writing unless presented orally at the hearing.

(b) The presiding officer shall rule on a motion when made or shall advise parties present that the motion shall be taken under advisement.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08 (from Fire 201.14); ss by #12225-A, eff 6-28-17 (formerly Fire 201.15) (See Revision Note at chapter heading for Fire 200)

Fire 202.11 Oaths or Affirmations.

(a) An oath or affirmation shall be administered to each witness by the presiding officer prior to receiving testimony in a hearing.

(b) Interpreters shall have an oath or affirmation administered to them to truthfully and accurately translate all questions asked and answers given.

(c) Once a witness has been sworn or affirmed at any hearing, it shall not be necessary for him or her to be sworn or affirmed again for subsequent testimony on the same day and in the same case. The record of the proceeding shall indicate that a person was recalled to testify, and reminded that he or she was still under oath or affirmation.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, *eff 11-12-08* (from Fire 201.15); ss by #12225-A, *eff 6-28-17* (formerly Fire 201.16) (See Revision Note at chapter heading for Fire 200)

Fire 202.12 Applicable Rules of Evidence.

(a) The following shall govern the introduction and admissibility of evidence at hearings:

- (1) Hearings shall not be bound by the rules of evidence;
- (2) All relevant and material evidence shall be admissible;
- (3) Evidence shall include but not be limited to:
  - a. Depositions;
  - b. Affidavits;
  - c. Official documents; and
  - d. Testimony of witnesses;
- (4) The presiding officer shall exclude any irrelevant, immaterial, or unduly cumulative or repetitious evidence; and
- (5) Applicable statutory and constitutional provisions and immunities requiring exclusion of evidence shall be recognized provided however, that nothing contained herein shall prohibit a party from waiving his or her privilege or immunity.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, *eff 11-12-08* (from Fire 201.16); ss by #12225-A, *eff 6-28-17* (formerly Fire 201.17) (See Revision Note at chapter heading for Fire 200)

Fire 202.13 Burden of Proof and Standard of Proof. The party asserting the affirmative of a proposition shall have the burden of proving the truth of that proposition by a preponderance of the evidence.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, *eff 11-12-08* (from Fire 201.16); ss by #12225-A, *eff 6-28-17* (formerly Fire 201.18) (See Revision Note at chapter heading for Fire 200)

Fire 202.14 Proposed Findings of Fact and Conclusions of Law.

(a) Any party may submit proposed findings of fact and conclusions of law to the presiding officer prior to or at the hearing.

(b) Upon request of any party, or if the presiding officer determines that proposed findings of fact and conclusions of law would serve to clarify the issues presented at the hearing, the presiding officer shall specify a date after the hearing for the submission of proposed findings of fact and conclusions of law.

(c) In any case where proposed findings of fact and conclusions of law are submitted, the decision shall include rulings on the proposals.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 201.19) (See Revision Note at chapter heading for Fire 200)

#### Fire 202.15 Rendering a Decision.

(a) A commission member shall not participate in making a decision unless he or she personally heard the testimony in the case, unless the matter's disposition does not depend on the credibility of any witness and the record provides a reasonable basis for evaluating the testimony.

(b) If a presiding officer has been delegated the authority to conduct a hearing in the absence of a majority of the commission who are to render a final decision, the presiding officer shall submit to the commission a written proposal for decision, which shall contain a statement of the reasons for the decision and findings of fact and rulings of law necessary to the proposed decision.

(c) If a proposal for decision in a matter not personally heard by a commission member is adverse to a party to the proceeding other than the commission itself, the commission shall serve a copy of the proposal for decision on each party to the proceeding and provide an opportunity to file exceptions and present briefs and oral arguments to the commission.

(d) A proposal for decision shall become a final decision upon its approval by the commission.

(e) All decisions shall be reached on the basis of a preponderance of the evidence.

(f) The commission shall keep a decision on file in its records for at least 5 years following the date of the final decision or the date of the decision on any appeal, unless the director of the division of records management and archives of the department of state sets a different retention period pursuant to rules adopted under RSA 5:40.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08 (from Fire 201.18); ss by #12225-A, eff 6-28-17 (formerly Fire 201.20) (See Revision Note at chapter heading for Fire 200)

#### Fire 202.16 Record.

(a) The record in a contested case shall include:

- (1) All notices, pleading, motions, orders and rulings;
- (2) All evidence received or considered;
- (3) A statement of any matter officially noticed;
- (4) Objections and rulings on questions, and offers of proof;
- (5) Proposed findings and exceptions;
- (6) Any decision, opinion, or report by the presiding officer at the hearing;

- (7) All staff memoranda or data submitted to or considered by the presiding officer before making the decision;
- (8) The tape recording or stenographic notes or symbols prepared for the presiding officer at the hearing, together with any transcript of all or part of the hearing considered by the presiding officer before making the decision; and
- (9) Matters placed on the record after an ex parte communication.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, *eff 11-12-08* (from Fire 201.19); ss by #12225-A, *eff 6-28-17* (formerly Fire 201.21) (See Revision Note at chapter heading for Fire 200)

Fire 202.17 Transcripts.

- (a) There shall be an audio recording of all hearings and all parties who are present shall be so notified.
- (b) A copy of the recording, pursuant to RSA 541-A:31, VII, shall be made available on written request by a party.
- (c) All written requests for audio recordings or transcripts shall include the following:
  - (1) Name and address of the party making the request;
  - (2) Date of the hearing;
  - (3) Name of the presiding officer; and
  - (4) Docket number of the hearing.
- (d) A party may request, in writing, a transcript of the hearing if all reasonable costs for transcription are paid first.
- (e) The commission shall retain a copy of hearing recordings for at least 60 days.
- (f) Any person attending a hearing may tape or otherwise record the hearing. The presiding officer shall notify all parties present that the record is in addition to the official record being made by the commission.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, *eff 11-12-08* (from Fire 201.20); ss by #12225-A, *eff 6-28-17* (formerly Fire 201.22) (See Revision Note at chapter heading for Fire 200)

Fire 202.18 Reopening of Cases.

- (a) A case shall be reopened whenever:
  - (1) A party alleges the existence of newly-discovered material evidence which due diligence would not have discovered prior to the hearing; or
  - (2) A party alleges any material error, omission, misconstruction of applicable statutes or rules or misrepresentation of applicable precedents.

(b) A request to reopen a case shall be in writing, and shall be filed within 30 days of the issuance of the decision. It shall outline newly discovered evidence or an allegation of material error, omission, or misconstrued statutes, rules, or misrepresentation of applicable precedents.

(c) A request to reopen a case shall be denied if it is determined that the request is:

- (1) Made solely to obtain a delay in the disposition of the case; or
- (2) Not in compliance with this section.

Source. #9319-A, eff 11-12-08 (from Fire 201.21); ss by #12225-A, eff 6-28-17 (formerly Fire 201.23) (See Revision Note at chapter heading for Fire 200)

Fire 202.19 Appeal of Administrative Action. The result of an administrative action shall remain in full force and effect, pending the outcome of the appeal or expiration of the sanction imposed.

Source. #9319-A, eff 11-12-08 (from Fire 201.22); ss by #12225-A, eff 6-28-17 (formerly Fire 201.24) (See Revision Note at chapter heading for Fire 200)

## PART Fire 203 PETITION FOR ADOPTION, AMENDMENT OR REPEAL OF A RULE

### Fire 203.01 Petitions for Rulemaking.

(a) Any person may request the commission to commence a proceeding for the purpose of adopting, amending, or repealing a rule by filing a petition.

(b) The petition for rulemaking shall contain the following:

- (1) The text of the proposed rule or a statement of the results intended by the petitioner to flow from the implementation of the proposed rules; or
- (2) If the petitioner proposed to amend or repeal an existing rule, an identification of the particular rule sought to be amended or repealed.

(c) Petitions shall be filed in accordance with Fire 201.05.

(d) The petition shall be granted if the commission determines:

- (1) The commission has rulemaking authority pursuant to RSA 21-P:27 or RSA 541-A;
- (2) The petition clearly identifies issues which require rulemaking;
- (3) There is not an existing rule which addresses the issues raised in the petition; and
- (4) The petition is consistent with RSA 21-P:27 and any applicable case law.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 202.01) (See Revision Note at chapter heading for Fire 200)

Fire 203.02 Commission Action Upon Adoption, Amendment or Repeal of a Rule Petition. Within 30 days of filing, the commission shall, in writing, grant or deny a petition for rulemaking. If the petition is denied, the commission shall state the reasons in the letter denying the petition. If the petition is granted, the commission shall commence rulemaking proceedings as prescribed by law.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 203.02) (See Revision Note at chapter heading for Fire 200)

## PART Fire 204 DECLARATORY RULINGS

### Fire 204.01 Petitions for Declaratory Rulings.

(a) Any person may file a petition requesting a declaratory ruling from the commission on the following matters:

- (1) Any statutory provision that vests authority in the commission;
- (2) Any rule of the commission; or
- (3) Any order of the commission.

(b) The petition for a declaratory ruling shall contain the following information:

- (1) The exact ruling being requested;
- (2) The statutory and factual basis for the ruling, including any supporting affidavits or memoranda of law;
- (3) Interest of the petitioner; and
- (4) The petitioner's name and mailing address.

(c) Petitions shall be filed in accordance with Fire 201.05.

Source. #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 203.01) (See Revision Note at chapter heading for Fire 200)

Fire 204.02 Commission Action Upon Petition. Within 60 days of filing, the commission shall respond to the petitioner in writing. If the commission grants the petition, the commission shall provide its ruling to the director of legislative services as required by law. The commission shall reject the petition if it is inadequate or beyond the scope of the commission's authority as specified in RSA 21-P:27.

Source. #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17) (See Revision Note at chapter heading for Fire 200)

PART Fire 205 RULEMAKING HEARINGS

Fire 205.01 Scope. This part shall apply to rulemaking hearings required pursuant to RSA 541-A:11.

Source. #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 204.01) (See Revision Note at chapter heading for Fire 200)

Fire 205.02 Notice. The commission shall cause to be published in the New Hampshire Rulemaking Register a notice of its intent to hold a rulemaking hearing pursuant to RSA 541-A:6.

Source. #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 204.02) (See Revision Note at chapter heading for Fire 200)

Fire 205.03 Presiding Officer.

(a) The hearing shall be presided over by the chair of the commission or his or her designee.

(b) The chair or designee shall:

- (1) Determine whether a quorum of the commission is present for the hearing;
- (2) Call the hearing to order;
- (3) Cause a recording of the hearing to be heard;
- (4) Recognize those who wish to be heard;
- (5) Maintain order during the hearing; and
- (6) Adjourn the hearing.

Source. #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 204.03) (See Revision Note at chapter heading for Fire 200)

Fire 205.04 Order of the Hearing.

(a) Any individual who wishes to testify at the hearing shall provide his or her full name on a speakers list furnished by the commission.

(b) Individuals shall be called to testify in the order in which they signed up.

(c) Before adjourning the public hearing and after all individuals who signed up have been heard, the chair or designee shall call for any new testimony from any new speaker.

(d) When the chair or designee has determined that no other individual wishes to testify, he or she shall close the public hearing.

Source. #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 204.04) (See Revision Note at chapter heading for Fire 200)

Fire 205.05 Postponement and Continuations.

(a) The chair or designee shall postpone a hearing to a later date, time or place in the event of:

- (1) Inclement weather;
  - (2) A lack of quorum; or
  - (3) Determination by the commission that postponement of the hearing shall facilitate greater participation by the public.
- (b) The chair or designee shall continue a hearing to a later date, time or place in the event that:
- (1) The time allotted is not sufficient to give each individual who wishes to testify an opportunity to do so; or
  - (2) A lack of a quorum due to unavoidable absence.

(c) Notice of postponement or continuation of a public hearing or of extension of the public comment period shall be provided pursuant to RSA 541-A:11, III and IV(d).

*Source.* #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 204.05) (See Revision Note at chapter heading for Fire 200)

Fire 205.06 Written Comments. Individuals may submit comments in writing or electronic format to the commission on proposed rulemaking actions any time from the time notice has been published until the end of the public comment period as set forth in the notice of rulemaking.

*Source.* #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 204.06) (See Revision Note at chapter heading for Fire 200)

Fire 205.07 Copies of Tapes.

- (a) All hearings shall be recorded.
- (b) A copy of the recording may be requested by submitting a written request to:

Fire Standards and Training Commission  
c/o Director of Fire Standards and Training and Emergency Medical Services  
33 Hazen Drive  
Concord, NH 03305

(c) Pursuant to RSA 91-A:4, persons requesting a copy of the recording shall pay the actual cost of duplication.

(d) Recordings of proceedings shall be preserved for no less than 75 days from the conclusion of the hearing date.

*Source.* #9319-A, eff 11-12-08; ss by #12225-A, eff 6-28-17 (formerly Fire 204.07) (See Revision Note at chapter heading for Fire 200)

PART Fire 206 EXPLANATION OF RULE

Fire 206.01 Request for Rule Explanation.

(a) Within 30 days after the adoption of a rule, any interested person may request the commission to issue a statement explaining the following:

- (1) The principle reason(s) for and against the adoption of a rule in its final form; or
- (2) Reasons why the commission overruled arguments and considerations relative to the rule.

(b) Rule explanation requests shall be received and disposed of in the following manner:

- (1) Requests shall be submitted to the commission at:

Chair, Fire Standards and Training Commission  
c/o Director, Division of Fire Standards and Training and Emergency Medical Services  
33 Hazen Drive  
Concord, NH 03305

(2) When a request for rule explanation has been received by the commission, the commission shall issue a statement responsive to the request within 90 days. The statement shall provide the information required by (a) above.

Source. # 9319-B, eff 11-12-08, EXPIRED 11-12-16

New. #12225-A, eff 6-28-17 (formerly Fire 205.01) (See Revision Note at chapter heading for Fire 200)

CHAPTER Fire 300 CONDUCT OF MEETINGS

PART Fire 301 MEETINGS OF THE COMMISSION

Fire 301.01 Chair of the Commission. The chair shall delegate his or her duties to the vice chair, or any other member of the commission, whenever he or she is unable to perform his or her duties.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 301.02 Robert's Rules of Order. Meetings shall be conducted in accordance with "Robert's Rules of Order, 11<sup>th</sup> Edition (2011)", available as provided in Appendix B.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

Fire 301.03 Public Participation.

(a) Parties wishing to bring issues to the attention of the commission during a meeting shall first notify the division in writing at least 7 days prior to the date of the scheduled meeting and state the nature of the issue for inclusion on the commission's agenda.

(b) The chair shall request additional information if it will enable the commission to accurately and completely address an issue.

(c) A person in attendance of a meeting of the commission who wishes to raise an issue but has not complied with the notice requirement in (a) shall request a waiver from the commission.

(d) All requests for waivers shall be made orally and include the following:

- (1) Person's name; and
- (2) Nature of the issue to be considered.

(e) The chair shall waive the requirements of paragraph (a) if:

- (1) The issue can be addressed given the time available to the commission; and
- (2) The commission has the resources available necessary to respond to the issue.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

CHAPTER Fire 400 MINIMUM STANDARDS FOR TRAINING AND CERTIFICATION

PART Fire 401 GENERAL INFORMATION

Fire 401.01 Eligibility of Certification. Any person shall be certified by the commission if:

- (a) They successfully complete a commission approved course; and
- (b) They satisfactorily complete the commission required certification testing.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

Fire 401.02 Methods of Completing Certification Courses. Courses shall be provided either in their entirety or in modules. Students shall complete courses, but they may complete courses as a part of one program, or may complete the required modules independently, except when prerequisite training is necessary to ensure safety or successful completion, as designated in the training curricula approved by the commission in accordance with Fire 402.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

Fire 401.03 Distinction Between Course Completion and Certification.

(a) Students may complete modules or courses leading to certification by fulfilling all of the requirements specified in the training outline approved by the commission in accordance with Fire 402. After completing these courses, the student shall be eligible for certification testing.

(b) Students shall only be certified by the commission upon fulfilling all course requirements and satisfactory completion of practical and written certification tests as designated by the commission in accordance with these rules.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

## PART Fire 402 CURRICULA

Fire 402.01 Commission Approval.

(a) Pursuant to RSA 21-P:27, I, the commission shall make a determination as to whether to approve curricula for courses based on a review of a proposed training outline containing the information set forth in Fire 402.03, which shall be provided for the entire course or in modules.

(b) The commission shall provide a public review period as outlined in Fire 402.02 prior to final approval of all curricula.

(c) Approval of curricula shall be by majority vote of the commission.

(d) On approval or revision of curricula for a course or module, the date of approval shall be printed on the cover sheet of each training outline and signed by the chair, along with the words “approved by the New Hampshire Fire Standards and Training Commission” and shall include the commission’s seal.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 402.02 Public Review. The commission, prior to any final vote regarding minimum standards, selection procedures, or certification, shall allow for public input in accordance with RSA 21-P:29, III.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 402.03 Minimum Information Required for Curricula Approval.

(a) For approval, curricula shall include, as a minimum, the following information in the form of a written training outline:

- (1) Subject area(s) covered;
- (2) Required number of hours per subject area;
- (3) General content of each subject area;
- (4) Teaching methodology;
- (5) Description of visual aids to be used, if any;
- (6) Description of reference material or information to be used, if any;
- (7) Required facilities;
- (8) Terminal performance objectives, which means the required demonstration by the student of the competencies required;
- (9) Description of written and practical certification tests;
- (10) Statement that the proposed curriculum meets nationally accepted standards;
- (11) Instructor/student ratio;

- (12) Minimum and maximum number of students;
- (13) Prerequisites, if any; and
- (14) List of equipment required.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### Fire 402.04 Curricula for Special Training Needs.

(a) The commission shall allow the use of curricula other than that approved under these rules if necessary to meet special training needs.

(b) All curricula submitted pursuant to this section shall include equivalent subject areas and terminal objectives as included in the approved curricula.

(c) All information specified in Fire 402.03 shall be submitted.

(d) All items shall be submitted for approval to the commission no less than 60 days prior to the scheduled commencement of training.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

### PART Fire 403 CERTIFICATION TESTING

Fire 403.01 Certification Testing Generally. At the completion of all courses leading to certification, regardless of whether completed at one time or completed module by module, a certification test shall be passed by the student prior to necessary commission certification.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 403.02 Scope of Testing. Certification testing shall consist of any combination of practical, oral, or written portions. A student shall expect to be tested on any aspect of any course related performance objective.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 403.03 Minimum Scores Required.

(a) A student shall correctly answer at least 70 percent of the questions on all sections of written and oral tests in order to be eligible for certification.

(b) A student shall demonstrate the minimum proficiency established in each terminal performance objective in a safe and efficient manner in order to be eligible for certification.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 403.04 Commission Approval of Tests.

(a) All written and practical tests shall be approved as determined in Fire 402.01(a).

(b) Tests offered prior to final commission approval shall be deemed valid for all purposes under these rules, with the exception of any particular questions or objectives subsequently rejected by the commission. In that event, the percentage answered correctly shall be recalculated following removal of rejected questions or standards.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 403.05 Administration of Testing. Testing for certification shall be administered by the division staff.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 403.06 Invalidation. Violation of commission procedures or rules that affect the score given to a test shall result in the invalidation of the test.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 403.07 Retesting.

(a) Tests for certification may be taken and failed 2 times after which the student shall complete the retraining recommended by the director and approved by the commission.

(b) After completion of the retraining recommended by the director and approved by the commission the student may retake the test 2 more times.

Source. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

## PART Fire 404 INSTRUCTORS

Fire 404.01 General Requirements for Instructors.

(a) Approval for all curricula for the instructor certification program shall be determined in accordance with Fire 402.

(b) All instructors teaching courses approved by the commission shall be state instructors.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 404.02 Initial Minimum Standards for State Instructors.

(a) All state instructors shall:

- (1) Be certified in the course, level, or module to be taught;

- (2) Have completed an approved educational methodology course, pursuant to Fire 402.03, which includes a module on instructing students with adult learning disabilities;
- (3) Student teach under the supervision of an assigned mentor who shall document the student teaching hours and determine teaching proficiency; and
- (4) Have at least one mentor recommend the student to the commission for designation as a state instructor.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### Fire 404.03 Performance Evaluations.

(a) Upon receipt of a complaint, state instructors shall be evaluated by an assigned mentor who shall document the instructor teaching and determine teaching proficiency.

(b) As a result of a negative performance evaluation, the commission shall require the state instructor to successfully complete any of the following or combination of the following in order to maintain the minimum standards required in Fire 404.02:

- (1) Attendance at additional training;
- (2) Student teaching under an assigned supervising instructor; or
- (3) Performance of other activities as deemed necessary by the commission.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### Fire 404.04 State Instructors: Maintenance of Status.

(a) In order to maintain status as a state instructor, a state instructor shall:

- (1) Have taught or assisted in a minimum of 3 courses in a 12-month period or have participated in a commission-approved continuing education program;
- (2) Have not been sanctioned or suspended for disciplinary action under Fire 500;
- (3) Be current with all paperwork and have completed such paperwork in a complete and timely fashion to the extent necessary for effective administration of training programs; and
- (4) Be in compliance with all applicable commission rules.

(b) A state instructor whose status has lapsed less than 1 year may become current by successfully completing the requirements of Fire 404.04(a).

(c) A state instructor fire service instructor whose status has lapsed greater than 1 year may become current by meeting the requirements outlined in Fire 404.02 initial minimum standards for state instructors.

(d) A state instructor shall provide the commission documentation of compliance with section (a)(1) and (a)(2) above every two years.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### Fire 404.05 Subject Matter Experts.

(a) Subject matter experts shall be approved only in the areas of their specialization and shall not teach in any other commission-approved programs.

(b) Subject matter experts shall be approved based on the resume, reputation, and performance evaluation, and shall be required to demonstrate proficiency.

(c) Candidates shall submit to a performance evaluation which shall include the following:

(1) An interview;

(2) Student teach under the supervision of an assigned mentor who shall document the student teaching hours and determine teaching proficiency; and

(3) Have at least one mentor recommend the student to the commission for designation as a subject matter expert.

(d) Subject matter experts shall meet the requirements of Fire 404.04(a), as applicable.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

### PART Fire 405 TRANSFER OF CREDIT AND CERTIFICATION

#### Fire 405.01 Reciprocity.

(a) Any person who has been certified in any out-of-state jurisdiction may apply to the commission for certification following Fire 405.02.

(b) The commission shall recognize out-of-state certifications that are accredited through a national or international accreditation organization as having the certification in question.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 405.02 Reciprocity and Challenges.

(a) A person may submit a petition for declaratory ruling to the commission per Fire 204 to request credit for training received elsewhere.

(b) The commission shall review the following factors in order to determine whether to grant the person credit:

- (1) Subject areas covered;
- (2) Actual hours of instruction;
- (3) Content of subject areas;
- (4) Terminal performance objectives, which means the required demonstration by the student of the competencies required; and
- (5) Date of completion.

(c) After reviewing (b)(1)-(5) above, the commission shall grant the person credit if the other training meets or exceeds the commission's established curricula objectives, subject to section (d) below, or, if the commission determines that training does not meet or exceed the commission's own established curricula objectives, the applicant may receive credit for that training if he or she submits to additional training sufficient to meet the curricula objectives, as determined by the commission.

(d) The person shall complete the following:

- (1) A written examination or oral examination in the subject matter; or
- (2) Skills performance examination.

(e) The person shall be required to provide documentation as is necessary to accurately assess the proficiency of the person. Such documentation shall include certificates, diplomas, and performance in courses taken.

(f) The person may request in writing that the commission reconsider any decisions rendered under this part within 30 days of the original determination.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

## CHAPTER Fire 500 OWNERSHIP AND REVOCATION OF CERTIFICATES

### PART Fire 501 OWNERSHIP AND REVOCATION

Fire 501.01 Ownership of Certificates. All certificates and documents issued by the commission shall remain the property of the commission and shall be returned to the commission upon revocation or suspension.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### Fire 501.02 Suspension.

(a) After notice and opportunity for a hearing, the commission shall, unless it has just cause to do otherwise as provided in (c) below, order the suspension of certification if a person commits a violation, after prior notice, of commission rules relative to him or her or the fire personnel working or training under his or her control and his or her direction.

(b) The provisions of Fire 200 shall apply to hearings held under this subdivision.

(c) The commission shall not order suspension of a certification if it finds just cause not to do so which includes:

(1) The charges against the fire personnel were not proven by a preponderance of the evidence; or

(2) The violation is so minor that a suspension would not have a deterrent or rehabilitative value.

(d) The suspension period shall be set for 90 days unless mitigating circumstances warrant a reduced suspension period.

(e) For the purposes of (d) above, mitigating circumstances include:

- (1) The lack of a prior disciplinary record;
- (2) The seriousness of the violation;
- (3) The certificate holder's acknowledgment of his or her wrongdoing;
- (4) The purpose of the rule or statute violated;
- (5) The potential harm to public health and safety; and
- (6) The deterrent effect upon other firefighters.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### Fire 501.03 Revocation.

(a) After notice and opportunity for a hearing, the commission shall, unless it has just cause to do otherwise as provided in (c) below, order the revocation of certification for any of the following reasons:

- (1) The certification was obtained by fraudulent means;
- (2) The certificate was issued through administrative error; or
- (3) The person holding certification is convicted of a felony.

(b) The provisions of Fire 200 shall apply to hearings held under this subdivision.

(c) The commission shall not order revocation of a certification if it finds just cause not to do so which includes the charges against the fire personnel were not proven by a preponderance of the evidence.

Source. #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

### CHAPTER Fire 600 MANDATORY STANDARDS AND NOTIFICATION REQUIREMENTS FOR FIRE SERVICE PERSONNEL

#### PART Fire 601 NOTIFICATION REQUIREMENTS OF ALL APPOINTED FULL-TIME CAREER FIRE SERVICE PERSONNEL

##### Fire 601.01 Fire Department Notification of Employment.

(a) The hiring authority shall notify the commission of newly appointed full-time career fire service personnel within 15 days of the appointment.

(b) The notice required in (a) above shall be provided using the “Employee Status Notification – Form A”, updated 2-2017.

(c) The hiring authority shall certify the notice under penalty of unsworn falsification under RSA 641:3, as follows: “The above named firefighter satisfactorily meets the FST Commission’s minimum standards for employment as a full-time firefighter, and the hiring authority certifies all items in section 9 have been complied with. This form is signed subject to the provisions of RSA 641:3 (Unsworn Falsification).”

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### Fire 601.02 Fire Department Notification of Termination.

(a) The hiring authority shall notify the commission within 15 days of any retirement, termination, or resignation.

(b) The notice required in (a) above shall be provided using the “Employee Status Change Notification – Form B”, updated 2-2017.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

### PART Fire 602 NOTIFICATION REQUIREMENTS OF ALL FIRE SERVICE PERSONNEL

#### Fire 602.01 Annual Submittal of Fire Department Roster of Fire Service Personnel.

(a) Fire departments shall supply the commission with a current roster of all fire service personnel by December 31<sup>st</sup> of each calendar year.

(b) The roster shall contain the following information for each person comprising the fire department’s fire service personnel:

- (1) Full legal name;
- (2) Mailing address;
- (3) Telephone number;
- (4) Date of birth; and

- (5) Fire service status, indicating career full-time, on-call, part-time, paid, or volunteer status.

Source. #12225-B, eff 6-28-17

CHAPTER Fire 700 MANDATORY STANDARDS FOR APPOINTMENT OF FULL-TIME CAREER  
FIRE SERVICE PERSONNEL

PART Fire 701 MANDATORY HIRING STANDARDS

Fire 701.01 Full-time Career Fire Service Personnel Entrance Requirement.

(a) Fire departments, state agencies, or private corporations providing fire/rescue services to the general public and hiring full-time career fire service personnel employees shall have minimum entrance requirements as follows:

- (1) The candidate shall have a high school diploma or high school equivalency certificate, general educational development;
- (2) The candidate shall not have been convicted of a felony under federal law, or the law of this or any other state, province, territory, country, or military, unless he or she has been pardoned or the conviction has been annulled; and
- (3) The candidate shall be at least 18 years of age.

(b) Before the candidate is employed the hiring authority shall conduct or cause to be conducted a background check to include at a minimum the existence of a criminal history record and motor vehicle violation history record in New Hampshire.

(c) The candidate shall not be employed if the candidate:

- (1) Has been discharged from the military service under other than honorable conditions, where the circumstances, in the opinion of a reasonable person, would cast doubt on his or her fitness as a fire service personnel;
- (2) Has been convicted of a felony under federal law, or the law of this or any other state, province, territory or country, unless he or she has been pardoned or the conviction annulled;
- (3) Is applying for a position as a full-time, career fire service personnel and is not a citizen of the United States;
- (4) Has been convicted of a misdemeanor by a civilian or military court and for which he or she has not received a pardon or annulment, which offense or the underlying circumstances surrounding the commission thereof was such that it would cause a reasonable person to doubt the applicant's character, honesty or ability;
- (5) Has been convicted in a civilian or military court of more than one misdemeanor or violations for which he or she has not received a pardon or annulment, and which would indicate to a reasonable person a pattern of disregard for the law;
- (6) Has been convicted in a military or civilian court in the 10 years immediately before application for hire as a fire service personnel of a misdemeanor for which he or she has not received a pardon or the conviction annulled, and which resulted in serious bodily injury to another person;

- (7) Has a history of illegal drug use, illegal drug manufacture, transport for sale, or sale of a controlled substance that would cast doubt on his or her ability to perform as a firefighter;
- (8) Has had fire certifications revoked from jurisdictions other than the state of New Hampshire;
- (9) Suffers from a mental disorder for which he or she has not undergone effective rehabilitation, which would affect his or her ability to perform fire fighting duties;
- (10) Has been discharged or allowed to resign in lieu of termination with other employers for reasons of moral character or moral turpitude for acts or omissions of conduct that would cause a reasonable person to doubt the candidate's honesty or integrity; or
- (11) Is found to have a general character and reputation in the community that a reasonable person would doubt that the applicant would conduct him or herself with honesty and integrity.

(d) After written authorization is received from a physician, the candidate shall pass the physical ability test described in Fire 702, unless the candidate has been placed in layoff status due to a reduction in force and the current appointment is by the same hiring authority.

(e) The candidate shall complete a pre-employment medical evaluation as outlined in NFPA 1582 (2013 Edition), available as provided in Appendix B. Based on the medical evaluation, the hiring authority shall determine the candidate's ability to successfully and safely perform essential job tasks, as listed in NFPA 1582 (2013 Edition), available as provided in Appendix B, without posing a significant safety or health risk to themselves, members or civilians.

(f) The candidate shall be orally interviewed by the hiring authority to determine the candidate's ability to communicate and how the person represents him or herself to others.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93; amd by #6165, eff 1-5-96; ss by #7332, eff 8-1-00; amd by #7642, eff 1-31-02; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 701.02 Full-time Career Fire Service Personnel Level of Training Required.

(a) Full-time career fire service personnel shall, prior to completion of their first year of appointment, complete the minimum program of study as adopted by the commission in accordance with Fire 401 and Fire 402. Performance required of the person shall be in accordance with all applicable sections of Fire 400.

(b) The requirements of Fire 701.02(a) shall not apply when a full-time career fire service personnel:

- (1) Has previously met the requirements of Fire 701.02(a);
- (2) Is placed in lay off status due to a reduction in force; and

(3) Is hired by a New Hampshire fire department within one year of the date of the lay off.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #7915, eff 7-2-03; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### PART Fire 702 PHYSICAL ABILITY TESTS REQUIREMENTS

Fire 702.01 Physical Ability Test. The candidate shall pass a physical ability test, as set forth in the Fire Service Joint Labor Management Wellness/Fitness Initiative's "Candidate Physical Ability Test (CPAT)", 2<sup>nd</sup> edition, available as provided in Appendix B, in accordance with the current licensing agreement to conduct CPAT. The physical ability test shall be good for 26 months from the time the candidate successfully completes the CPAT.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #7642, eff 1-31-02; ss by #8164, eff 9-9-04; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

Fire 702.02 Acrophobia Test. Full-time career fire service personnel shall, within one year of original appointment, complete an acrophobia test. The firefighter, without stopping for more than 30 seconds, shall climb up and down an unsupported aerial ladder at an angle of at least 65 degrees but not more than 75 degrees for a distance of 100 feet as measured from the tip of the ladder to the ground.

Source. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss and moved by #7642, eff 1-31-02 (formerly Fire 702.12); ss by #8164, eff 9-9-04; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

#### PART Fire 703 TRANSFERS/LAPSE IN SERVICE

Fire 703.01 Transfers.

(a) Any full-time career fire service personnel, as defined in Fire 101.17, and employed by a New Hampshire fire department, as defined in Fire 101.15, may transfer employment to another fire department. Said hiring shall meet Fire 701.01(a), Fire 701.01(b), Fire 701.01(c), Fire 701.01(d), Fire

701.01 (f) and Fire 701.02. The individual shall have previously completed the requirements of Fire 702.01 or the physical ability test in effect at the time of original appointment.

(b) Any full-time career fire service personnel that is placed in lay off status due to a reduction in force shall have up to 12 months from the date of lay off to transfer to another fire department.

Source. #7915, eff 7-2-03; ss by #9319-B, eff 11-12-08,  
EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

Fire 703.02 Lapse in Service.

(a) The employment eligibility for a full-time career fire service personnel shall lapse if the employee terminates employment and is not employed as a fire service personnel within a period of 30 days after such termination.

(b) If the person who has lapsed is re-employed as a full-time career fire service personnel after his or her employment eligibility has lapsed, the hiring authority shall follow the hiring requirements outlined in Fire 701.01 and 701.02

Source. #12225-B, eff 6-28-17

PART Fire 704 WAIVERS

Fire 704.01 Request for Waiver.

(a) A hiring authority may make a written request to waive any of the minimum selection, educational, and training standards for full-time career fire service personnel, except the provisions contained within Fire 701.01(c). The request shall be made within 30 days of the employment date for an employment position.

(b) The request shall specify:

- (1) What rule or rules for which a waiver is requested;
- (2) The reason for waiver request;
- (3) The information and signature required on "Form A" in Fire 601.01;
- (4) The current position description; and
- (5) The description of responsibilities relating to emergency response and mitigation.

(c) Waiver requests that do not meet the requirements of this rule shall be returned to the hiring authority with a written explanation. A hiring authority may resubmit a waiver request but it shall not stay the tolling of the 30 days set forth in (a) above.

Source. #8647, eff 6-2-06; ss by #9319-B, eff 11-12-08,  
EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

Fire 704.02 Determination of Waiver.

(a) The commission shall grant a request for a waiver if it determines that the full-time fire service personnel position specified in Fire 704.01 does not include emergency response and mitigation as its predominant responsibilities.

(b) The commission shall deny a request for a waiver if:

(1) The request is untimely; or

(2) The commission determines that the fire service position specified in Fire 704.01 includes emergency response and mitigation as its predominant responsibilities.

(c) Anyone aggrieved by a determination by the commission may request that the commission reconsider any decisions rendered under this part within 30 days of the original determination.

Source. #8647, eff 6-2-06; ss by #9319-B, eff 11-12-08,  
EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

Fire 704.03 Duration of Waiver. When a waiver is granted, it shall only be valid while the employee granted a waiver in Fire 704.01 is employed in that said position.

Source. #8647, eff 6-2-06; ss by #9319-B, eff 11-12-08,  
EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

CHAPTER Fire 800 ALLEGED CHEATING INCIDENTS, ALL TESTS

PART Fire 801 ALLEGATIONS OF CHEATING

Fire 801.01 Students Caught Cheating. Any student caught cheating on any examination shall have his or her test and training leading to certification eligibility invalidated and shall forfeit the right to achieve certification. The student shall be dismissed and not allowed to complete any other phase of the procedure. The student's fire department shall be notified of the incident. This provision is in addition to any other discipline available under Fire 500.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17;  
ss by #12225-B, eff 6-28-17

Fire 801.02 Settlement of Cheating Complaints. Complaints regarding allegations of cheating shall be handled as set forth in Fire 200 if the complaint could result in suspension or revocation of a student's existing certification(s).

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

## CHAPTER Fire 900 COMMISSION APPROVED ENROLLMENT REQUIREMENTS

### PART Fire 901 STUDENT BACKGROUND REQUIREMENTS

Fire 901.01 Training Program Admittance Requirements. The commission shall require persons who are not members of New Hampshire fire departments, state agencies, or units of government, to have a background check to include, at a minimum, the existence of a criminal history record in New Hampshire. Any person whose background would disqualify him or her from attaining certification under Fire 501.03 shall be denied admittance to commission sponsored programs.

Source. #2013, eff 5-5-82, EXPIRED: 5-5-88

New. #5726, eff 10-21-93, EXPIRED: 10-21-99

New. #7145, INTERIM, eff 12-2-99, EXPIRED: 3-31-00

New. #7332, eff 8-1-00; ss by #9218, INTERIM, eff 8-1-08; ss by #9319-B, eff 11-12-08, EXPIRED: 11-12-16

New. #12099, INTERIM, eff 2-2-17, EXPIRES: 8-1-17; ss by #12225-B, eff 6-28-17

### APPENDIX A

<b>RULE</b>	<b>STATUTE</b>
Fire 101.01	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.02	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.03	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.04	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7; RSA 541-A:16, I(a)
Fire 101.05	RSA 21-P:25, II(a)
Fire 101.06	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.07	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.08	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.09	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7; RSA 541-A:16, I(a)
Fire 101.10	RSA 21-P:25, II(b)
Fire 101.11	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.12	RSA 21-P:12-a

Fire 101.13	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.14	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.15	RSA 21-P:25, II(c)
Fire 101.16	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 100-A:1, VIII
Fire 101.17	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.18	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.19	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.20	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.21	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7; RSA 541-A:16, I(b)—(d)
Fire 101.22	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.23	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.24	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.25	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.26	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 101.27	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:7
Fire 102.01	RSA 21-P:26; RSA 541-A:16, I(a)
Fire 102.02	RSA 21-P:25, I; RSA 21-P:26; RSA 21-P:27; RSA 21-P:28; RSA 21-P:29
Fire 103.01	RSA 541-A:16, I(a); RSA 91-A:4, IV
Fire 103.01(a)	RSA 21-P:27, I(e); RSA 541-A:16, I(a); RSA 91-A:4, IV
Fire 201.01	RSA 541-A:16, I(b)
Fire 201.02	RSA 541-A:16, I(b)
Fire 201.03	RSA 541-A:16, I(b); RSA 541-A:30-a, III(j)
Fire 201.04	RSA 541-A:16, I(b); RSA 541-A:30-a, III(f)
Fire 201.05	RSA 541-A:16, I(b); RSA 541-A:30-a, III(a)
Fire 201.06	RSA 541-A:16, I(b)
Fire 202.01	RSA 541-A:16, I(b)
Fire 202.02	RSA 541-A:16, I(b); RSA 541-A:31, V
Fire 202.03	RSA 541-A:16, I(b); RSA 541-A:31, III
Fire 202.04	RSA 541-A:16, I(b); RSA 541-A:30-a, III(h)
Fire 202.05	RSA 541-A:16, I(b); RSA 541-A:30-a, III(b)
Fire 202.06	RSA 541-A:16, I(b); RSA 541-A:30-a, III(c)
Fire 202.07 – 202.09	RSA 541-A:16, I(b); RSA 541-A:30-a, III(g)
Fire 202.10	RSA 541-A:16, I(b)
Fire 202.11	RSA 541-A:33, I
Fire 202.12	RSA 541-A:33, II
Fire 202.13	RSA 541-A:16, I(b); RSA 541-A:30-a, III(d)
Fire 202.14	RSA 541-A:31, VI (c); 541-A:35
Fire 202.15	RSA 541-A:34-35; 541-A:30-a, III (e)
Fire 202.16	RSA 541-A:16, I(b); RSA 541-A:31, VI
Fire 202.17	RSA 541-A:31, VII; RSA 91-A:4, IV
Fire 202.18	RSA 541-A:16, I(b); RSA 541-A:30-a, III(i)
Fire 202.19	RSA 541-A:16, I(b); RSA 541:18
Fire 203	RSA 541-A:4; RSA 541-A:16, I(c)
Fire 204	RSA 541-A:16, I(d)
Fire 205	RSA 541-A:16, I(b)
Fire 206	RSA 541-A:11, VII

Fire 301	RSA 541-A:16, I(a)
Fire 401.01 - 402.01	RSA 21-P:25, I; RSA 21-P:28, I(a)
Fire 402.02	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 21-P:29, III
Fire 402.01	RSA 21-P:25, I; RSA 21-P:27, II(b)
Fire 402.03 - 404.05	RSA 21-P:25, I; RSA 21-P:28, I(a)
Fire 405	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 21-P:29, II
Fire 501	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 21-P:29, II
Fire 601	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 21-P:29, I
Fire 602	RSA 21-P:28, I(c)
Fire 701 - 702	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 21-P:29, I
Fire 703 - 704	RSA 21-P:25, I; RSA 21-P:28, I(a)
Fire 801.01	RSA 21-P:25, I; RSA 21-P:28, I(a)
Fire 801.02	RSA 21-P:25, I; RSA 21-P:28, I(a); RSA 541-A:30
Fire 900	RSA 21-P:25, I; RSA 21-P:28, I(a)

# APPENDIX

## **Important Links**

- Hiring and Retirement
- Education and Training
- Boards and Commissions
- Department of Safety Divisions
- Department of Resources and Economic Development
- Professional Associations and Organizations
- Legislators and Rules

## **Important Forms:**

- Fire Chief Notice of Change
- Employee Status Notification A
- Employee Status Notification B
- Medical Release Form
- Supplemental 'Automatic Location Information' (ALI) Worksheet
- Forest Protection Bureau 'Warden Appointment Form'

## **NH Fire Department Contact Info.**

### **NOTE:**

- Department contact information is subject to change.

# Important Links

## **HIRING AND RETIREMENT**

**New Hampshire Retirement System:** NH fire chiefs are part of Group II of the NH Retirement System. Information on the system can be accessed at:

<https://www.nhrs.org/>

**New Hampshire Retirement System Forms:**

<https://www.nhrs.org/forms>

**Hiring Requirement Forms for permanent full-time firefighters (Forms A and B)**

<http://www.nh.gov/safety/divisions/fstems/forms.html>

**State Entrance Testing**

<http://www.nh.gov/safety/divisions/fstems/facilities/testing/index.html>

## **EDUCATION AND TRAINING**

**Division of Fire Standards and Training & Emergency Medical Services:**

<http://www.nh.gov/safety/divisions/fstems/index.html>

**FST&EMS Documents and Forms:**

<http://www.nh.gov/safety/divisions/fstems/forms.html>

**FST & EMS Training, Education, Exams – Course Catalog:**

<https://www.nh.gov/safety/divisions/fstems/CourseCatalog.html>

**Online Training Resources (NHOODLE Resource Center):**

<https://www.nh.gov/safety/divisions/fstems/OnlineTrainingResources.html>

**Request for Training:**

[https://apps.nh.gov/blogs/irc/?page\\_id=103](https://apps.nh.gov/blogs/irc/?page_id=103)

**Partnering Colleges:**

**College for America at Southern New Hampshire University**

<http://collegeforamerica.org/>

**Granite State College (University System of New Hampshire)**

<http://www.granite.edu/academics/degrees/masters.php>

**Columbia Southern University**

<http://www.columbiasouthern.edu/>

## **BOARDS AND COMMISSIONS**

### **FST Commission meeting minutes:**

[http://www.nh.gov/safety/divisions/fstems/boards/fst\\_commission/minutes.html](http://www.nh.gov/safety/divisions/fstems/boards/fst_commission/minutes.html)

### **Bureau of Emergency Medical Services Boards & Commissions:**

<http://www.nh.gov/safety/divisions/fstems/ems/boards/index.html>

## **ADDITIONAL DEPARTMENT OF SAFETY DIVISIONS**

### **Division of Fire Safety (Fire Marshal's Office)**

<http://www.nh.gov/safety/divisions/firesafety/index.html>

#### **State Fire Code:**

<https://archive.org/details/gov.nh.fire>

#### **State Building Code:**

<http://www.nh.gov/safety/boardsandcommissions/bldgcode/nhstatebldgcode.html>

#### **Special Operations, Fire Incident Reporting Resources**

<http://www.nh.gov/safety/divisions/firesafety/special-operations/incident/NHFIRSResources.html>

### **Division of Emergency Services and Communications (9-1-1)**

<http://www.nh.gov/safety/divisions/emergservices/index.html>

#### **Supplemental ALI database form:**

[http://www.nh.gov/safety/divisions/emergservices/documents/20160112\\_SuppALI\\_TwoSidedHandout\\_Form.pdf](http://www.nh.gov/safety/divisions/emergservices/documents/20160112_SuppALI_TwoSidedHandout_Form.pdf)

#### **ALI database information bulletin:**

[http://www.nh.gov/safety/divisions/emergservices/nh911/pubinfo/documents/20160112\\_SuppALI\\_TwoSidedHandout\\_Info.pdf](http://www.nh.gov/safety/divisions/emergservices/nh911/pubinfo/documents/20160112_SuppALI_TwoSidedHandout_Info.pdf)

### **Division of Homeland Security and Emergency Management**

<http://www.nh.gov/safety/divisions/hsem/index.html>

## **DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

### **Division of Forests and Lands**

<https://www.nhdf.org/fire-control-and-law-enforcement/>

#### **Forest Protection Bureau Warden Appointment Form:**

<http://www.nhdf.org/fire-control-and-law-enforcement/wardenscorner.aspx>

## **PROFESSIONAL ASSOCIATIONS AND ORGANIZATIONS**

**FIOANH** (Fire Instructors & Officers Association of New Hampshire)

<http://fioanh.org/>

**IAFF** (International Association of FireFighters)

<http://www.iaff.org/>

**NHAFC** (New Hampshire Association of Fire Chiefs)

[http://www.nhafc.org/?](http://www.nhafc.org/)

**NHEDA** (NH Emergency Dispatchers Association)

<https://sites.google.com/site/nhdispatchers/>

**NHFPPF** (New Hampshire Fire Prevention Society)

<http://nhfps.org/>

**NHSFA** (New Hampshire State Firemen's Association)

<http://nhsfa.org/>

**PFFNH** (Professional Fire Fighters of NH)

<http://www.pffnh.org/>

## **HELP FOR FIREFIGHTERS AND EMTs**

Suicide: A Guide for Fire Chiefs

[https://www.everyonegoeshome.com/wp-content/uploads/sites/2/2014/01/SuicideGuide\\_Chiefs.pdf](https://www.everyonegoeshome.com/wp-content/uploads/sites/2/2014/01/SuicideGuide_Chiefs.pdf)

## **LEGISLATORS AND RULES**

**NH House of Representatives:**

<http://www.gencourt.state.nh.us/house/members/housemembers.html>

**New Hampshire Statutes – Chapter 21-P: Department of Safety:**

<http://www.gencourt.state.nh.us/rsa/html/NHTOC/NHTOC-I-21-P.htm>

**New Hampshire Department of Safety Administrative Rules:**

[http://www.gencourt.state.nh.us/rules/state\\_agencies/fire.html](http://www.gencourt.state.nh.us/rules/state_agencies/fire.html)

**NEW HAMPSHIRE FIRE Dept. LIST 2020**

CHIEF'S NAME	Dept.	DEPT STATUS	CHIEF START DATE	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP CODE	PHONE	EMAIL
Gary M. Baber	Acworth Volunteer Fire & Rescue Co.	V	April 14, 2018	PO Box 86		Acworth	NH	03601	603-835-6099	gmbracing@att.net
George L. Clayman	Alexandria Volunteer Fire & Rescue	V	unknown	158 Washburn Road		Alexandria	NH	03222	603-744-3165	<a href="mailto:fire@alexandrianh.com">fire@alexandrianh.com</a>
Paul A. St. Germain	Allenstown Fire Dept.	COMB	October 29, 2018	1 Ferry Street		Allenstown	NH	03275	603-485-9202	pst.germain@allenstownnh.gov
Kim J.Kercewich	Alstead Fire Dept.	V	April, 2000	596 Forest Rd	36 North Rd	Alstead	NH	03602	603-835-6088	alsteadfire@comcast.net
James Beaudoin	Alton Fire Rescue Dept.	COMB	July 23, 2018	PO Box 472	65 Frank Gilman Hwy.	Alton	NH	03809	603-875-0222	firechief@alton.nh.gov
Matt Conley	Amherst Fire Rescue Dept.	COMB	July 1, 2015	PO Box 1199	177 Amherst St.	Amherst	NH	03031	603-673-1545	mconley@amherstnh.gov
Rene J. Lefebvre	Andover Fire Dept.	V	December 1, 2014	PO Box 117		Andover	NH	03216	603-934-2197	rene.32@comcast.net
Marshall W. Gale	Antrim Fire Dept.	V	January 1, 2015	PO Box 517	86 Clinton Rd.	Antrim	NH	03440	603-588-2114	antrimfd@antrimfirerescue.com
Stephen Heath	Ashland Fire Dept.	CALL	January, 2011	PO Box 856	9 Main St	Ashland	NH	03217-0856	603-968-7772	firechief@ashland.nh.gov
Michael E. Murphy	Atkinson Fire Dept.	V	January 1, 1990	PO Box 6	1 Academy Ave.	Atkinson	NH	03811	603-362-5611	firechief@atkinson-nh.gov
Michael Williams	Auburn Fire Dept.	COMB	September 1, 2018	6 Pingree Hill Road		Auburn	NH	03032-1807	603-483-8141	mwilliams@auburnnhfire.org
Shawn Mulcahy	Barnstead Fire-Rescue	COMB	unknown	PO Box 11	305 Parade Rd	Center Barnstead	NH	03225	603-435-6691	shawnmulcahy06@gmail.com
Richard Walker Jr,	Barrington Fire & Rescue	COMB	July 8, 2000	PO Box 820	249 Route 9	Barrington	NH	03825	603-664-2241	<a href="mailto:rwalker@barrington.nh.gov">rwalker@barrington.nh.gov</a>
L. Patrick Roberts	Bartlett Fire Dept. (Glen)	COMB	January 29, 2004	PO Box 104	90 US Rte 302	Glen	NH	03838	603-383-9555	fire.chief@townofbartlettnh.org
William Alden Minot	Bath Fire Dept.	CALL	unknown	Box 88		Bath	NH	03740	603-747-2454	<a href="mailto:bathnh@myfairpoint.net">bathnh@myfairpoint.net</a>
Scott Hunter	Bedford Fire Dept.	CAREER	July 26, 2019	Bedford Safety Complex	55 Constitution Drive	Bedford	NH	03110	603-472-3219	<a href="mailto:shunter@bedfordnh.org">shunter@bedfordnh.org</a>
Michael A. Newhall	Belmont Fire Dept.	COMB	October 1, 2019	PO Box 837	14 Gilmanton Rd	Belmont	NH	03220	603-267-8333	<a href="mailto:mnewhall@belmontnh.org">mnewhall@belmontnh.org</a>
David E. Foster	Bennington Fire Rescue Dept.	V	unknown	7 School Street, Unit 103		Bennington	NH	03442	603-588-2188	dave.foster@benningtonnhfire.com
James P. Watkins	Berlin Fire Dept.	CAREER	October 7, 2019	263 Main Street		Berlin	NH	03570	603-752-3135	<a href="mailto:jwatkins@berlinnh.gov">jwatkins@berlinnh.gov</a>
John (Jack) E. Anderson	Bethlehem Fire Dept.	COMB	July 10, 2010	PO Box 189	2155 Main St	Bethlehem	NH	03574	603-869-5822	firechief@bethlehemnh.org
Timothy Kenney	Boscawen Fire Dept.	V	March 13, 2019	116 North Main St	15 High St	Boscawen	NH	03303	603-568-7607	tkenney@townofboscawen.org
Mitchell R. Harrington	Bow Fire Dept.	COMB	May 1, 2017	7 Knox Rd.		Bow	NH	03304	603-228-4320	mharrington@bownh.gov
Mark S. Goldberg	Bradford Fire Dept.	V	September 17, 2019	Po Box 203		Bradford	NH	03221	603-938-2231	<a href="mailto:chiefg82@gmail.com">chiefg82@gmail.com</a>
Joseph Bird	Brentwood Fire Dept.	COMB	February 5, 2019	419 Middle Rd		Brentwood	NH	03833	603-642-8132	jbird@brentwoodnh.gov
Donald E. Atwood	Bridgewater Fire Dept.	V	January 9, 2012	297 Mayhew Turnpike		Bridgewater	NH	03222	603-744-6047	bridgewater.ems@metrocast.net
Benjamin M. LaRoche	Bristol Fire Dept.	COMB	November 14, 2016	85 Lake Street		Bristol	NH	03222	603-744-2632	blaroche@townofbristolnh.org
Charles E. Corey, Sr.	Brookline Fire Dept.	COMB	2004	PO Box 660	#4 Bond St	Brookline	NH	03033	603-672-8531	ccorey@brookline.nh.us

CHIEF'S NAME	Dept.	DEPT STATUS	CHIEF START DATE	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP CODE	PHONE	EMAIL
Daniel P. Defosses	Campton-Thornton Fire Dept.	COMB	January 1, 2019	PO Box 1258	186 NH Rte 49	Campton	NH	03223	603-726-3300	ddefosses@ctrf.org
William Bellion	Canaan Fire Dept.	V	1995	PO Box 38 c/o Selectmen's Office	62 NH Rte 118	Canaan	NH	03741	603-523-4850	cfchief@canaanhn.org
Dean Young	Candia Volunteer Fire Dept.	V	April, 2019	11 Deerfield Rd		Candia	NH	03034	603-483-2202	<a href="mailto:allyoungs@comcast.net">allyoungs@comcast.net</a>
VACANT	Canterbury Fire & Rescue	COMB		PO Box 189	26 Baptist Hill Rd	Canterbury	NH	03224	603-783-4798	
Glenn A. Merrill	Center Conway Fire Dept.	COMB	July 1, 2016	PO Box 97	1593 East Main	Center Conway	NH	03813	603-447-5671	glennmccfd@yahoo.com
Leon E. Manville	Center Harbor Fire Rescue	V	July 1, 2013	PO Box 222	36 Main St	Center Harbor	NH	03226	603-253-4451	chfd5@metrocast.net
Dana B. Cullen, Jr.	Center Ossipee Fire Rescue	COMB	January 1, 2018	PO Box 276		Center Ossipee	NH	03814	603-539-4401	<a href="mailto:cofd@roadrunner.com">cofd@roadrunner.com</a>
Charles E. Baraly	Charlestown Fire Dept.	V	March, 2011	PO Box 304	1 Main St	Charlestown	NH	03603	603-826-3311	cebaraly@comcast.net
Gregory A. Bolduc	Chester Fire Rescue Dept.	COMB	May 12, 2016	27 Murphy Drive		Chester	NH	03036	603-887-3878	gbolduc@chesternhfd.com
Richard I. Cooper	Chesterfield Fire Dept.	V	March 21, 2016	PO Box 95	492 Rte. 63	Chesterfield	NH	03443	603-363-4665	<a href="mailto:admin@nhchesterfield.com">admin@nhchesterfield.com</a>
Alan S. Quimby	Chichester Fire / Rescue	V	April 1, 2011	22 Main Street		Chichester	NH	03258	603-798-5954	chichesterC1@hotmail.com
Bryan N. Burr	Claremont Fire Dept.	COMB	January 1, 2018	100 Broad Street		Claremont	NH	03743	603-542-7012	firechief@claremontnh.com
Brett A. Brooks	Colebrook Fire Dept.	V	January 1, 2006	PO Box 273	18 Pleasant St.	Colebrook	NH	03576-0273	603-237-5798	cfdbrooks@yahoo.com
Guy T. Newbery	Concord Fire Dept.	CAREER	December 23, 2019	24 Horseshoe Pond Lane		Concord	NH	03301-5028	603-225-8650	<a href="mailto:gnewbery@concordnh.gov">gnewbery@concordnh.gov</a>
Stephen J. Solomon	Conway Fire Dept.	COMB	December 1, 2007	128 West Main St.		Conway	NH	03818	603-447-2681	chiefsolomon@conwayfire.org
Michael J. Boutilier	Cornish Fire Dept.	V	March 16, 2018	488 Town House Rd.		Cornish	NH	03745	603-675-2056	boot357mag@yahoo.com
Steven Robert Rizza	Croydon Fire & Rescue	V	unknown	828 NH RT 10		Croydon	NH	03773	603-863-6916	<a href="mailto:steve_rizza2000@yahoo.com">steve_rizza2000@yahoo.com</a>
Ronald J. Sheltry	Dalton Fire Rescue	V	2010	756 Dalton Rd		Dalton	NH	03598-5730		rsheltry30k1@gmail.com
Jeremy D. Martin	Danbury Fire Dept.	V	January 30, 2019	PO Box 149		Danbury	NH	03230	603-768-3652	danburyfire36c1@gmail.com
Steven J. Woitkun	Danville Fire Dept.	COMB	2004	206 Main St	206 Main St	Danville	NH	03819	603-382-5133	danville13C1@aol.com
Matthew S. Fisher	Deerfield Fire Dept.	COMB	December 29, 2017	PO Box 90	6 Church St	Deerfield	NH	03037	603-463-7721	mfisher@townofdeerfieldnh.com
Daniel B. Gorman	Deering Fire and Rescue	V	September 26, 2016	762 Deering Center Rd		Deering	NH	03244	603-765-7365	firechief@deering.nh.us
Michael J. Gagnon	Derry Fire Dept.	CAREER	March 24, 2015	14 Manning St		Derry	NH	03038-3201	603-432-6751	mikegagnon@derrynh.org
Paul W. Haas	Dover Fire & Rescue	CAREER	September, 2015	Municipal BLDG., 288 Central Ave.		Dover	NH	3820	603-516-6150	p.haas@dover.nh.gov
Tom Vanderbilt	Dublin Fire Dept.	CALL	April 9, 2001	PO Box 370		Dublin	NH	03444	603-563-8137	tvanderbilt@townofdublin.org
Jonathan M. Wiggin	Dunbarton Fire Dept.	V	1999	1011 School Street	18 Robert Rogers Rd	Dunbarton	NH	03046	603-774-3542	hwiggin57c1@yahoo.com
David F. Emanuel	Durham Fire Dept.	COMB	May 1, 2018	51 College Road		Durham	NH	03824-3585	603-862-1426	demanuel@ci.durham.nh.us

CHIEF'S NAME	Dept.	DEPT STATUS	CHIEF START DATE	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP CODE	PHONE	EMAIL
Richard Marr	East Conway Fire Dept.	V	unknown	2644 East Conway Rd		Center Conway	NH	03813	603-939-7099	ECFD13Marr@yahoo.com
Edward Warren	East Kingston Fire Dept.	V	January 10, 2010	PO Box 171	5 Main St	East Kingston	NH	03827	603-642-3141	egwarren@comcast.net ewarren@eastkingstonnh.gov
Darrel R. Gearhart	Easton Fire Dept.	V	January 13, 2020	1040 Easton Valley Rd.		Easton	NH	03580	603-823-5531	<a href="mailto:darrelgearhart@gmail.com">darrelgearhart@gmail.com</a>
Randy L. Burbank	Effingham Fire Rescue	V	March 11, 2011	1102 Province Lake Rd		Effingham	NH	03882	603-539-7956	efandr@hotmail.com
David J. Crate	Enfield Fire Dept.	V	unknown	58 Sargent Street		Enfield	NH	03748	603-632-4332	djcrate@comcast.net
Donald DeAngelis	Epping Fire Dept.	COMB	March 4, 2011	37 Pleasant Street		Epping	NH	03042	603-679-5446	<a href="mailto:eppingfd@comcast.net">eppingfd@comcast.net</a>
R. Stewart Yeaton	Epsom Fire Rescue Dept.	COMB	September 27, 1993	1714 Dover Rd		Epsom	NH	03234	603-736-9291	stewyeaton@aol.com
Bradley Eldridge	Errol Fire Dept.	V	unknown	PO Box 100	127 Main St.	Errol	NH	03579	603-482-3801	<a href="mailto:errolfiredepartment@gmail.com">errolfiredepartment@gmail.com</a>
Eric E. Wilking	Exeter Fire Dept.	CAREER	April 30, 2020	20 Court Street		Exeter	NH	03833	603-773-6131	<a href="mailto:ewilking@exeternh.gov">ewilking@exeternh.gov</a>
James D. Reinert	Farmington Fire & Rescue Dept.	COMB	February, 2015	160 Main St		Farmington	NH	03835	603-755-2131	jreinert@farmingtonfd.net
Adam P. Dubriske	Fitzwilliam Fire Dept.	CALL	November 12, 2019	Po Box 505	6 Church St	Fitzwilliam	NH	03447	603-585-6561	<a href="mailto:ffdchief10@gmail.com">ffdchief10@gmail.com</a>
Lawrence R. Kullgren	Francestown Fire Dept.	V	January 9, 2008	PO BOX 79		Francestown	NH	03043	603-547-6664	millvillage@comcast.net
Richard Gaudette	Franconia Fire Dept.	V	January 7, 2009	PO Box 900		Franconia	NH	03580	603-823-8821	firechief@franconianh.org
Michael J. Foss	Franklin Fire Dept.	COMB	January 1, 2019	59 West Bow Street		Franklin	NH	03235	603-934-2205	mfoss@franklinnh.org
Robert J. Cunio	Freedom Fire-Rescue	V	June 25, 2018	PO Box 129	218 Village Rd	Freedom	NH	03836-0129	603-539-4261	cunio3c4@yahoo.com
Richard D. Butler	Fremont Fire Rescue Dept.	V	September 1, 2008	PO Box 164	425 Main St	Fremont	NH	03044	603-895-9634	rickbutlerjmt@yahoo.com
Stephen M. Carrier	Gilford Fire-Rescue	COMB	October 2, 2011	39 Cherry Valley Road		Gilford	NH	03249	603-527-4758	scarrier@gilfordnh.org
Paul J. Hempel III	Gilmanton Fire Rescue Dept.	COMB	April, 2011	1824 NH Route 140		Gilmanton IW	NH	03837-4826	603-364-2500	firechief@Gilmantonnh.org
William P. Johnson	Gilsum Volunteer Fire Dept & Rescue	V	January, 1999	PO Box 314	5 Church St	Gilsum	NH	03448	603-352-3468	billj1935@yahoo.com
Brian Allard	Goffstown Fire Dept.	COMB	June 24, 2019	18 Church Street		Goffstown	NH	03045	603-497-3619	brian.allard@goffstownnh.gov
Philip T. Cloutier	Gorham Fire Dept.	COMB	October 14, 2019	347 Main Street		Gorham	NH	03581	603-466-2549	<a href="mailto:pcloutier@gorhamnh.org">pcloutier@gorhamnh.org</a>
John J. Babiarz	Grafton Volunteer Fire Dept.	V	January 8, 2007	Library Rd	PO Box 175	Grafton	NH	03240	603-523-7500	selectmen@townofgraftonnh.com
Justin R. Hastings	Grantham Fire - EMS	V	April 11, 2018	PO Box 80	251 Route 10 South	Grantham	NH	03753	603-643-2222	Granthamfd@comcast.net
David C. Hall	Greenfield Volunteer Fire & Rescue Dept	V	October 30, 2014	PO Box 256	7 Sawmill Rd	Greenfield	NH	03047	603-547-3501	chiefdavidhall@greenfieldfire.org
Ralph Cresta	Greenland Fire Dept.	COMB	March, 2005	13 Town Square		Greenland	NH	03840	603-436-1188	rcresta@nationalwrecker.com administrator@greenvillenh.org
Charles Buttrick	Greenville Fire & Rescue Dept	V	September 1, 2017	PO Box 361	7 River Rd	Greenville	NH	03048-0361	603-878-1242	cbuttrick@hotmail.com
Terrence P. Bedell	Groveton Fire Dept.	V	October, 2003	37 Church St		Groveton	NH	03582	603-636-2181	chief.13@hotmail.com

CHIEF'S NAME	Dept.	DEPT STATUS	CHIEF START DATE	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP CODE	PHONE	EMAIL
Michael W. Carrier	Hampstead Fire Rescue	COMB	January 26, 2009	17 Littles Lane		Hampstead	NH	03826	603-329-6006	mcarrier@hampsteadfire.us
Jay M. Lord	Hampton Falls Fire Dept.	COMB	November 3, 2003	3 Drinkwater Road		Hampton Falls	NH	03844	603-926-5752	chief@hffd.org
Jameson R. Ayotte	Hampton Fire Rescue	CAREER	June 9, 2015	140 Winnacunnet Rd		Hampton	NH	03842	603-926-3316	jayotte@hamptonfirerescue.com
Thomas F. Bates	Hancock Fire Dept.	V	January 3, 2017	40 Bennington Rd.		Hancock	NH	03449	603-525-3366	firedept@hancocknh.org
Martin W. McMillan	Hanover Fire Dept.	COMB	May 5, 2014	48 Lyme Road		Hanover	NH	03755	603-643-3424	martin.mcmillan@hanovernh.org
Wayne E. Derosia	Harrisville Fire Dept.	V	March 10, 2020	699 Chesham Rd		Harrisville	NH	03450	603-827-3412	<a href="mailto:hfd@harrisvillenh.org">hfd@harrisvillenh.org</a>
Richard A. Morris	Haverhill Corner Fire Medical Unit	V	January 2, 2012	PO Box 66	Dartmouth College Hwy	Haverhill	NH	03765	603-989-5655	gamblinfarm@charter.net
John M. Fischer	Hebron Fire Dept.	CALL	1975	PO Box 97		Hebron	NH	03241	603-744-9468	hebronfd@metrocast.net
James E. Morse	Henniker Fire Dept.	COMB	January 4, 2018	216 Maple St		Henniker	NH	03242	603-428-7552	morsesport@aol.com
Deanna L. Ford	Hill Fire Dept.	V	January 2, 2007	PO Box 226	18 Commerce St.	Hill	NH	03243	603-934-5350	TownofHillFire@comcast.net
Ken Stafford, Jr.	Hillsborough Fire Dept. & Rescue	COMB	unknown	13 Central St	PO Box 7	Hillsborough	NH	03244	603-464-3477	kenny.stafford@hillsborofd.com
Terry J. Zavorotny	Hinsdale Fire Dept.	V	March, 2018	PO Box 13	13 Depot St	Hinsdale	NH	03451	603-336-5512	<a href="mailto:hinsdalefirechief@hinsdalenh.org">hinsdalefirechief@hinsdalenh.org</a>
Eleanor A. Mardin	Holderness Fire Dept.	CALL	October 1, 2007	PO Box 465	922 US RT 3	Holderness	NH	03245	603-968-4491	hfdchief12@holderness-nh.gov
Richard Towne	Hollis Fire Dept.	COMB	March 15, 1997	PO Box 38		Hollis	NH	03049	603-465-6001	<a href="mailto:rtowne@hollisnh.org">rtowne@hollisnh.org</a>
James Burkush	Hooksett Fire-Rescue Dept.	COMB	May 1, 2016	15 Legends Drive		Hooksett	NH	03106-1848	603-623-7272	jburkush@hooksettfire.org
Jeffrey R. Yale	Hopkinton Fire Dept.	COMB	January 1, 2017	9 Pine Street		Contoocook	NH	03229	603-746-3181	firechief@hopkinton-nh.gov
Robert M. Buxton	Hudson Fire Dept.	CAREER	October 12, 2013	39 Ferry Street		Hudson	NH	03051	603-886-6021	rbuxton@hudsonnh.gov
F. Jay Henry	Jackson Fire Dept.	COMB	January 15, 2016	PO Box 268	58 Main St.	Jackson	NH	03846	603-383-4090	jacksonfiredept@gmail.com
David Chamberlain	Jaffrey Fire Dept.	COMB	January 5, 2004	138 Turnpike Road		Jaffrey	NH	03452	603-532-8377	firechief@townofjaffrey.com
Christopher D. Milligan	Jefferson Fire Dept.	CALL	2001	PO Box 173	694 Presidential Highway	Jefferson	NH	03583	603-586-4444	chiefjfd@outlook.com
Mark F. Howard	Keene Fire Dept.	COMB	October 21, 2013	31 Vernon Street		Keene	NH	03431	603-757-1899	mhoward@ci.keene.nh.us
Jonathan M. True	Kensington Fire & Rescue	V	November 20, 2017	124 Amesbury Road		Kensington	NH	03833	603-772-5751	24chief1@comcast.net
Graham H. Pellerin	Kingston Fire Dept.	COMB	September 1, 2019	PO Box 302	148 Main St	Kingston	NH	03848	603-642-3626	<a href="mailto:firechief@kingstonnh.org">firechief@kingstonnh.org</a>
Kirk T. Beattie	Laconia Fire Dept.	CAREER	unknown	848 North Main Street		Laconia	NH	03246	603-524-6881	<a href="mailto:lfchief@laconianh.gov">lfchief@laconianh.gov</a>
Randy J. Flynn	Lancaster Fire Dept.	COMB	June 1, 2001	25 Main Street		Lancaster	NH	03584	603-788-4026	firechief@lancasternh.org
Jason Cartwright	Landaff Fire Dept.	V	April, 2019	23 Allbee Rd.		Landaff	NH	03585	603-860-0077	jrc919@gmail.com
Gregory K. Chaffee	Langdon Fire & Rescue	V	December, 1998	122 NH Route 12A, Box 2		Langdon	NH	03602	603-835-6418	<a href="mailto:greg.chaffee@connection.com">greg.chaffee@connection.com</a>
Chris Christopoulos	Lebanon Fire Dept.	COMB	January 19, 2007	12 South Park Street		Lebanon	NH	03766	603-448-8810	chris.christopoulos@lebcity.com

CHIEF'S NAME	Dept.	DEPT STATUS	CHIEF START DATE	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP CODE	PHONE	EMAIL
Scott M. Nemet	Lee Fire Dept.	COMB	January 1, 2014	20 George Bennett Rd		Lee	NH	03861	603-659-5411	snemet@leefire.org
Jon P. Thomas	Lempster Fire Dept.	V	January 5, 2011	PO Box 76	11 Lempster St	Lempster	NH	03605	603-863-6375	jthomas76fire@gmail.com
Ron Beard	Lincoln Fire Dept.	V	January 26, 2013	PO Box 25	148 Main St	Lincoln	NH	03251	603-745-2344	fire@lincolnnh.org
Gregory S.Hartwell	Lisbon Fire Dept.	V	February, 2015	PO Box 192	23 School St	Lisbon	NH	03585	603-838-2211	ghartwell01@gmail.com
Francis X. Fraitzl, III	Litchfield Fire Rescue Dept.	COMB	March 12, 2012	257 Charles Bancroft Hwy		Litchfield	NH	03052	603-424-8071	ffraitzl@litchfieldfd.com
Joseph C. Mercieri, Jr.	Littleton Fire Rescue Dept.	COMB	unknown	230 West Main Street		Littleton	NH	03561	603-444-2137	jmercieri@littletonfirerescue.org
Darren M. O'Brien	Londonderry Fire Dept.	CAREER	March 1, 2013	280 Mammoth Road		Londonderry	NH	03053	603-432-1124	dobrien@londonderryrh.org
Thomas W. Blanchette	Loudon Fire Dept.	COMB	June 4, 2019	8 Cooper Street	55 South Village Rd Suite #5	Loudon	NH	03307-7032	603-798-5612	chief@loudonfire.com
Michael D. Mundy	Lyme Fire Dept.	V	March, 2016	PO Box 126		Lyme	NH	03768	603-643-3424	<a href="mailto:mmundydc@gmail.com">mmundydc@gmail.com</a>
Brian E. Smith	Lyndeborough Fire Rescue	V	January 1, 2016	129 Forest Rd.		Lyndeborough	NH	03082	603-654-9318	ffsmithem82@tds.net
Thomas K. Perley	Madbury Fire Dept.	V	December, 1998	13 Town Hall Road		Madbury	NH	03823	603-742-1164	tperley@madburyfire.com
Jeffrey Eldridge	Madison Fire Rescue	COMB	October 31, 2013	PO Box 158	1917 Village Rd.	Madison	NH	03849	603-367-4602	firechief@madison-nh.gov
Daniel Goonan	Manchester Fire Dept.	CAREER	unknown	100 Merrimack Street		Manchester	NH	03101	603-669-2256	dgoonan@manchesternh.gov
James M. Carrier	Manchester-Boston Regional Airport FD	CAREER	July 1, 2012	402 Kelly Avenue		Manchester	NH	03103-3304	603-624-1614	jcarrier@flymanchester.com
John A. Manning	Marlborough Fire Dept.	V	February 1, 2003	PO Box 487	149 Main St	Marlborough	NH	03455	603-876-4413	jmanning@ne.rr.com
Sean T. Brewer	Marlow Fire Dept.	V	December 19, 2016	PO Box 275		Marlow	NH	03456	603-446-7511	brewers810@gmail.com
Frederick W. Greenwood, Jr.	Mason Fire EMS	V	October 1, 2016	101 Depot Road		Mason	NH	03048	603-878-2208	firechief@masonnh.us
Kenneth G. Jones	Meredith Fire Dept.	COMB	May 6, 2008	PO Box 494	286 D.W. Highway	Meredith	NH	03253	603-279-6061	kjones@meredithnh.org
Matthew J. Duke	Merrimack Fire and Rescue	COMB	March 20, 2020	432 DW Highway		Merrimack	NH	03054	603-424-3690	<a href="mailto:mduke@merrimacknh.gov">mduke@merrimacknh.gov</a>
William P. Lawrence	Middleton Fire Rescue	V	July 1, 2015	182 Kings Highway		Middleton	NH	03887	603-473-2750	boathousebill@gmail.com
Robert M. Chapman	Milan Fire Dept.	V	unknown	PO Box 300	20 Bridge St.	Milan	NH	03588	603-449-2484	r_chapman_trucking@yahoo.com
Kenneth E. Flaherty	Milford Fire Dept.	COMB	July 21, 2019	39 School Street		Milford	NH	03055	603-249-0680	<a href="mailto:kflaherty@milford.nh.gov">kflaherty@milford.nh.gov</a>
Nicholas Marique	Milton Fire Rescue	COMB	October 1, 2009	PO Box 588	460 White Mountain Hwy	Milton	NH	03851	603-652-4201	<a href="mailto:nickmarique@miltonfirerescue.com">nickmarique@miltonfirerescue.com</a>
Russell T. Brown	Monroe Fire Dept.	V	July 15, 2020	20 Pine Hill Rd	202 Woodsville Rd.	Monroe	NH	03771	802-274-6314	<a href="mailto:rtbrown343@roadrunner.com">rtbrown343@roadrunner.com</a>
Jay S. Wilson	Mont Vernon Fire Dept.	V	April, 2009	PO Box 483	1 Main Street	Mont Vernon	NH	03057	603-673-1383	jaymvnh@yahoo.com
David R. Bengtson	Moultonborough Fire Rescue	COMB	unknown	PO Box 446	1035 Whittier Hwy	Moultonboro	NH	03254	603-476-5658	dbengtson@moultonboroughnh.gov
Brian D. Rhodes	Nashua Fire/Rescue	CAREER	April 1, 2018	70 East Hollis St		Nashua	NH	03060	603-594-3651	rhodesb@nashuanh.gov

CHIEF'S NAME	Dept.	DEPT STATUS	CHIEF START DATE	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP CODE	PHONE	EMAIL
Jason D. Walter	Nelson Fire Rescue	V	unknown	7 Nelson Common Road		Nelson	NH	03457	603-313-0663	rjaysoddjobs@gmail.com
Daniel T. MacDonald	New Boston Fire Rescue	V	1998	PO Box 250	4 Meetinghouse Hill Rd.	New Boston	NH	03070	603-487-5532	d.macdonald@newbostonnh.gov domada@comcast.net
Theodore S. Hartmann	New Castle Fire Dept.	COMB	April 29, 2019	43 Main Street		New Castle	NH	03854	603-436-1132	<a href="mailto:firechief@newcastlenh.org">firechief@newcastlenh.org</a> <a href="mailto:pvarney@newdurhamnh.us">pvarney@newdurhamnh.us</a> <a href="mailto:ndfdchief@metrocast.net">ndfdchief@metrocast.net</a>
Peter R. Varney	New Durham Fire Dept.	V	April 6, 2015	6 Main Street		New Durham	NH	03855	603-859-3473	<a href="mailto:ndfdchief@metrocast.net">ndfdchief@metrocast.net</a>
Michael A. Drake	New Hampton Fire Dept.	V	October, 2008	26 Intervale Drive	48 NH Rte 104	New Hampton	NH	03256	603-744-2735	mdrake@new-hampton.nh.us
Meredith D Lund	New Ipswich Fire Dept.	V	April 1, 2015	PO Box 357	490 Turnpike Rd	New Ipswich	NH	03071	603-878-1364	firechief@townofnewipswich.org
Jason B. Lyon	New London Fire Dept.	CALL	September 1, 2007	237 Main St.		New London	NH	03257	603-526-6079	nlfid@tds.net
Henry E. Thomas Jr.	Newbury Fire Dept.	V	unknown	PO Box 373	952 Route 103	Newbury	NH	03255	603-763-4403	newburyc1@aol.com
65 Main St	Newfields Fire Dept.	V	October 20, 1996	65 Main St. C/O Town Hall	7 Picassic Rd	Newfields	NH	03856	603-778-0311	<a href="mailto:24dixon@comcast.net">24dixon@comcast.net</a>
Edward Hoyt	Newington Fire Dept.	CAREER	November 9, 2019	80 Fox Point Road		Newington	NH	03801	603-436-9441	<a href="mailto:ehoyt@newingtonfire.org">ehoyt@newingtonfire.org</a>
Richard Malasky	Newmarket Fire Rescue	V	unknown	4 Young Lane		Newmarket	NH	03857	603-659-3334	rmalasky@newmarketnh.gov
Steven J. Yannuzzi	Newport Fire-EMS	COMB	December 2, 2019	11 Sunapee Street		Newport	NH	03773	603-863-1416	<a href="mailto:svannuzzi@newportnh.gov">svannuzzi@newportnh.gov</a> newtonfire35c1@comcast.net
John R. Alcaindinho	Newton Fire Dept.	V	December 3, 2014	Po Box 209	35 So. Main St	Newton	NH	03858	603-382-8811	firechief@newtonnh.net
Patrick L. Preece	North Conway Fire Rescue Dept.	COMB	April 24, 2002	PO Box 218	70 Norcross Circle	North Conway	NH	03860	603-356-5327	chief@northconwayfire.com
Michael J. Tully	North Hampton Fire Rescue	COMB	March 9, 2015	235 Atlantic Ave		North Hampton	NH	03862	603-964-5500	mtully@northhampton-nh.gov
Phillip R. Blanchard	North Haverhill Fire Dept.	V	January 13, 2016	PO Box 429	2834 DC Hwy.	North Haverhill	NH	03774	603-787-6991	<a href="mailto:jandjauto03774@gmail.com">jandjauto03774@gmail.com</a>
William L. Crawford	North Walpole Fire & Rescue	V	December 1, 2015	70 Church Street		North Walpole	NH	03609	603-445-5353	co45nwfdc1@yahoo.com
Mark W. Tetreault	Northwood Fire-Rescue Dept.	COMB	January 7, 2019	499 1st NH Turnpike		Northwood	NH	03261	603-942-9103	mtetreault@town.northwood.nh.us
Jaye J. Vilchok	Nottingham Fire Rescue	COMB	January 7, 2007	PO Box 114	235 Stage Road	Nottingham	NH	03290	603-679-5666	nottinghamc1@comcast.net
Terry W. Straight	Orford Fire Dept.	V	May, 2014	PO Box 56	475 NH Rte. 10	Orford	NH	03777	603-353-4629	firechief@orfordnh.us
Adam T. Riley	Ossipee Corner Fire Dept.	CALL	June 1, 2000	PO Box 415	105 Old Route 28	Ossipee	NH	03864	603-539-2407	ocfdchief@roadrunner.com
William E. Hardekopf	Pease Fire Emergency Service	CAREER	April 1, 2005	302 Newmarket St. Bldg 243		Pease ANGB	NH	03803-0157	603-430-2700	william.e.hardekopf.mil@mail.mil
James F. Midgley	Pelham Fire Dept.	COMB	June 23, 2009	PO Box 321	36 Village Green	Pelham	NH	03076	603-635-2703	jmidgley@pelhamfire.com
Harold E. Paulsen	Pembroke Fire Dept.	COMB	1999	247 Pembroke Street		Pembroke	NH	03275	603-485-3621	hpaulsen@pembroke-nh.com
Edmund M. Walker	Peterborough Fire Rescue	V	May 5, 2014	16 Summer Street		Peterborough	NH	03458	603-924-8090	ewalker@peterboroughnh.gov
Bruce Philip Henry	Piermont Fire Dept.	V	unknown	PO BOX 27		Piermont	NH	03779	603-272-9149	henrysappl@gmail.com
Kevin Lassonde	Pittsburg Fire Dept.	V	unknown	1684 N Main St		Pittsburg	NH	03592	603-538-6972	<a href="mailto:klassonde@live.com">klassonde@live.com</a>

CHIEF'S NAME	Dept.	DEPT STATUS	CHIEF START DATE	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP CODE	PHONE	EMAIL
Peter J. Pszonowsky	Pittsfield Fire Dept.	COMB	November 1, 2015	33 Catamount Rd		Pittsfield	NH	03263	603-435-6807	ppszonowsky@pittsfieldnh.gov
William S. Taylor	Plainfield Fire Dept. & Meriden	V	July 1, 2017	PO Box 337		Plainfield	NH	03781	603-675-6298	billtaylormwd@gmail.com
Chris N. Knutsen	Plaistow Fire Dept.	COMB	January 6, 2020	27 Elm Street		Plaistow	NH	03865	603-382-5012	<a href="mailto:cknutsen@plaistow.com">cknutsen@plaistow.com</a>
Thomas N. Morrison	Plymouth Fire Rescue	CAREER	April 1, 2019	42 Highland Street		Plymouth	NH	03264	603-536-1253	tnmorrison@plymouth.edu
Todd A. Germain	Portsmouth Fire Dept.	CAREER	June 6, 2019	170 Court Street		Portsmouth	NH	03801	603-502-3435	tagermain@cityofportsmouth.com
Dana A. Horne	Randolph Fire Dept.	V	2001	104 Pinkham B Rd.	280 Gorham Hill	Gorham	NH	03581	603-723-2506	chiefdhorne@gmail.com
Paul L. Raymond	Raymond Fire Dept.	COMB	May 29, 2017	1 Scribner Road		Raymond	NH	03077	603-895-3321	phammond@raymondnh.gov
Rickard J. Donovan	Rindge Fire Dept.	COMB	January 13, 2003	30 Payson Hill Rd.	150 Main Street	Rindge	NH	03461	603-899-3324	RFDCchief@town.rindge.nh.us
Mark E. Klose	Rochester Fire Dept.	COMB	August 28, 2017	37 Wakefield Street		Rochester	NH	03867	603-335-7545	mark.klose@rochesternh.net
Mark D. Rutherford	Rollinsford Fire Dept.	V	March 15, 2014	17 Roberts Rd.		Rollinsford	NH	03869	603-742-2803	beardivide@comcast.net
David E. Coursey	Rumney Fire Dept.	CALL	October 7, 2013	59 Depot St		Rumney	NH	03266	603-786-9924	fire@rumneynh.org
Mark R. Croteau	Rye Fire & Rescue	COMB	September 11, 2017	555 Washington Road		Rye	NH	03870	603-964-6411	mcotreau@town.rye.nh.us
Lawrence D. Best	Salem Fire Dept.	CAREER	August 26, 2018	152 Main Street		Salem	NH	03079	603-890-2200	lbest@salemnh.gov
William D. MacDuffy, Jr.	Salisbury Volunteer Fire & Rescue Dept	V	April 17, 2013	PO Box 100	273 Old Turnpike Rd	Salisbury	NH	03268	603-648-2540	macduffie@tds.net
Paul D. Dexter Jr.	Sanbornton Fire Dept.	COMB	June 6, 2011	PO Box 112	565 Sanborn Rd	Sanbornton	NH	03269	603-286-4819	firechief@sanborntonnh.org
Wilfred A. Tapley	Sandown Fire Rescue Dept.	COMB	May 1, 2008	PO Box 1756	316 Main Street	Sandown	NH	03873	603-887-4806	btapley@sandown.us
Edward D. Call	Sandwich Fire Rescue Dept.	COMB	July 1, 2015	23 Wentworth Hill Rd		Sandwich	NH	03227	603-284-6264	<a href="mailto:ted.call@yahoo.com">ted.call@yahoo.com</a>
William J. Edwards	Seabrook Fire Dept.	CAREER	January 1, 2015	87 Centennial Street		Seabrook	NH	03874	603-474-2611	wedwards@seabrooknh.org
Robert O. Law	Seabrook Nuclear Station (brigade)	CAREER	unknown	PO Box 300		Seabrook	NH	03874	603-474-7184	robert.law@fpl.com
Randy H. Davis	Shelburne Fire Dept.	V	July 15, 2015	19 Meadow Rd.		Shelburne	NH	03581	603-466-3465	shelburnefireDept.@gmail.com
George D. Kramlinger	Somersworth Fire Dept.	CAREER	March 2, 2020	195 Maple Street		Somersworth	NH	03878	603-692-3457	<a href="mailto:gkramlinger@somersworth.com">gkramlinger@somersworth.com</a>
Frederick J. Kozacka, Jr	South Hampton Fire Rescue	V	March 22, 2013	128 Main Ave		South Hampton	NH	03827	603-394-0105	fkozacka@me.com
Steven J. Dumont	Spofford Fire Rescue	V	January 1, 2018	PO Box 136		Spofford	NH	03462-0446	603-363-4300	stevejd112@gmail.com
Peter Lacaille	Springfield Fire Rescue	V	April 1, 2010	PO Box 22		Springfield	NH	03284	603-763-4033	placaille@myfairpoint.net
John M. Pepau, Jr.	Stark Fire Dept.	V	February 21, 2018	1276 Stark Hwy		Stark	NH	03582-6218	603-636-2848	jpepau@gmail.com
Stephen J. McGerty	Stoddard Fire & Rescue	V	July 1, 2015	PO Box 268	1450 Rte 123 North	Stoddard	NH	03464	603-446-3919	<a href="mailto:firefighter_unit31@yahoo.com">firefighter_unit31@yahoo.com</a>
Scott E. Whitehouse	Strafford Fire & Rescue	COMB	May 13, 2013	PO Box 25	523 Province Rd.	Strafford	NH	03884	603-664-6863	nitehitch@gmail.com

CHIEF'S NAME	Dept.	DEPT STATUS	CHIEF START DATE	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP CODE	PHONE	EMAIL
Charles P. Stinson III	Stratford Hollow Fire Dept.	CALL	September 4, 2001	40 Hollow Rd.		Stratford	NH	03590	603-636-2375	Chuckk2@together.net
Matthew E. Larrabee	Stratham Fire Dept.	V	September 12, 2016	4 Winnicutt Rd.		Stratham	NH	03885	603-772-9756	mlarrabee@strathamfire.org
Allan R. Clark	Sugar Hill Fire Dept.	V	December 1, 2004	PO Box 574		Sugar Hill	NH	03586	603-823-8415	chief@sugarhillfd.org
Neil A. Henry Jr.	Sullivan Fire Rescue	V	January 1, 2005	440 Centre Street		Sullivan	NH	03445	603-847-9020	<a href="mailto:n.henry@northeastemergencyapparatus.com">n.henry@northeastemergencyapparatus.com</a>
John H. Galloway	Sunapee Fire Rescue	COMB	March 17, 2020	PO Box 15	9 Sargent Rd	Sunapee	NH	03782	603-763-5770	<a href="mailto:firechief@town.sunapee.nh.us">firechief@town.sunapee.nh.us</a>
Joshua D. Brooks	Surry Fire Dept.	V	March 10, 2016	444 Route 12A		Surry	NH	03431	603-357-4123	<a href="mailto:surryfd@gmail.com">surryfd@gmail.com</a>
Cory Cochran	Sutton Fire Dept.	V	December 1, 2013	PO Box 179		North Sutton	NH	03260	603-927-4740	corylc71@gmail.com
William F. Gould	Swanzy Fire Dept.	COMB	March 22, 2020	PO Box 10009	34 Main Street	Swanzy	NH	03446	603-358-6455	<a href="mailto:wgould@swanzyeh.gov">wgould@swanzyeh.gov</a>
Richard J. Colcord	Tamworth Fire Dept.	COMB	February 1, 2008	132 Chinook Trail		Tamworth	NH	03836	603-323-8874	chiefcolcord@tamworthfd.org
George F. Clark	Temple Volunteer Fire Dept.	V	January 1, 2014	PO Box 80	423 NH RT. 45	Temple	NH	03084		tvfdc1@gmail.com tvfd@templenh.org
Michael W. Sitar Jr.	Tilton-Northfield Fire District	COMB	February 24, 2014	12 Center St		Tilton	NH	03276-5510	603-286-4781	mwsitar@tnfd.org
Mark D. Huntoon	Troy Fire Dept.	V	March 12, 2008	PO Box 659	79 Fitzwilliam Rd	Troy	NH	03465	603-242-7759	markhuntoon34@yahoo.com totfire@worldpath.net
Adam L. Thompson	Tuftonboro Fire Rescue Dept.	COMB	unknown	PO Box 437		Melvin Village	NH	03850	603-569-3381	firedept@tuftonboro.org
Jeremy J. Oleson	Twin Mountain Fire Dept.	COMB	April, 2013	PO Box 119	104 Rte 3 North	Twin Mountain	NH	03595	603-846-5545	twinmtfd@roadrunner.com
Jeffrey R. Matthews	Unity Fire Dept.	V	May 1, 2017	PO Box 477	4 Hedgehog Hill Rd.	Unity	NH	03743	603-381-5318	jeffrey.r.matthews@gmail.com
Todd C. Nason	Wakefield Fire & Rescue	COMB	unknown	2017 Wakefield Rd.		Sanbornville	NH	03872	603-522-8336	station1@wakefieldfirerescue.com toddchris_85@msn.com
Mark E. Houghton	Walpole Fire & EMS	V	April 10, 2019	PO Box 162	278 Main St.	Walpole	NH	03608	603-352-1291	mark@walpolefireems.com
Sean P. Toomey	Warner Fire Rescue	V	January 1, 2020	148 East Main St	Po Box 64	Warner	NH	03278	603-456-2222	<a href="mailto:warnerfire1@gmail.com">warnerfire1@gmail.com</a>
Arthur G. Heath	Warren Volunteer Fire Dept.	V	January 1, 2016	PO Box 3	8 Water St.	Warren	NH	03279	603-764-9604	warren.nh.vfd@gmail.com
Shawn L. Atkins	Washington Fire Dept.	V	March 10, 2020	7 Half Moon Pond Rd	75 Lempster Mt. Road	Washington	NH	03280	603-495-3133	<a href="mailto:satkins@washingtongh.org">satkins@washingtongh.org</a>
Christopher G. Hodges	Waterville Valley Fire Dept.	COMB	July 1, 2003	PO Box 500		Waterville Valley	NH	03215	603-236-8809	director@wvpublicsafety.com
Robert A. Vezina	Weare Fire Rescue	COMB	June 27, 2011	144 North Stark Hwy		Weare	NH	03281	603-529-2352	rvezina@weare.nh.gov
Emmett A. Bean	Webster Fire Dept.	V	February, 2016	851 Battle St.		Webster	NH	03303	603-648-2500	sroberts@tds.net
Jeffrey W. Ames	Wentworth Fire Dept.	V	2008	Box 10		Wentworth	NH	03282	603-764-9411	jlredbones@yahoo.com
Carl D. Huddleston	West Ossipee Fire Rescue	COMB	January 17, 2012	PO Box 643	2380 Route 16	West Ossipee	NH	03890	603-539-6906	wofd@roadrunner.com
Harry E. Nelson	Westmoreland Fire Dept.	V	unknown	PO Box 16	780 Route 63	Westmoreland	NH	03467	603-399-9993	wvfd1@myfairpoint.net
John B. Ross, Jr.	Whitefield Fire Rescue	V	September 12, 2016	56 Littleton Rd.	48 Littleton Rd.	Whitefield	NH	03598	603-837-2655	firechief@whitefieldnh.org

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Sean F. Cushing	Wilmot Fire Dept.	V	December 6, 2018	PO Box 33	1 Firehouse Lane	Wilmot	NH	03287	603-526-4524	cush0825@gmail.com
Donald R. Nourse	Wilton Fire Dept.	V	March 1, 2020	PO Box 82	102 Main St	Wilton	NH	03086	603-654-6758	<a href="mailto:firechief@wiltonnh.gov">firechief@wiltonnh.gov</a>
Barry D. Kellom	Winchester Fire Dept.	V	unknown	6 Parker St.		Winchester	NH	03470-2427	603-239-6691	bkellom@winchester.nh.gov
Thomas L. McPherson, Jr.	Windham Fire Dept.	COMB	March 6, 2006	3 Fellows Road		Windham	NH	03087	603-434-4907	firechief@windhamnh.gov
Norman W. Skantze	Wolfeboro Fire Dept.	CAREER	November 27, 2019	PO Box 629	251 South Main St	Wolfeboro	NH	03894	603-569-1400	firechief@wolfeboronh.us
John M. MacKay	Woodstock Fire Dept.	V	March 12, 2013	PO Box 156	6 Main St	Woodstock	NH	03262	603-745-3521	wfdnh@yahoo.com
Jeffrey C. Robbins	Woodsville Fire Dept.	V	January 5, 2015	PO Box 191	4910 DC Hwy.	Woodsville	NH	03785	603-747-3353	woodsvillefirerescue@yahoo.com